

*Town of Atkinson
Board of Selectmen
Meeting Minutes
November 17, 2014*

W. Baldwin returned to the Regular Meeting of Monday, November 17, 2014 at 7:34pm from a non-public session in the Atkinson Town Hall.

Members Present:

W. Baldwin, Chair
P. Consentino
H. Morse

Others Present:

B. Innes, Town Administrator

Pledge of Allegiance Led by Scout

Cub Scouts – Pack 95 appeared before the Board of Selectmen and led all present in the pledge of allegiance. Each member of the pack introduced himself by stating his name.

Approval of Minutes:

10/30/2014 – Special Meeting Minutes

H. Morse made a motion to accept the minutes of Special Meeting 10/30/2014 as submitted. Second: P. Consentino. 3/0/0.

11/3/2014 – Non-Public Meeting Minutes

H. Morse made a motion to accept the minutes of Non-Public Meeting 11/3/2014 as amended. Second: P. Consentino. 3/0/0.

11/3/2014 – Regular Meeting Minutes

H. Morse made a motion to accept the minutes of Regular Meeting 11/3/2014 as submitted. Second: P. Consentino. 3/0/0.

Donation:

\$225.00 – Elder Assistance Expendable Trust Fund

H. Morse made a motion to accept donations totaling an amount of \$225.00 to go into the Elder Assistance Expendable Trust Fund. Second: P. Consentino. 3/0/0.

Old Business:

Credit Card Policy

P. Consentino made a motion to accept the Credit Card Policy as amended with an effective date of November 17, 2014. Second: H. Morse. 3/0/0.

Announcements:

Condolences

The Board of Selectmen sent condolences to the Brown family for their recent loss.

New Business:

2015 Catch Basin Cleaning Bid

Mr. Innes presented the following 2015 Catch Basin Cleaning bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Felix Septic Services.

Company	Contact	Amount
Felix Septic Service	Ryan Bedard 603-623-7907	\$100/hour \$800/8-hr day
Hartigan Wastewater Services	Julie Burnor 800-696-0761	\$138.50/hr minimum of 4 hours \$1,108/8-hour day
Triton Storm Water	Jason Anastasiades 401-524-0534	\$82/hour \$656/day

*Felix Septic Services is not the low bidder, but the low bidder does not have the equipment to completely clean the culverts.

P. Consentino made a motion to award the 2015 Catch Basin Bid to Felix Septic Services in the amount of \$100/hour and/or \$800/8-hr day per the recommendation of the Road Agent. Second: H. Morse. 3/0/0.

2015 Mowing Bid

Mr. Innes presented the following 2015 Mowing bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Grover and Sons due to good performance and a \$500 differential.

Company	Contact	Amount
All-Pro Landscape Services	603-329-3024	\$26,650
Auger Property Maintenance Services, LLC	Martin August 603-329-5365 ext. 1	\$36,350
Cheapskate Landscape & Property	Kenny Brown 603-303-9801	\$19,500
DJ Landscaping	David Haddad 603-490-3334	\$22,500
Epic Outdoors	Bryan Murphy 603-548-6809	\$27,216
Grover & Sons Landscaping	Jason Cook 603-608-6793	\$20,000
Statewide Tree and Landscaping	978-681-5799	\$49,735

*Grover would like to discuss a three-year contract.

2015: \$20,000 **2016:** \$21,500 **2017:** \$22,000

P. Consentino made a motion to award the 2015 Mowing Bid to Grover and Sons Landscaping in the amount of \$20,000 as a one year contract per the recommendation of the Road Agent. The RFQ for 2016 will be for a 3 year contract. Second: H. Morse. 3/0/0.

2015 Lawn Fertilization Program Bid

Mr. Innes presented the following 2015 Lawn Fertilization Program bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Greener Days, LLC as the lowest bidder.

