

*Town of Atkinson  
Board of Selectmen  
Re-organization Meeting Minutes  
March 16, 2015*

**H. Morse opened the Re-organization Meeting of Monday, March 16, 2015 at 7:33pm and led all present in the Pledge of Allegiance.**

**Members Present:**

W. Baldwin (teleconference)  
P. Consentino  
W. Friel  
J. Grosky  
H. Morse, Acting Chairman

**Others Present:**

B. Innes, Town Administrator

**Introductions:**

***Recent Election***

Mr. Morse welcomed William Friel and Jason Grosky to the Board of Selectmen and congratulated Mr. Consentino for being re-elected.

***Roll Call for Attendance***

Mr. Morse implemented a roll call for Attendance. All Selectmen were present except for Mr. Baldwin who attended the meeting via teleconference.

**Approval of Minutes:**

***3/9/2015 – Non-Public Meeting Minutes***

**P. Consentino made a motion to accept the minutes of Non-Public Meeting 3/9/2015 as submitted.**

**Second. W. Baldwin. 3/0/2. W. Friel and J. Grosky abstained from the motion. Roll Call Vote: W.**

**Baldwin: Yes, P. Consentino: Yes, W. Friel: Abstain, J. Grosky: Abstain, H. Morse: Yes.**

***3/9/2015 – Regular Meeting Minutes***

**P. Consentino made a motion to accept the minutes of Regular Meeting 3/9/2015 as submitted. Second.**

**W. Baldwin. 3/0/2. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Abstain, J. Grosky:**

**Abstain, H. Morse: Yes.**

**Donations:**

***Transportation - \$350.00***

**P. Consentino made a motion to accept donations in the amount of \$350.00 to go into the Elder Services Transportation Budget Line. Second. W. Baldwin. 3/0/2. W. Friel and J. Grosky abstained from the**

**motion. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Abstain, J. Grosky: Abstain, H. Morse: Yes.**

***Elder Assistance - \$100***

**P. Consentino made a motion to accept donations in the amount of \$100.00 to go into the Elder Services Trust Fund. Second. W. Baldwin. 3/0/2. W. Friel and J. Grosky abstained from the motion. Roll Call**

**Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Abstain, J. Grosky: Abstain, H. Morse: Yes.**

## **The Board of Selectmen:**

### *Chairman Election*

**P. Consentino made a motion to appoint William Baldwin as Chairman of the Board of Selectmen. Second. W. Friel. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

### *Vice-Chairman Election*

**W. Baldwin made a motion to appoint Harold Morse as Vice-Chairman of the Board of Selectmen. Second. W. Friel. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

### *Meeting Schedule*

The current meeting schedule is as follows:

- 6:30 – 7:30pm will be reserved for workshops and non-public meetings. Workshops will be open to the public but not televised. Non-public meetings will not be open to the public.
- Televised meetings will begin at 7:30pm and will be open to the public.

**P. Consentino made a motion to adhere to the current meeting schedule as presented. Second. W. Friel. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

### *Meeting Format*

The current meeting format is as follows:

1. Open Meeting
2. Members Present
3. Pledge of Allegiance
4. Appearances
5. Assessing
6. Budget
7. Old Business
8. New Business
9. Questions from the Audience
10. Future Agenda/Announcements

➤ Summer meeting schedule: Currently the Board meets on alternate weeks during the summer starting on Memorial Day and ending on the Monday after Labor Day.

**J. Grosky made a motion to approve the current meeting format as presented along with the summer meeting schedule. Second for Discussion. P. Consentino. To avoid going more than two weeks between meetings, Mr. Consentino suggested holding the meeting on a Tuesday in the event there is a holiday on a Monday and the meeting is canceled. Mr. Innes explained that situation occurs only once this year, which is on Labor Day so it shouldn't pose a problem. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

**Selectmen’s Committee Assignments**

The Board of Selectmen reviewed assignments and decided on the following arrangements:

