

*Town of Atkinson
Board of Selectmen
Meeting Minutes
April 7, 2014*

W. Baldwin opened the Regular Meeting of Monday, April 7, 2014 at 7:32pm in the Atkinson Town Hall and led all present in the pledge of allegiance.

Members Present:
W. Baldwin, Chair
P. Consentino
H. Morse

Others Present:
B. Innes, Town Administrator
N. Yoshida-Travers, Women's Civic Club

Approval of Minutes

3/31/2014 – Regular Meeting Minutes

H. Morse made a motion to approve the 3/31/14 Regular Meeting Minutes as submitted. Second: P. Consentino. 3/0/0.

Assessing:

Administrative Abatements:

Map/Lot	Address	\$
16/6	30 Hall Farm Road	192.89

P. Consentino made a motion to approve an Administrative Abatement for Map/Lot 16/6; 30 Hall Farm Road, per the request of the Tax Collector, in the amount of \$192.89, which is the amount of accrued interest on the property tax billed for the 2013 tax year. The resident has agreed to be involved in and complete a payment plan. The principal amount was paid. Second: H. Morse. 3/0/0.

Elder Exemption:

Map/Lot	Address	\$
12/1-21A	3 Rock Ridge Drive	150,000

P. Consentino made a motion to approve an Elderly Exemption for Map/Lot 12/1-21A; 3 Rock Ridge Drive in the amount of \$150,000. Second: H. Morse. 3/0/0.

Veterans' War Service Credit:

Map/Lot	Address	Rod's Rec	\$
7/86-6	11 Olde Common Drive	Grant	500.00
3/8	26 North Broadway	Grant	500.00

H. Morse made a motion to approve an Veteran's Exemption for Map/Lot 7/86-6; 11 Olde Common Drive in the amount of \$500.00 per the recommendation of the Assessing Clerk. Second: P. Consentino. 3/0/0.

H. Morse made a motion to approve an Veteran's Exemption for Map/Lot 3/8; 26 North Broadway in the amount of \$500.00 per the recommendation of the Assessing Clerk. Second: P. Consentino. 3/0/0.

Appointments:

Three (3) Appointments

Mr. Innes presented the following 2014 applicants to the Board of Selectmen for appointment:

Position	Applicant	Term
Alternate Library Trustees	Nina Gray	1 year
Alternate Library Trustees	Julie Hammond	1 year
Electrical Inspector	David A. Pallaria	1 year

P. Consentino made a motion to appoint Nina Gray and Julie Hammond as Alternate Library Trustees for a term of 1 year. Second: H. Morse. 3/0/0.

P. Consentino made a motion to appoint David A. Pallaria as an Electrical Inspector for a term of 1 year. Second: H. Morse. 3/0/0.

Open Positions

Mr. Innes reviewed the outstanding open positions which will be posted on ACTV as well as on the Town Website.

Old Business:

Book and Textile Drop at Community Center – Woman’s Civic Club/Noriko Yoshida-Travers

Ms. Yoshida-Travers appeared before the Board of Selectmen to present an updated insurance certificate listing the Town of Atkinson as covered for incidents that may occur involving the book and textile drop located at the Community Center. The Board of Selectmen requested Ms. Yoshida-Travers to add a hold harmless clause into the agreement. Mr. Innes will provide the clause to Ms. Yoshida-Travers.

P. Consentino made a motion to allow Ms. Yoshida-Travers to move forward in contracting with Recycle That and keep the book and textile drop at the Community Center with a contingency the hold harmless clause is put into the agreement. Second: H. Morse. 3/0/0.

Animal Control Department

Mr. Baldwin explained the Animal Control Department is now under the Police Department per a motion made by the Board of Selectmen last year. Mr. Baldwin would like Chief Bracket to attend a Board of Selectmen’s meeting to explain how Animal Control is being implemented into the Police Department. Since the decision was made prior to Chief Bracket’s hire, Mr. Consentino would also like to make sure Chief Bracket is comfortable with the change. Mr. Innes will invite Chief Bracket to the next Selectmen’s meeting.

Truck Traffic on Westside Drive

Mr. Innes has referred this topic to Chief Bracket who is looking into it.

Dead End Sign on Bittersweet Lane

Mr. Innes will send a group email out to members of the Highway Safety Committee for their comment on this issue to see if a decision can be made prior to the next meeting. This topic will also be placed on the agenda of the next Highway Safety Committee meeting.

Security Cameras at the Community Center

Mr. Innes is scheduled to meet with a consultant on Friday at 9:00am at the Community Center who will provide an estimate on the cost of security cameras installed at the Community Center.

Flag Pole Collins Park

Mr. Consentino thanked Mr. Innes and Mr. Weymouth for adjusting the flag at Collins Park.

Cemetery Maps

Mr. Consentino inquired about the lost book of cemetery maps and whether or not it was ever found. Mr. Innes explained the book was never found, however believes the Cemetery Trustees are working on replacing the information.

E-911

Mr. Baldwin asked Mr. Innes to contact Mr. Kelleher regarding as the next step to proceed forward.

New Business:

Update to Purchasing and Policies and Procedures Policy

Mr. Innes presented an updated Purchasing and Policies and Procedures Policy to the Board of Selectmen for approval. Mr. Innes explained that since Sandra does not use purchase orders anymore, statements in the policy using “purchase orders” will need to be removed. The Board of Selectmen will review the revised policy and discuss the topic at the next meeting.

Lions Club Donation

Mr. Consentino announced the Lions Club would like to make a donation in the amount of \$2,000 for the repair of the deck for the fishing derby.

H. Morse made a motion to accept the donation from the Lions Club in an amount up to \$2,000 for repair work to be done to the deck by the pond at the Community Center. Any funds not used shall be returned back to the Lions Club and a recognition plaque shall be placed on the dock railing in honor of the Lions Club for their generous donation. Second: P. Consentino. 3/0/0.

Safety Concerns on North Broadway

Mr. Baldwin asked Mr. Innes to discuss safety concerns on North Broadway at the Highway Safety Department meeting. There have been multiple accidents and deaths near the curve on North Broadway and the hope is to have signage there to slow people down.

Future Dates:

4/10/2014 – Senior Luncheon – Community Center – 12pm – 2pm

4/12/2014 – Atkinson Women’s Club Spring Craft Fair – 9:30 – 12:30 at the Community Center

4/12 to 4/18 2014 – Town Wide Beautification Week – Pick up your t-shirts and bags at the Community Center

4/13/2014 – Lions Club Pancake Breakfast – Community Center – 7:30 – 11:30pm

4/19/2014 – East Egg Hunt – 11am sharp– Woodlock Park – Children 10 and under

4/26/2014 – Boy Scout Troop #9 Recycling Event Community center 8am to 2pm

5/4/2014 –Citizens of the Year Award – 1pm – 3pm – Atkinson Congregational Church – Martin Fueur

5/17/2014 – Ham and Bean Supper – Congregational Church 4pm – 7pm

H. Morse made a motion to enter a non-public meeting under RSA 91-A:3II A and C. Roll Call Vote: H. Morse, Yes; P. Consentino, Yes; W. Baldwin, Yes.

Enter non-public session at 8:39 PM.

Return from non-public session at 9:31PM

H. Morse mad a motion to adjourn the regular meeting at 9:31 PM. Second: P. Consentino. Vote 3/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

Harold Morse