Company	Contact	Fert.	Lime	Tick	Weed Killer
		Per 1,000 square feet			
Greener Days, LLC	Christian Day 603-329-4254	\$10,460	\$6	\$12	\$15
Pro-Tech Lawn Care	Courtney Carace 603-382-9644	\$12,000	\$5 \$50 min/site	\$2 \$50 min/site	\$25 \$50 min/site
TruGreen	Glenn Fitzpatrick 603-432-8243	\$10,541.55	\$40	\$64	\$125
Truly Green Lawns	978-469-0068	\$12,000	\$2.64	\$2.64	\$25
Urban Tree Services	Alan Anderson Alan.urbantree@gmail.com	\$11,950	\$3.10	\$3.10	\$15

P. Consentino made a motion to award the 2015 Lawn Fertilization Bid to Greener Days, LLC in the amount of \$10,460 per the recommendation of the Road Agent. Second: H. Morse. 3/0/0.

2015 Road Striping Bid

Mr. Innes presented the following 2015 Road Striping bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Industrial Traffic Lines, Inc. as the lowest bidder.

Company	Contact	Amount
HiWay Safety Systems, Inc	781-982-9229	\$9,500.22
Industrial Traffic Lines, Inc	603-552-3780	\$8,726.13
Property Innovation	Jason M. Piette 603-264-7705	\$8,831.69

P. Consentino made a motion to award the 2015 Road Striping Bid to Industrial Traffic Lines, Inc. in the amount of \$8,726.13 per the recommendation of the Road Agent. Second: H. Morse. 3/0/0.

2015 Tree Removal Bid

Mr. Innes presented the following 2015 Tree Removal bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Urban Tree Services because of the outstanding performance during the last two years, the cost of “crane services”, and only company that will commit to emergency service.

Company	Contact	Amount	Crane
Mayer Tree Services	Jeff Thomas 978-768-6999	50’ to 65’ Boom, Forestry pkg, 1 chipper & 2-man crew \$200/hour \$1,600/day	60 Ton Crane, w/150’ Boom & Operator \$250/hour \$2,000/day
Northern Tree Service, Inc.	Chris Bosch 978-374-7207	75’ or 65’ Bucket Truck, Chipper, Bucket Operator & Ground Worker \$110hour \$880/8-hour day	127’ Boom, Chipper, Bucket/Chip truck, Crane Operator, Climber & 2 Ground Workers \$320/hour \$2,560/8- hour day
Urban Tree Service	Alan Anderson 603-332-1246	65’ Boom Bucket Truck, Arborist & Ground Person, Climber (if needed), chipper \$135/hour 4-hour min, \$1,080/day, includes travel time 1-way, emergency at 1 ½-time	\$140/hour, 4 hour minimum

H. Morse made a motion to award the 2015 Tree Removal Bid to Urban Tree Service in the amount of \$140/hour, 4-hour minimum per the recommendation of the Road Agent. Second: P. Consentino. 3/0/0.

2015 Paving Bid

Mr. Innes presented the following 2015 Paving bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Brox Industries, Inc. as the lowest bidder.

Company	Contact	Machine	Hand	Detail
Brox Industries, Inc.	Kevin DiMambro 603-235-0670	\$71.48/T (includes tack)	\$125/Ton	4,873 tons = 348,322.04
Pike Industries, Inc.	Chris Matheson 603-527-5100	\$84.73/T		4,873 tons = \$412,889.29
R&D Paving	E. Andrews 603-934-6745	\$72.04/T	\$120/Ton	4,873 tons = \$351,050.92
Continental Paving	Jerry Maher 603-437-5387	\$74.80/T		4,873 tons = \$364,500.40

P. Consentino made a motion to award the 2015 Paving Bid to Brox Industries, Inc. per the recommendation of the Road Agent in the amount of \$71.48/ton by machine and \$125/ton by hand along with the fact that the price could go up or down depending on the cost of asphalt. Second: H. Morse. 3/0/0.

2015 Oil Bid

Mr. Innes presented the following 2015 Oil bids to the Board of Selectmen with a recommendation to award the bid to Palmer Gas Ermer as the only bidder.

