

*Town of Atkinson
Board of Selectmen
Meeting Minutes
December 22, 2014*

W. Baldwin opened the Regular Meeting of Monday, December 22, 2014 at 7:57pm. All members were present.

Members Present:

W. Baldwin, Chair
P. Consentino
H. Morse

Others Present:

B. Innes, Town Administrator
T. Stewart, Road Agent
L. Artus, Atkinson Resident

Pledge of Allegiance

Cub Scout, Joe Coppeta from Troop 9, led all present in the Pledge of Allegiance

Approval of Minutes:

12/15/2014 – Regular Meeting Minutes

H. Morse made a motion to accept the minutes of Regular Meeting 12/15/2014 as amended. Second: P. Consentino. 3/0/0.

12/15/2014 – Non-Public Meeting Minutes

H. Morse made a motion to accept the minutes of Non-Public Meeting 12/15/2014 as amended. Second: P. Consentino. 3/0/0.

Donations

Elder Assistance Expendable Trust Fund Donation - \$1,750.00

H. Morse made a motion to accept donations to go into the Elder Assistance Expendable Trust Fund in the amount of \$1,750.00. Second: P. Consentino. 3/0/0.

Appointment:

Heritage Commission – Eleanor M. Zaremba – term to end April 2017.

P. Consentino made a motion to appoint Eleanor M. Zaremba to the Heritage Commission for a term to end April, 2017. Second: H. Morse. 2/0/1. H. Morse abstained from the motion.

Ms. Zaremba submitted her application for this position on October 27, 2014 and Mr. Consentino expressed concern with the length of time it took to appoint someone for this position. Mr. Innes explained he does not know the reason for the delay, but will look into it.

Old Business:

Town Engineer

Mr. Baldwin explained he reviewed the three recommended proposals for the Town Engineer Bid, which were from Keach/Nordstrom, KV Partners, and Stantec. Mr. Baldwin narrowed the proposals down to those received from Keach/Nordstrom and KV Partners and explained there is a big difference in cost between the two, since KV Partners came in much lower than Keach/Nordstrom. Mr. Baldwin would like to be fiscally responsible to the town. Mr. Morse agreed that KV Partners would be the better choice in terms of cost; however Keach/Nordstrom has a good history with the town and has worked very well with Mr. Stewart and Ms. Killam over the years. Mr. Consentino agreed that Keach/Nordstrom has a very good reputation and that sometimes a

lower cost is not always the best choice. Mr. Innes explained that Keach/Nordstrom does not always charge for everything, that they charge for the engineering work, but not for all their time spent on projects. Mr. Morse explained that there have been complaints that Keach/Nordstrom's prices are high, but ultimately the developers pay the bills and that they do a great job for the town for both zoning and planning. Mr. Innes added that they are well versed in storm water management. Mr. Stewart appeared before the Board of Selectmen to explain there is \$10,000 budgeted for the town engineer job, but typically the town does not spend half of it.

**P. Consentino made a motion to award the Town Engineer Bid to Keach/Norstrom for two years.
Second: H. Morse. 2/1/0. W. Baldwin is opposed to the motion.**

Woodlock Park Playground Engineering Review

Mr. Innes explained that John Longchamp has completed his review of the Playground at Woodlock Park and is putting together his report.

Handicap Parking at the Community Center

Mr. Stewart appeared before the Board of Selectmen to discuss handicap parking and explained the handicapped spaces were removed due to safety reasons at the intersection. Mr. Stewart explained that the best way to correct the situation would be to utilize six parking spaces and create four handicapped spaces. The Board of Selectmen agreed with this suggestion and gave Mr. Stewart permission to proceed and asked Mr. Stewart to always keep them abreast of changes being made in Town.

Complaint from Resident on Rose Lane

Mr. Consentino explained he received a complaint from a resident on Rose Lane regarding debris left over from a couple of accidents that was never picked up by the Highway Department. Mr. Stewart explained he assigned the task to one of his employees after receiving the first email. Mr. Stewart went on to explain that upon receiving the second email, he investigated the situation and determined the job was not completed the first time. Mr. Stewart apologized and said the area is cleaned up now.

Trash Pickup

Mr. Consentino explained he is still getting complaints on the trash pickup service in town. Mr. Innes has been working with Curbside on the complaints over the past few weeks and will invite them to appear before the Board of Selectmen on January 26th.

Complaints

Mr. Consentino inquired about complaints received and offered his assistance in dealing with complaints made by the residents so that Mr. Innes can focus on his other duties. Mr. Consentino added that he would like to be aware of any complaints coming into the Town Administrator's office.

Timberlane Regional School District Budget Committee

Mr. Innes explained that the Timberlane Regional School District has a Budget Committed formed under the Municipal Budget Act and can recommend the budget, but cannot tell the School Board how to spend the money.

Senior Luncheon – Timberlane Choir Cancellation

Mr. Consentino explained he recently met with Dr. Metzler regarding the Timberlane Choir cancellation for the senior luncheon and how disappointing it was. Dr. Metzler was not aware of the cancellation, but assured Mr. Consentino it would not happen again. Mr. Baldwin added that Dr. Metzler made a public apology regarding this matter as well.

School Board Appearance at the Selectmen's Meeting

Mr. Consentino will put together a list of questions for Ms. Delfino and Mr. Sapia, which Mr. Innes will present upon an invitation to the Board of Selectmen's meeting. Mr. Innes will work on inviting them to a meeting in January.

Leon Artus – Atkinson Resident

Mr. Artus appeared before the Board of Selectmen to discuss the recent meeting that occurred in Sandown regarding the Timberlane School Budget. Mr. Baldwin explained that Mr. Artus did not have his facts correct and dismissed Mr. Artus from his discussion.

Future Dates:

- 12/24/2014 – Town Offices close at noon
- 12/25/2014 – Christmas Day – Town Offices Closed
- 1/1/2015 – New Year's Day – Town Offices Closed
- 1/21/2015 – First day of filing period for candidates
- 1/30/2015 – Last Day of filing period for candidates
- 1/31/2015 – Deliberative Session 10am Atkinson Academy

Re-enter public session at 10:10 PM

H. Morse made a motion to have the Town Administrator follow up with Town Counsel on a zoning violation with a business on Industrial Way. Second: P. Consentino: Vote 3/0/0

H. Morse made a motion to have the Town Administrator follow up with Town Counsel regarding an employee issue. Second: P. Consentino: Vote 3/0/0

H. Morse made a motion to recess the Regular Meeting of December 22, 2014 at 10:15 PM Second: P. Consentino: Vote 3/0/0

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

Harold Morse