

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
March 10, 2014*

W. Friel opened the Regular Meeting of Monday, March 10, 2014 at 7:30pm in the Atkinson Town Hall and led all present in the pledge of allegiance.

**Members Present:**

W. Friel, Chair  
F. Thompson

**Others Present:**

B. Innes, Town Administrator

**Approval of Minutes:**

*2/22/2014 – Special Meeting*

W. Friel made a motion to accept the minutes of the 2/22/14 Special Meeting as submitted. Second: F. Thompson. 2/0/0.

*3/3/2014 – Regular Meeting*

F. Thompson made a motion to accept the minutes of the 3/3/14 Regular Meeting as submitted. Second: W. Friel. 2/0/0.

*3/3/2014 – Non-Public Meeting*

W. Friel made a motion to accept the minutes of the 3/3/14 Non-Public Meeting as submitted and to seal them indefinitely. Second: F. Thompson. 2/0/0.

**Abatelements:**

Mr. Innes presented the following abatement requests to the Board of Selectmen:

Parcel ID	Address	Rod's Rec.	\$
7/22	9 Pheasant Lane	Grant	\$20.09 plus interest
3/117	14 Brendan Road	Deny	Pool removed after 4/1/2013

F. Thompson made a motion to grant the request for abatement on Parcel ID 7/22; 9 Pheasant Lane in the amount of \$20.09 plus interest per the recommendation of the Assessor. Second: W. Friel. 2/0/0.

F. Thompson made a motion to deny the request for abatement on Parcel ID 3/117; 14 Brendan Road per the recommendation of the Assessor because the pool was not removed until after 4/1/2013. Second: W. Friel. 2/0/0.

**Appointment:**

*New Scheduling Coordinator for Elder Services – Jean LoPizzo (Former appointee declined position)*

F. Thompson made a motion to hire Jean LoPizzo for the position of Elder Services Scheduling Coordinator and Elder Service Driver with a starting salary of \$10.00 per hour for a 20 hour work week, pending the results of a criminal background check and a motor vehicle check. Second: W. Friel. 2/0/0.

**Old Business:**

*Approval – Woman's Civic Club Book Drop Agreement*

Topic tabled until next week.

## New Business:

### *When shall the Recycling Center reopen?*

Mr. Innes explained the Road Agent would like to reopen the recycling center per the approval of the Selectmen on March 15, 2014.

**W. Friel made a motion to authorize the Road Agent to open the Recycling Center on Saturday, March 15<sup>th</sup> with standard hours of operation. Second: F. Thompson. 2/0/0.**

### *Facility Cleaning Service Bids*

Mr. Innes presented the following facility cleaning service bids to the Board of Selectmen with a recommendation to award the bid to Atkinson Cleaning Service. The scope of work has not changed.

Company	Contact	Monthly Charge
S.J. Services	David Shea 978-750-1033	\$1,642
Integrity Services	Jeremy Beland 603-434-6222	\$1,570
Atkinson Cleaning Service	Vincent Garofalo 603-244-2243	\$1,444

**F. Thompson made a motion to award the facility Cleaning Service Bid to Atkinson Cleaning Service in the amount of \$1,444.00 per month for 21 month period. ending December 31, 2015, pending annual funding. Second: W. Friel. 2/0/0.**

### *Town Hall Water Conditioner Proposals*

Mr. Innes presented the following Town Hall Water Conditioner proposals to the Board of Selectmen with a recommendation to award the bid to Skillings & Sons, Inc.

Company	Contact	Cost	Comments
Lindsay Water Conditioning, Inc	Paul 800-354-4394	\$3,300	ETF A1B-Air aspirated Iron Filter
		\$4,400	ETF – Ari aspirated Iron Filter And ECR 3502 Tank
McKinney Artesian Well & Pump Supply Co., Inc.	John A. McKinney 603-382-8323	\$1,857	FES-32 Iron Filtration Unit
Skillings & Sons, Inc	Brian Castora 603-459-2600	\$1,622.25	1.5 Cubic foot unit with brine tank assembly
		\$1,925.55	10” sediment filter with 5-micron cartridge and 1.5 cubic foot floor unit with brine tank assembly

**F. Thompson made a motion to award the Town Hall Water Conditioner proposal to Skillings & Sons in the amount of \$1,622.25. Second: W. Friel. 2/0/0.**

**Future Dates:**

NOW – Annual Report Available at Community Center, Library and Town Hall

3/11/14 – Town meeting (elections) 7am to 8pm Atkinson Community Center

4/26/14 – Boy Scout Troop #9 Recycling Event Community center 8am to 2pm

**W. Friel made a motion to adjourn the Regular Meeting on Monday, March 10, 2014 at 7:46pm. Second: F. Thompson. 2/0/0.**

Respectfully Submitted,  
Amanda Lueders