Company	Contact	Bid	Other
Palmer Gas Ermer Oil	Charlie Ermer 603-898-7986	\$3,299/gal	\$169 each unit

The Board of Selectmen decided to hold off on a motion to award the oil bid, in order to educate themselves better on where the price of oil goes.

2015 Propane Bid

Mr. Innes presented the following 2015 Propane bids to the Board of Selectmen with a recommendation to award the bid to Palmer Gas Ermer as the only bidder.

Company	Contact	Bid	Other
Palmer Gas Ermer Oil	Charlie Ermer 603-898-7986	\$1.92/gal	Service @ \$85/hour plus parts

P. Consentino made a motion to award the 2015 Propane Bid to Palmer Gas Ermer Oil in the amount of \$1.92/gal. Second: H. Morse. 3/0/0.

2015 Crack Sealing Bid

Mr. Innes presented the following 2015 Crack Sealing bids to the Board of Selectmen with a recommendation from the Road Agent to award the bid to Sealcoating Inc. as the lowest bidder. Several Town roads will be removed from the schedule in order to reduce the cost.

Company	Contact	Amount
AnnSeal, Inc.	Nancy O'Brien 607-797-3737	\$53,061
Sealcoating, Inc.	Patrick Hanlon 781-428-3400	\$36,845
Superior Sealcoat, Inc.	978-988-5555	\$41,895

P. Consentino made a motion to award the 2015 Crack Sealing Bid to Sealcoating, Inc. in the amount of \$24,579 per the recommendation of the Road Agent. Second: H. Morse. 3/0/0.

Warrant Article Carryover

Mr. Innes presented a motion to carry over warrant article funding to 2015.

P. Consentino made a motion to carry over the following warrant article funds to 2015: Town Hall Generator – warrant article 2013 – 22 in the amount of \$35,000 and Fire Hydrants – warrant article 2013-12 in the amount of \$30,000. Second: H. Morse. 2/0/1. H. Morse abstained from the motion.

Old Business:

Cub Scout Troops – Pledge of Allegiance

Mr. Consentino will coordinate the troops to come to the Board of Selectmen meetings and lead everyone in the pledge of allegiance.

Sad Café

H. Morse made a motion to take the sad café line down to \$0.00 as of November 14, 2014. Second: P. Consentino. 3/0/0.

New Business:

Bids to replace windows of the basement at the Community Center

Mr. Innes explained there is money in the Community Center budget, in the contract labor and equipment line, to replace the windows of the basement at the Community Center. Mr. Innes presented the following bids to the Board of Selectmen to perform this job with the recommendation to award the bid to Traynor Glass Co., Inc. in the amount of \$1,860 as the lowest bidder.

Company	Contact	Amount
Traynor Glass Co., Inc.	603-329-6668	\$1,860.00
Hantzis & Son Home Improvements	603-236-1987	\$2,557.98
SAJ Renovations, LLC	54 Ridgewood Drive; Atkinson, NH	\$7,554.00

P. Consentino made a motion to award the bid to Traynor Glass Co, Inc. in the amount of \$1,860.00 to replace the windows of the basement at the Community Center. Second: H. Morse. 3/0/0.

Future Dates:

11/24/2014 – Next Scheduled BOS Meeting
11/27/2014 -11/28/2014 – Thanksgiving Holiday – Town Offices Closed
12/4/2014 – Atkinson Country Club Tree Lighting 5:30pm – 8:00pm
12/24/2014 – Town Offices close at noon
12/25/2014 – Christmas Day – Town Offices Closed
12/31/2014 – New Year’s Eve – Town Offices Closed
1/21/2015 – First day of filing period for candidates
1/30/2015 – Last Day of filing period for candidates
1/31/2015 – Deliberative Session 10am Atkinson Academy

H. Morse made a motion to recess the regular session and re-enter non-public session at 8:30pm. Second: P. Consentino. 3/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

Harold Morse