

*Town of Atkinson
Board of Selectmen
Meeting Minutes
September 15, 2014*

H. Morse opened the Regular Meeting of Monday, September 15, 2014 at 7:31pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

P. Consentino
H. Morse

Others Present:

B. Innes, Town Administrator
M. Murphy, Fire Chief, Atkinson Fire Department

Announcement:

Condolences

The Board of Selectmen would like to pass along their condolences to Richard Gardella for the recent passing of his wife.

Approval of Minutes:

8/25/2014 – Regular Meeting Minutes

P. Consentino made a motion to accept the minutes of Regular Meeting 8/25/2014 as submitted. Second: H. Morse. 2/0/0.

Donation:

\$945.00 – Elderly Services Trust Fund

P. Consentino made a motion to accept a donation in the amount of \$945.00 to go into the Elderly Services Trust Fund. Second: H. Morse. 2/0/0.

Mr. Innes will let the Board of Selectmen know what the current balance of the trust fund is.

Assessing:

Veterans' Tax Credit

Map/Lot	Address	Rod's Rec.	\$
7/116	15 Walker Road	Grant	\$250

P. Consentino made a motion to approve a Veteran's Tax Credit on Map/Lot 7/116; 15 Walker Road, in an annual amount of \$250.00 beginning in 2015. Second: H. Morse. 2/0/0.

Appearances:

Chief Murphy – Highway Safety Committee – E-911 Ordinance

Chief Murphy appeared before the Board of Selectmen to obtain clarification on changes made by the Board of Selectmen to the Enhanced 911 Emergency Response Ordinance. Chief Murphy explained that the Highway Safety Committee developed this Ordinance by combining two Ordinances, one from 1985 and the other from 2010.

Chief Murphy questioned the following edits made by the Board of Selectmen:

Location in Document	Edit Made by Selectmen	Request Made by Chief Murphy	Reason	Final Decision
Page 2, Item 4	Strike the word "may" and make it "shall"	Change it back to "may"	Allows more flexibility	Selectmen agreed to change the word back to "may"
Page 4, R	Keep paragraph	Strike paragraph	Redundant	Selectmen agreed to strike the paragraph

P. Consentino made a motion to accept the Enhanced 911 Emergency Response Ordinance as amended, per the recommendation of Chief Murphy. Second: H. Morse. 2/0/0.

Highway Safety Committee Update – Chief Murphy:

Chief Murphy updated the Board of Selectmen that the Highway Safety Committee has been addressing numbering problems in the grove area around the lake. Upon completion, the Highway Safety Committee will make their recommendations to the Board of Selectmen and move on to addressing another issue on the list.

New Business:

Mosquito Update – Health Alert

Mr. Innes announced there has been an official health alert regarding two human cases of EEE found in Hopkinton and Conway, NH. Residents were reminded of the precautions to take to avoid getting bitten by a mosquito such as wearing long pants and sleeves, and using bug spray.

Solid Waste Contract – Award

Mr. Innes presented the solid waste contract from Northside Carting Inc. to the Board of Selectmen for approval. Discussion occurred around how many complaints have been received on Northside Carting over the past year. Even though Waste Management provides better service, the Town has saved over \$150,000 per year by contracting with Northside. Since the complaints have been made, Northside Carting has gotten better and Mr. Innes is pleased with the response he has gotten with the new manager he has been working with. The Northside Carting pricing schedule is as follows:

	Year 1	Year 2	Year 3
Weekly MSW Collection/Recycling	\$247,875.00	\$247,875.00	\$247,875.00
MSW per ton	\$73.50	\$74.00	\$74.50

P. Consentino made a motion to accept the contract from Northside Carting as written and presented by Mr. Innes. Second: H. Morse. 2/0/0.

Impact Fees – Release to the Timberlane School District

Any applicant who seeks a building permit for any activity which will create a net increase in residential dwelling units in the Town of Atkinson is required to pay a school impact fee, which is held by the Town. These fees can be held for up to six years. Mr. Innes presented a memo to the Board of Selectmen from Barbara Snicer listing out the year-to-date impact fees dedicated to Atkinson’s portion of the Timberlane School District’s capital expenditures. Ms. Snicer’s recommendation is to release the 2011 and 2012 impact fees in the amount of \$25,908.65 in order to offset this year’s property tax rate.

P. Consentino made a motion to instruct the Treasurer to release Twenty-five Thousand Nine Hundred Eight and 65/100 Dollars (\$25,908.65) from Impact Fees to the Timberlane Regional School District. Second: H. Morse. 2/0/0.

August End Budget Update

Mr. Innes gave an update to the Board of Selectmen on the Town Budget. As of the end of August both revenue and expenses are exactly where they should be. Mr. Innes does expect Elderly Services to be over by about \$1,000, but everything else looks under control.

Insurance Discussion

Mr. Consentino explained to Mr. Morse that he and Mr. Baldwin met to discuss the change in insurance and decided to reverse the motion to go to 80/20 back to 100% coverage. The current policy states that employees hired prior to 12/2012 will be covered 100% and those hired after that date will be hired on the 80/20 plan. Mr. Innes will put this topic on the agenda for next week to discuss when there is a full board.

Tripods with Equipment on it in Town

Mr. Innes explained there are a number of tripods in Town with equipment on it which are there to perform a noise study for the layover station.

Elderly Services Coordinator – Leave of Absence

Mr. Innes explained the current Elderly Services Coordinator, Jean LoPizzo, requested to take an unpaid leave of absence for 3 months starting at the beginning of October. Mr. Innes asked the Board of Selectmen to approve Lindsey Boeisch to cover Ms. LoPizzo as a temporary employee. The Board of Selectmen approved this request but asked Mr. Innes to hire Ms. Boeisch as a W2 Employee.

P. Consentino made a motion to grant an unpaid leave of absence to Jean LoPizzo for a total of 3 months time. Second: H. Morse. 2/0/0.

P. Consentino made a motion to hire Lindsey Boeisch to cover Jean LoPizzo's position during her 3 month leave of absence at the same rate of pay and as a W2 Employee. Second: H. Morse. 2/0/0.

Grants

Mr. Innes will ask Mr. Baldwin about what is involved in seeking out grants for the Town of Atkinson and whether or not it makes sense to hire someone to take on this particular task.

Announcements:

Mike Mascola – Resigned from his position

Mr. Innes announced that Mike Mascola has resigned from his position as an Atkinson Representative to the Timberlane Regional School Board. Mr. Innes will look into what the process is for filling this position and get back to the Board of Selectmen on that process. Mr. Innes will also send Mr. Mascola a thank you from the Board of Selectmen for his time services on the School Board.

Senior Luncheon

Mr. Consentino announced the Senior Luncheon will be held on September 24th at the Community Center beginning at 12pm.

Flu Shots

Mr. Consentino announced that the town-wide flu shot clinic will be held on September 25th from 12pm – 2pm at the Community Center – Residents can call Noriko for more information.

Selectmen's Office – Thursday, September 18th 12 - 2

Mr. Consentino and/or Sue Garratt will be covering the Selectmen's office on Thursday, September 18th from 12 – 2 due to both Mr. Innes and Ms. Snicer being out of the office on that day.

Future Dates:

9/17/14 – Public Hearing re: Communications & High Hill Road Tower

9/22/14 – Next Selectmen’s Regular Meeting 7:30pm

P. Consentino made a motion adjourn the Regular Meeting on Monday, September 15, 2014 at 8:36pm.

Second: H. Morse. 2/0/0.

Respectfully Submitted,
Amanda Lueders

Philip V. Consentino

Harold J. Morse