

*Town of Atkinson
Board of Selectmen
Meeting Minutes
June 16, 2014*

W. Baldwin opened the Regular Meeting of Monday, June 16, 2014 at 7:31pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chairman
P. Consentino
H. Morse

Others Present:

K. Galloway, VP, Friends of the Library
B. Innes, Town Administrator
A. Phair, Chair Library Trustees

Approval of Minutes:

6/2/14 Regular Meeting Minutes

H. Morse made a motion to approve the 6/2/14 Regular Meeting Minutes as submitted. Second: P. Consentino. 3/0/0.

6/4/14 Non-Public Meeting Minutes

H. Morse made a motion to approve the 6/4/14 Non-Public Meeting Minutes as submitted. Second: P. Consentino. 3/0/0.

6/4/14 Special Meeting Minutes

H. Morse made a motion to approve the 6/4/14 Special Meeting Minutes as submitted. Second: P. Consentino. 3/0/0.

Assessing:

Discretionary Preservation Easement Application

Map/Lot	Address	Rod's Rec	\$
15/22	18 East Road	Barn 75% Land 4%	\$263.00 for 2014

H. Morse made a motion to grant a Discretionary Preservation Easement for Map/Lot 15/22; 18 East Road for 75% of the value of the barn and land under it for ten (10) years. Second: P. Consentino. 3/0/0.

Appearances:

Alan Phair and Kay Galloway – Library Amphitheatre Update

Mr. Phair and Ms. Galloway appeared before the Board of Selectmen to announce that the ribbon cutting ceremony of the Kimball Library Courtyard will be held on Thursday, June 19th at 6:30pm. The Timberlane Community Band will perform starting at 7:00pm and the Atkinson Academy Chorus will perform during the ribbon cutting ceremony. The Library was able to raise about \$54,000 from private donations for this project. The Trustees, Friends of the Library, and Employees of the Library are extremely grateful to the Atkinson Community for supporting this project. Mr. Baldwin would like this event posted on the town website and ACTV.

Appointments:

Recreation Commission Alternate – Keri Fongemie – Term to end April 2015

P. Consentino made a motion to appoint Keri Fongemie as Alternate to the Recreation Commission for a term to end April 2015. Second. H. Morse. 3/0/0.

Highway Safety Committee – Mark Boucher – Term to end April 2015

P. Consentino made a motion to appoint Mark Boucher to the Highway Safety Committee for a term to end April 2015. Second. H. Morse. 3/0/0.

Old Business:

E-911 Update

Mr. Innes explained it is expected that changes being made to Coventry and Washington Road will take place on Thursday, June 19th.

Community Center Railing:

Mr. Innes explained that SAJ Construction will be extending the railings down to where the hand rail ends. This is a less expensive option than going with an aluminum rail system. The cost of the project will be in the amount of \$560.00 with an additional \$75 - \$100 for the extension. Funds will be coming from the Community Center budget/maintenance line.

Adoption of the Updated Hazard Mitigation Plan:

Mr. Innes explained the Hazard Mitigation Plan put together by the Hazard Mitigation Committee has been submitted to FEMA. The next step is for the Town to adopt the plan.

H. Morse made a motion to adopt the Hazard Mitigation Plan as prepared by the Hazard Mitigation Committee. Second. P. Consentino. 3/0/0.

Non-Public Meeting, Tuesday, June 17th:

Mr. Innes announced there will be a non-public meeting held on Tuesday, June 17th at 6:00 PM with the Police Union Local #633 and legal advisors. Only one Selectman should be there to avoid it becoming an official meeting. Mr. Baldwin will attend the meeting.

RSA 91-a – Right to Know Law:

Mr. Innes will schedule a workshop to discuss this matter. Mr. Innes will invite Mr. Cordell from Health Trust to a future Selectmen's meeting to present and answer any questions.

Elderly Services – Van Repair

Mr. Innes explained the money to repair the van will be coming out of the Elderly Services gas line and maintenance line.

Container and Shed at the Police Department

The container and shed at the Police Department will continue to be used by Elderly Services to hold heavy items such as wheel chairs and hospital beds. Per Mr. Consentino, heavy items should not be held in the lower level of the Community Center and should be held in the container.

