

*Town of Atkinson  
Board of Selectmen  
Reorganization Meeting Minutes  
March 20, 2013*

**Mr. Friel opened a Reorganization Meeting for the BoS on Friday March 20, 2013 at 7:25 PM in the Atkinson Town Hall..**

**Members Present:**

T. Barbera  
W. Friel  
W. Baldwin

**Others Present:**

B. Innes, Town Administrator

**T. Barbera made a motion to elect Mr. Friel to the position of Chairman , Board of Selectmen. Second: W. Baldwin. 2/0/1**

**Discussion: Selectmen Committee Assignments**

Discussion centered on the Selectmen's Committee Assignments. The 2012 committee assignment list was reviewed, the Selectmen's preferences determined and assignments made.

**Selectmen's Committee Assignments for 2013**

**Critical Issues and Items:**

Policies & Procedures	Officer	Bill Baldwin
Welfare	Officer	Bill Friel
Right to Know	Officer	Todd Barbera
Street Numbering	Representative	Bill Baldwin

**Boards:**

Budget	Ex-Officio	Bill Baldwin
Planning	Ex-Officio	Todd Barbera
Capital Improvement	Liaison	Bill Baldwin
Zoning	Liaison	Bill Baldwin

**Ad-Hoc Committees:**

Commuter Rail Committee	Liaison	Todd Barbera
Heritage Committee	Liaison	Bill Baldwin
Joint Loss Management Comm	Liaison	Bill Baldwin

**Departments:**

Building/Code Enforcement	Liaison	Todd Barbera
Cemetery	Liaison	Todd Barbera
Conservation	Liaison	Todd Barbera
Elderly Affairs	Liaison	Bill Friel
Energy Commission	Liaison	Bill Baldwin
Fire	Liaison	Bill Friel
Highway	Liaison	Todd Barbera
Library	Liaison	Bill Baldwin
Maintenance	Liaison	Bill Baldwin

Police	Liaison	Bill Friel
Recreation	Liaison	Bill Baldwin
Tax Collector	Liaison	Todd Barbera
Technology	Liaison	Todd Barbera
Town Clerk	Liaison	Bill Baldwin

**Other:**

Atkinson Academy	Liaison	Bill Friel
Family Mediation	Liaison	Todd Barbera
Historical Society	Liaison	Todd Barbera
Timberlane School District	Liaison	Bill Baldwin

**T. Barbera made a motion to approve the Selectmen’s Committee assignments. Second: W. Baldwin. 3/0/0**

**Discussion: Meeting Schedule:**

It was decided that from the third Monday in March through the last Monday in September Selectmen’s meetings would be held on a bi-weekly schedule. It was also decided that Monday evenings would be the night these meetings were to be held with allowances made in the schedule for circumstances beyond a/the Selectmen’s control. Meetings will start at 6:30 PM. The first hour of the meeting will be for Selectmen’s workshop, if needed. The regular BoS meeting will start at 7:30 PM and will be broadcast on ACTV Channel 20. Meetings will be held at Town Hall. The meeting structure will remain the same as in previous years.

**T. Barbera made a motion to adjourn the Reorganization Meeting at 9:10 PM. Second: W. Baldwin. 3/0/0**

Respectfully Submitted,  
Bill Innes

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William Friel, Chairman

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Todd Barbera

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William Baldwin