

*Town of Atkinson
Board of Selectmen
Meeting Minutes
June 30, 2014*

W. Baldwin opened the Regular Meeting of Monday, June 30, 2014 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chairman
P. Consentino
H. Morse

Others Present:

B. Innes, Town Administrator

New Hire:

RSA 91A:3 II (A) Employee – Police Department

Chief Brackett recommended the hiring of Shane Bolduc as a full time Police Officer at a salary of \$21.18 per hour. Shane has passed all of his testing, boards and examinations. He will be placed in the Field Training program until his entry into the next class of the Police Academy scheduled to begin on September 8, 2014.

Also, Chief Brackett is requesting the Town hire and sponsor Marc Melia to the Part-Time Police Academy scheduled to begin on August 23. The town would incur no expenses until Mr. Melia successfully completes the academy regimen. Upon completion and formal hiring his salary would be \$17.38 per hour.

H. Morse made a motion to hire Shane Bolduc as a Full-time Police Officer at the rate of pay of \$21.18 per hour and to send him to the Police Academy as part of his hire. Second: P. Consentino. 3/0/0.

H. Morse made a motion to hire Mark Melia as a Part-time Police Officer at a rate of \$17.38 contingent upon his successful completion of the Police Academy. Second: P. Consentino. 3/0/0.

RSA 91A:3 II (A) Employee – Road Agent

The Road Agent has recommended a pay increase for one of his staff members. Mr. Stewart would like the Selectmen to increase Dave Witley's compensation to \$15.00 per hour.

H. Morse made a motion to increase Dave Witley's compensation to \$15.00 per hour as of July 1, 2014. Second: P. Consentino. 3/0/0.

Approval of Minutes:

6/16/14 – Regular Meeting Minutes

H. Morse made a motion to accept the minutes of Regular Meeting 6/16/14 as submitted. Second: P. Consentino. 3/0/0.

6/16/14 – Non-Public Meeting Minutes

H. Morse made a motion to accept the minutes of Non-Public Meeting 6/16/14 as submitted. Second: P. Consentino. 3/0/0.

Appointments:

Planning Board – John Feuer – Term to end April 1, 2017

H. Morse made a motion to appoint John Feuer to the Planning Board for a term to end April 1, 2017. Second: W. Baldwin. 2/0/1. P. Consentino abstained from the motion.

Planning Board Alternate – Barbara Brown – Term to end April 1, 2017

P. Consentino made a motion to appoint Barbara Brown as Planning Board Alternate for a term to end April 1, 2017. Second: H. Morse. 3/0/0.

Old Business:

New Driveway Application

Mr. Innes presented a revised New Driveway Application to the Board of Selectmen for approval. The revised application not only covers the installation of a new driveway but also the modification of an existing driveway. Mr. Innes will make the application available to residents on the Town Website.

P. Consentino made a motion to accept the revised New Driveway Application as presented by Mr. Innes. Second: W. Baldwin. 2/0/1. H. Morse abstained from the motion.

Community Center Bulkhead Request for Quote – Due July 10th

Mr. Innes explained there is a Request for Quotes (RFQ) out for the Community Center Bulkhead. The cost is expected to be between \$2,500 and \$5,000. Quotes are welcome until 12 Noon, Thursday, July 10th. This project has also been posted to the Town Website.

Property Taxes Due

Property taxes are due on Tuesday, July 1st.

Animal Policy

Mr. Innes presented a recently-created Animal Policy to the Board of Selectmen. Per Mr. Morse, Mr. Innes will develop an exception clause in the policy for Committee Members and bring back to the next Selectmen's meeting that Mr. will be in attendance for discussion.

Animal Control

Mr. Consentino brought forth an incident where a senior resident called him to complain they had three chickens in their yard that did not belong to them and unable to get a hold of the ACO. Mr. Consentino also tried to get hold of the ACO at that time and had no luck as well. Mr. Innes added that he did talk to the ACO who said he tried calling the resident back but did not get an answer. Per Mr. Baldwin, Mr. Innes will bring this issue to Chief Brackett's attention for him to look into the matter and find a resolution.

Pages Lane and Bittersweet Signs

Mr. Consentino inquired about the signs for Pages Lane and Bittersweet and when they will be installed. Mr. Innes explained the signs have been ordered.

Road Work Issue

Mr. Consentino brought forth a complaint, recently handled by Mr. Innes, concerning road work done where the resident did not like the 3 feet of gravel beside the road. Mr. Innes explained that the Town has a 50-foot right of way there to support the side of the road and to take drainage off the road, and that next year there is a plan to shim and overlay the paved area so that both sides look the same. Mr. Innes said the resident seemed satisfied with that response.

Trash Pick Up – Coventry Road

Mr. Consentino brought forth a complaint that Mr. Innes recently handled on Coventry Road where the Northside Carting Employee kicked the resident's barrels. Mr. Innes explained the employee has been fired. Mr. Consentino also questioned whether or not Northside Carting picked up cardboard boxes.

