

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
December 9, 2013*

**W. Baldwin opened the Regular Meeting of Monday, December 9, 2013 at 7:48pm in the Atkinson Town Hall and led all present in the pledge of allegiance.**

**Members Present:**

W. Baldwin  
F. Thompson

**Others Present:**

B. Innes, Town Administrator

**Approval of Minutes:**

*12/2/2013 – Regular Meeting*

Mr. Thompson asked the spelling of his name be changed from Thomson to Thompson.

**F. Thompson made a motion to approve the regular meeting minutes of 12/2/13 as amended. Second: W. Baldwin. 2/0/0.**

**Assessing**

*Administrative Abatements:*

Mr. Innes presented the following administrative abatement for approval:

Map/Lot	Address	Tax Collector's Rec	\$
13/12	107 Main Street	Grant	\$172.04

**F. Thompson made a motion to approve a grant for Map/Lot 13/12; 107 Main Street in the amount of \$172.04 as submitted by the Tax Collector. Second: W. Baldwin. 2/0/0.**

**Old Business:**

*E-911 Re-naming/Renumbering Decision*

A meeting occurred surrounding this issue on Sunday, December 8<sup>th</sup>. The Selectmen hope to make a decision by the end of the year.

*Driveway Permitting/Installation Issue*

The Selectmen, Code Enforcement Officer, and Road Agent recently inspected the driveways in question. This issue has been taken under advisement.

*Selectmen's Warrant Article Approval*

Topic is tabled until the next meeting.

**New Business:**

*2013 Carryover Articles*

Mr. Innes presented the following warrant articles to the Board of Selectmen to be carried over to 2014:

- Article #2013-12      Fire Hydrants      \$30,000
- Article #2013-22      Town Hall Generator      \$35,000

**F. Thompson made a motion to carry over warrant article 2013-12 Fire Hydrants in the amount of \$30,000. Second: W. Baldwin. 2/0/0.**

**F. Thompson made a motion to carry over warrant article 2013-22, Town Hall Generator, in the amount of \$35,000. Second: W. Baldwin. 2/0/0.**

***Set the Date for Deliberative Session***

Mr. Innes asked the Selectmen to set the date for the Deliberative Session to occur anytime between February 1 and February 8.

**F. Thompson made a motion to schedule the 2014 Deliberative Session on Saturday, February 8, 2014. Second: W. Baldwin. 2/0/0.**

***Award Propane Bid***

Mr. Innes presented the following propane bids to the Board of Selectmen with a recommendation to award the bid to Palmer Gas Ermer Oil (the only one received) in the amount of \$1.81/gal. Mr. Innes also explained this is the second time the bid has gone out.

Company	Contact	Bid
Palmer Gas Ermer Oil	Charlie Ermer	\$1.81/gal

**F. Thompson made a motion to award the propane bid to Palmer Gas Ermer Oil in the amount of \$1.81/gal for calendar year 2014. Second: W. Baldwin. 2/0/0.**

***Award Oil Bid***

Mr. Innes presented the following oil bids to the Board of Selectmen with a recommendation to award the bid to Palmer Gas Ermer Oil in the amount of \$3.379/gal. Mr. Innes also explained this is the second time the bid has gone out.

Company	Contact	Bid
Palmer Gas Ermer Oil	Charlie Ermer	\$3.379/gal
Irving Oil	Ken Shore	\$3.405/gal

**F. Thompson made a motion to award the oil bid to Palmer Gas Ermer Oil in the amount of \$3.379/gal for calendar year 2014. Second: W. Baldwin. 2/0/0.**

**Future Agenda:**

- 12/14 – Community Center Grant Opening
- 12/14/13 – Women’s Civic Club’s Winter Market Community Center

**Future Dates:**

- 12/24-25/2013 – Town Offices closed for Christmas Holiday 12/24 @12 Noon, 12/25 All Day
- 1/1/2014 – Town Offices closed for New Year’s Holiday
- 1/14/2014 – Deadline for Citizens’ Petitions 5pm
- 1/21/14 – Budget Committee Public Hearing 7pm
- 1/22/14 – First day to file for elected office
- 1/27/14 – Last day for Selectmen to post warrant and budget
- 1/31/14 – Last day to file for elected office
- 3/4/14 – Annual report must be available
- 3/11/14 – Town meeting (elections)

**W. Baldwin made a motion to adjourn the Regular Meeting of Monday, December 9, 2013 at 7:59pm. Second: F. Thompson. 2/0/0.**

Respectfully Submitted,  
Amanda Lueders

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Williams Friel, Chair

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William Baldwin

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Fred Thompson