W. Baldwin	P. Consentino	W. Friel	J. Grosky	H. Morse
Personnel	Welfare	ZBA Liaison	Right-to-Know	Policies & Procedures
Police Department Liaison	Highway Safety Committee Liaison	Joint Loss Management Committee Liaison	Police Department Liaison	Budget Board Ex-Officio
Cable Department Liaison	Cemetery Department Liaison	Building Code Enforcement Liaison	Recreation Department Liaison	Capital Improvement Board Liaison
Conservation Department Liaison	Elder Services Department Liaison	Planning Board Ex-Officio	Atkinson Academy Liaison	Technology Department Liaison
Heritage Commission Liaison	Fire Department Liaison	Highway Department Liaison	Timberlane School District Liaison	Energy Commission Liaison
Library Department Liaison	Family Meditation Liaison	Maintenance Department Liaison	Conflict of Interest Committee Liaison	
Historical Society Liaison				

**Old Business:**

***Residents Pushing Snow into the Street***

After the winter is over, Mr. Innes will work with Chief Brackett and the Road Agent to create a policy.

***Air Quality at the Police Department***

Mr. Innes has received a report from Property Liability Trust that indicated they did not find anything. The report references a college that performs air quality tests for free, which Mr. Innes will be pursuing.

**New Business:**

***Volunteer Application***

Mr. Innes presented a volunteer application he recently created for approval. In the past, Mr. Friel worked on creating a volunteer application, but it did not meet the needs of a recent issue, therefore Mr. Innes created a new one. Mr. Innes will send the Board of Selectmen a copy of the application Mr. Friel worked on. Per Mr. Consentino’s request, Mr. Innes will send the application to the Town’s liability carrier for review.

***Recycling Center***

Mr. Innes explained that Mr. Stewart has requested for the recycling center to be open due to a number of requests from various residents. Mr. Morse will meet with Mr. Stewart to inspect the area to ensure it will not become a huge mess and bring back for discussion at the next meeting.

***Subaru Forrester***

Mr. Innes explained the Subaru Forrester under the Elderly Services Department is in need of a new engine due to a punctured oil pan. The vehicle is a 2010 with 67,000 miles on it. The following quotes were obtained:

Company	\$\$
Singer Subaru	\$3,900
Farr’s Auto Repair	\$3,580
John’s Truck and Auto Parts	\$3,500

Mr. Innes made the recommendation to go with Singer Subaru because they were willing to bring their price down to the amount of the lowest bidder, which is \$3,500. The engine will have a 1 year unlimited mileage warranty.

**W. Friel made a motion to move forward with Singer Subaru to replace the engine in the 2010 Subaru Forrester in the amount of \$3,500. Second for Discussion. P. Consentino. Mr. Consentino expressed concern with the driver of the vehicle not paying attention to the check engine light or the oil light going on which could have avoided this problem. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

***Donation Fund***

Mr. Innes will find out whether or not the Board of Selectmen can vote to have the money left over in the donation fund be carried over into the next year and not put into the general fund.

**Announcements**

***Fishing Derby***

Mr. Consentino reminded residents to bring their children to the fishing derby on May 2, 2015 because the event is in threat of being canceled due to the low attendance rate over the past few years.

**Future Dates:**

- 3/31-5/5/2015 – Archery Lessons Community Center 7:30PM – 8:30PM – Grade 4-Seniors
- 4/2/2015 – Senior Spring Luncheon Community Center – 12Noon – 2pm
- 4/4/2015 – Easter Egg Hunt – Woodlock Park 11am – Children to age 12
- 4/9/2015 – Newport Playhouse leave Community Center 9am – return 6pm
- 4/11/2015 – Boy Scout Electronics Recycling Fundraiser Community Center 8:00 – 12:00
- 4/14 & 4/16/2015 – AARP Driver Safety Community Center 9am – 12 Noon
- 5/2/2015 – Fishing Derby Community Center Registration 7:30am – Children to age 12

**P. Consentino made a motion to adjourn the Regular Meeting on March 16, 2015 at 8:14pm. Second. J. Grosky. 5/0/0. Roll Call Vote: W. Baldwin: Yes, P. Consentino: Yes, W. Friel: Yes, J. Grosky: Yes, H. Morse: Yes.**

Respectfully Submitted,  
Amanda Lueders

---

William Baldwin, Chair

---

Harold Morse, Vice Chair

---

William G. Friel

---

Jason B. Grosky

---

Philip V. Consentino