Trash Pick Up – Academy Avenue

Mr. Consentino brought forth a complaint made regarding trash pick-up on Academy Avenue regarding how the driver was picking up the trash crossing back and forth over the double yellow line. Mr. Innes explained he submitted a complaint to Northside Carting and the response he got was that the driver has been spoken to and if the complaint is submitted again, the driver will be fired.

3-Way Stop Sign on West Side Drive and Island Pond Road

Mr. Consentino asked if there could be a sign put up ahead of West Side Drive letting drivers know there is a 3-way stop sign ahead. Mr. Innes will look into it.

Trees on Maple Avenue

Mr. Innes will follow up with Mr. Stewart to check if he removed the trees on Maple Avenue.

New Business:

Elder Services Emergency Spending Directive

Mr. Innes asked the Board of Selectmen to approve the Directive which gives the Elder Services Director the authority to spend up to \$500.00 in case of an urgent need.

H. Morse made a motion to approve the Elderly Services Spending Directive presented by Mr. Innes, which allows the Elderly Services Director to spend up to \$500.00 in case of an urgent need. Second: P. Consentino. 3/0/0.

Elderly Services Van

Mr. Innes explained Mr. Houlihan is currently trying to find money in the budget to pay for the repair work needed for the Elderly Services van.

Police Detail Directive

Mr. Baldwin will send information to Mr. Innes in order to complete the Police Detail Directive.

2014 First Half Budget Status

Mr. Innes updated the Board of Selectmen on the status of the 2014 budget. Mr. Innes explained that spending is right where it should be at this time of year. Revenue is at 43.83%. Expenses are at 48%. The budget is over by \$8,900 due to Workers' Compensation Insurance and \$17,500 on the legal line. The Draft Audit is due for 2013. A Budget Committee meeting will be held on Tuesday, July 1st. Mr. Consentino will attend as ex-officio.

Sun-n-Fun Summer Program

Mr. Innes explained the Sun-n-Fun summer program has started and applications are still being accepted.

Community Center Railing

Mr. Innes explained the Community Center railings have been repaired and are very steady and are no longer a hazard.

91A – Workshop

Mr. Innes explained the Board of Selectmen needs to vote to spend \$475 to hold the 91-A workshop. The Selectmen would like the workshop held in August or September. Mr. Innes will work on finding a date and will invite all Directors or anyone who runs a Committee or Board. Per Mr. Baldwin, the workshop should be televised.

P. Consentino made a motion to spend \$475.00 for Atkinson to hold a 91-A workshop. Second: H. Morse. 3/0/0.

Planning and Zoning Workshop

Per Mr. Baldwin, Mr. Innes will schedule the Planning and Zoning workshop in late August on a Tuesday evening that does not conflict with the Budget Committee meeting and will invite Sue, Bob and other inspectors.

Fuel Depot Workshop

Per the Board of Selectmen, Mr. Innes will set this workshop up in October. Mr. Innes will also invite all Directors and representatives from Sunoco, the Depot, and anyone else the Town usually get gas from to give a presentation. Mr. Morse inquired about a tax rebate and Mr. Innes explained the Town currently gets a Federal Tax rebate but not a Massachusetts rebate but found a way where the Town can apply for the Massachusetts rebate.

Robie Lane Complaint

Mr. Consentino brought forth a complaint made by a resident of Robie Lane that cars are driving too fast around the corner and the resident would like a sign put up that says "Slow Ahead". Mr. Innes will bring this issue to the next Highway Safety Committee meeting.

Cemetery Trustees – Recent Situation

Mr. Consentino complimented the Cemetery Trustees and staff for handling a burial over the holiday weekend.

Cemetery Trustees – Laptop

Mr. Consentino inquired about Mrs. Friel’s laptop and the problems she has been having with it. Mr. Innes explained he is waiting for Mrs. Friel to bring in the laptop for repair.

Gas Heater Leak – Senior in Town

Mr. Consentino brought forth a situation where a senior resident has a leak in her gas water heater and would like to help her have it replaced. Mr. Consentino explained he has received two quotes to replace the water heater in the amount of \$1,500 and \$2,000 and would like to split the cost three ways between the Town, The Lions Club, and a Private Donor. Mr. Innes will bring this situation to Mr. Houlihan’s attention for him to handle.

Future Dates:

7/1/14 – Property Taxes Due

7/8/14 – Free Home Retention Clinic 2:00 – 4:00 pm @ Kelly Library in Salem

7/9/14 – K of C blood drive @ the Community Center – 1:00PM – 6:00PM

7/12/14 – Live Free or Die 5000 Road Race @ Woodlock Park

P. Consentino made a motion adjourn the Regular Meeting of June 30th, 2014 at 8:27pm. Second: H. Morse. 3/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

Harold Morse