

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 13, 2014*

W. Friel came out of a non-public meeting under RSA 8:02-91A:3b and re-opened the Regular Meeting of Monday, January 13, 2014 at 7:41pm in the Atkinson Town Hall and led all present in the pledge of allegiance.

Members Present:

W. Baldwin
W. Friel
F. Thompson

Others Present:

M. Allen, Police Chief, Rochester, NH
B. Innes, Town Administrator
M. Selicki, President NHACoP
P. Sullivan, Executive Director NHACoP

Approval of Minutes:

1/6/14 – Regular Meeting

W. Baldwin made a motion to accept the minutes of the 1/6/14 Regular Meeting as submitted. Second: F. Thompson. 3/0/0.

1/6/14 – Non-Public Meeting

W. Baldwin made a motion to accept the minutes of the 1/6/14 Non-Public Meeting as submitted. Second: F. Thompson. 3/0/0.

New Business:

Police Chief Hiring Process Begun

The following representatives from the NH Association of Chiefs of Police appeared before the Board of Selectmen to explain the process involved in searching and hiring a new Police Chief for the Town of Atkinson:

Name	Title
Michael Selicki	President, NHACoP and Police Chief, Kensington, NH
Michael Allen	Police Chief, Rochester, NH
Pat Sullivan	Executive Director, NHACoP and Newly Retired Police Chief, Goffstown, NH

The Board of Selectmen will be responsible for choosing 3-5 Atkinson residents to sit on a Police Chief Hiring Board to assist in developing scoring material and be responsible for administering oral exams to final candidates. The Board should consist of residents who are actively involved in the town and able to make good decisions. The first step in the hiring process will be for the NHACoP to review all resumes received thus far. Each resume will be scored based on education and past experience and how he or she will fit into the community. Once the resumes are scored, the top candidates will be selected. If there are no suitable candidates out of the resumes received thus far, the NHACoP will recommend the town open the job posting again. Also, if the scoring method does not weed out enough resumes, a written test will be implemented. Once the candidates are narrowed down to the top five, there will be a background investigation performed along with several tests administered including a polygraph, psychological test, and medical test. The entire process could take up to 2 months along with another 4-6 weeks to perform final testing.

The representatives of NHACoP recommend the Town of Atkinson search for a candidate ready and willing to be a “Working Chief” and do Community Policing. A “Working Chief” is defined as someone who comes into work every day in uniform and makes themselves visible and available by answering calls and working the streets. A “Community Policing requires that the Chief be is someone who spends time in and with the community and builds relationships by attending events at the school and other town events and ensures the rest

of the Police Department employees are doing the same. The representatives of NHACoP also recommend hiring a full-time Police Chief to ensure more availability time in order to meet the needs of the town. The Selectmen will begin working on Citizen Review Board.

Old Business:

Cable Contract

Topic postponed until next 1/27 BoS meeting.

New Business:

Police Department Ford Expedition Maintenance

Mr. Innes presented information regarding the 2005 Ford Expedition and the repairs the vehicle needs. The vehicle is currently in the maintenance garage needing the transmission replaced at an estimated cost of \$2,400.00 along with the right rear wheel bearing and exhaust system. The frame, break lines, and underside of the vehicle are in the advanced stages of corrosion which will lead to additional repairs soon. The Board of Selectmen made the decision to table this topic until after the Warrant Articles are voted on at the Town Meeting.

Police Officer Hiring Process Begun

Mr. Innes explained that Chief Bracket has put an article in the paper to hire a new police officer to replace Officer Wilson. Chief Bracket is starting to receive resumes and will be interviewing candidates within the next few weeks.

Open Elected Positions

Mr. Innes reviewed the open elected positions for the Town of Atkinson. The positions have been posted on the website. Registered Atkinson voters are encouraged to apply.

Old Business:

Selectmen's Warrant Article Submission – Final Review

All warrant articles have been numbered according to last week's meeting. Mr. Innes received a citizen's petition this afternoon for the Town Forest articles. The Selectmen will meet on Sunday, January 19th to perform a final review.

Future Dates:

1/14/2014 – Deadline for Citizens' Petitions 5pm

1/20/2014 – MLK Day Town Offices Closed

1/16/14 – Budget Committee Public Hearing 7pm (Snow Date 1/21/2014)

1/22/14 – First day to file for elected office

1/27/14 – Last day for Selectmen to post warrant and budget

1/31/14 – Last day to file for elected office

2/1/2014 – Deliberative Session

2/8/2014 – Senior Citizen Prom @ TRHS Café 1:00 – 3:00pm - contact Noriko 362-5531

3/4/14 – Annual report must be available

3/11/14 – Town meeting (elections)

W. Baldwin made a motion to adjourn the Regular Meeting of Monday, January 13, 2014 at 8:16pm.

Second: F. Thompson. 3/0/0.

Respectfully Submitted,
Amanda Lueders

Williams Friel, Chair

William Baldwin

Fred Thompson