3-Way Stop Sign – Island Pond Road and Westside Drive

Mr. Innes explained this issue has been brought up to the Highway Safety Committee that the recommendation was to involve RPC and the Town Engineer in the project. Mr. Stewart will be coordinate the effort..

Pages Lane

Mr. Consentino asked the Selectmen to make a decision on the signage for Pages Lane. Discussion occurred around how the signage should be. Mr. Baldwin made the suggestion to have two separate signs – one reading “Pages Lane/Bittersweet Ahead” and the second reading “No Outlet”.

P. Consentino made a motion to authorize the Road Agent to get a post and put two signs on the post to be read from North and South bound traffic, big enough for people to see, with the first signs reading “Pages Lane/Bittersweet Ahead” and the second sign reading “No Outlet”. Second. H. Morse. 3/0/0.

New Business:

Accept Donation to Elder Assistance Expendable Trust Fund:

\$50.00	Frances R. Armitstead
\$100.00	George & Pamela Steeb

P. Consentino made a motion to accept the donation to the Elder Services Charitable Fund in the amount of \$50.00 from Frances R. Armitstead and in the amount of \$100.00 from George & Pamela Steeb. Second. H. Morse. 3/0/0.

Town Clerk – Dog Warrant

The Board of Selectmen signed a document giving authority to Animal Control to seek out the owner(s) of any non-licensed dogs in town and fine that owner(s) in the amount of \$25.00 for non-compliance. Fine to be paid along with license fee at time of application.

Emergency Management Performance Grant – Release of Funds

Mr. Innes explained that per Warrant Article 2014-6 (Communications’ Equipment), the Town authorized the Board of Selectmen to release an amount of \$30,000 for the Regional Dispatch Project for Plaistow where additional equipment will be added to the tower on Hog Hill to allow for better communication for the Fire Department and Police Department.

P. Consentino made a motion to release the \$30,000 Warrant Article 2014-6 (Communications’ Equipment) and move forward with adding additional equipment to the tower on Hog Hill. Second. H. Morse. 3/0/0.

Road Closure – Shannon Road Bridge over Providence Hill Brook in Salem – 4/16/14

Mr. Innes announced the Shannon Road Bridge over Providence Hill Brook will be closed for reconstruction starting Monday, June 16th.

Planning Office Discussion – Future Organization/Operations

Topic will be part of a workshop.

Nonpublic Session Minutes Template

Mr. Innes has implemented a new non-public meeting agenda and minutes template that will be used for future non-public meetings. .

Obama Care

Mr. Consentino researched the meaning of the term “Cadillac Insurance”. Mr. Consentino went on to explain that this term by explaining that per Obama Care, employers are obligated to provide their employees with three options for health insurance, one being a low payment policy with High Deductible, the other being in the middle, and the other being a “Cadillac Insurance” which is a high payment policy.

Designing the Selectmen's Office

A workshop is scheduled to occur on Monday, June 30th for the Selectmen to discuss this project and review plans that will accommodate five (5) Selectmen.

Hall Farm Road

Mr. Innes, Mr. Baldwin, and Mr. Stewart will be getting together to discuss a sign to be put up by Conley Road to deter 18 wheelers from passing through the street.

Computer Problems

Mr. Innes explained that the Sandra is in need of a new computer. He will be working with her to identify her needs and then with the Technology Committee to determine the right machine to fit her needs. Mr. Innes will then do the same with Mr. Stewart who also needs a new computer.

Future Dates:

- 6/24/14 – Kelly Ayotte’s Rep. Simon Thompson Town Hall 12 Noon to 1pm
- 6/26/14 – “Phantom of the Opera” Community Center/Boston Opera House 11am
- 6/30/14 – Deadline for Low/Moderate Income Property Tax Relief
- 7/1/14 – Property Taxes Due
- 7/8/14 – Free Home Retention Clinic 2:00 – 4:00 pm @ Kelly Library in Salem

H. Morse made a motion close the Regular Meeting at 8:55pm and to enter into a non-public session under RSA 91a:3 IIc Reputation. Second: P. Consentino. Roll Call Vote: H. Morse: Yes, P. Consentino: Yes, W. Baldwin: Yes.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

Harold Morse