

*Town of Atkinson
Board of Selectmen
Meeting Minutes
March 23, 2015*

W. Baldwin opened the Regular Meeting of Monday, March 23, 2015 at 7:30pm.

Members Present:

W. Baldwin, Chair
P. Consentino
W. Friel
J. Grosky
H. Morse, Vice Chair

Others Present:

B. Comeau, Assistant Scout Master, Troop 9
B. Comeau, Patrol Leader, Troop 9
B. Innes, Town Administrator
M. Murphy, Fire Chief
R. Sheridan, Troop 9 Scout
E. Stewart, Road Agent
A. Torris, Troop 9 Scout
T. Troy, Troop 9 Scout

Appearances:

Atkinson Boy Scouts – Troop 9

Atkinson Boy Scouts from Troop 9 appeared before the Board of Selectmen and led all present in the pledge of allegiance.

Approval of Minutes:

3/16/2015 – Re-organization Meeting Minutes

W. Friel made a motion to accept the minutes of Re-organization Meeting 3/16/2015 as submitted.

Second. H. Morse. 5/0/0.

Administrative Abatement:

Map/Lot	Address	Rec	\$
17/38	11 Brookside Terrace	Grant	85.45
7/92	61 Walker Road	Grant	39.12

W. Friel made a motion to approve an administrative abatement on map/lot 17/38; 11 Brookside Terrace in the amount of \$85.45. Second. H. Morse. 5/0/0.

W. Friel made a motion to approve an administrative abatement on map/lot 7/92; 61 Walker Road in the amount of \$39.12. Second. H. Morse. 5/0/0.

Appearance:

Boy Scout Electronics Recycling Fundraiser

Bryan Comeau, Assistant Scout Master for troop 9 appeared before the Board of Selectmen to request permission to conduct an Electronics Recycling Fundraiser on April 11, 2015 at the Atkinson Community Center. A presentation was then given by members of troop 9 as follows:

Reed Sheridan, troop 9 scout, gave an overview of the boy scouts. Boy scouts were incorporated in 1910 with a mission to prepare young people to make ethical and moral choices over their lifetimes by instilling goals of the scouts and laws. International boy scouts have 52 million members and have expanded to include ages 5-18 as well as co-ed. The top 5 awarded merit badges are first aid, swimming, camping, cooking, and citizenship in the community.

Tim Troy, troop 9 scout, talked about fundraising. Troop 9 is an active group that camps every month through NH and Maine. Each year, the troop takes a week long high adventure trip in the summer. Last year the troop went on a 50 mile trip on the Moose River. All this activity takes a toll on equipment and fundraising has helped replace some of the camping equipment. Last year the troop conducted an Electronic Fundraising event on a Saturday morning in April at the Atkinson Community Center, where the troop and parents collected electronic equipment from residents and disposed of them in a responsible way.

Adam Torris, troop 9 scout, discussed details about last year's recycling event. The event was very successful where a total of 282 items were collected which included 69 tv's, 37 printers, 29 computer monitors, and 18 keyboards. 85% of the scouts participated along with 70% of the parents. 152 hours were worked in total and \$3,427 was raised.

Ben Comeau, Patrol leader for Troop 9, talked about goals for 2015. The goal is to raise some money to offset some of the cost for the troop and to provide the community a way to dispose of some of their electronic items. The troop has partnered with the same recycling company as last year and would like to hold the event at the Community Center on April 11th from 8:00am – 12:00pm. The troop has filed the necessary paperwork with the Community Center and has made arrangements for police to be on-sight during the event. There will also be an Energy Fair held at the Community Center on the same day and the troop has reached out to their leaders to coordinate the events. The troop has also modified the traffic plan to free up some space in the parking lot. Notable changes for this year include, a pick-up service for a small fee, a website, and an increased scout participation level.

Mr. Baldwin would like the information posted on the Town Website, ACTV, and the Community Center Newsletter.

W. Friel made a motion to allow Troop 9 to hold an Electronic Fundraising Event on Saturday April 11th from 8:00am – 12:00pm at the Atkinson Community Center as presented by troop 9. Second. P. Consentino. 5/0/0.

Chief Murphy – Pumper Contract

Chief Murphy appeared before the Board of Selectmen to ask permission to contract with HME in the amount of \$422,475 to purchase a new pumper. The warrant article approved for this purchase was in the amount of \$431,000 which leaves \$8,520 left over to outfit the new pumper.

J. Grosky made a motion to authorize Chief Murphy to contract, as requested, with HME for the purchase of a pumper at the price tag of \$422,475. Second. W. Friel. 5/0/0.

Chief Murphy presented the contract from HME for the Selectmen to sign.

H. Morse made a motion to sign the sales agreement from HME for the purchase of a pumper in the amount of \$422,475 once the Board of Selectmen gets the ok from Town Counsel. Second. W. Friel. 5/0/0.

Arnold Way

Mr. Morse recused himself from this discussion.

Chief Murphy asked the Board of Selectmen for permission to name an access road off of Shannon Road to Arnold Way and to renumber map 1, lot 102 (102 Shannon Road) to the proper numbering scheme decided upon by the Town of Atkinson. This change is to allow easy access to the tower behind the golf course.

W. Friel made a motion to accept the recommendations from Chief Murphy on renaming 102 Shannon Road to Arnold Way and to renumber map 1, lot 102. Second. P. Consentino. 4/0/1. H. Morse recused himself from this motion.

Assistant Emergency Manager

Chief Murphy asked the Board of Selectmen for permission to reinstate the Assistant Emergency position, which is a volunteer position. The Selectmen approved this request.

Old Business:

Recycling Center

Mr. Morse met with Mr. Stewart on the conditions of the recycling center and decided it is ok to open it up. The Recycling Center is now open on Saturdays and Sundays from 9am – 4pm and Wednesdays from 12pm – 4pm.

Volunteer Application

Mr. Consentino inquired about the volunteer application and whether or not Mr. Innes has sent it to the insurance company yet. Mr. Innes explained he has not had the chance to do that yet.

Donation Account

Mr. Morse inquired about the donation account and whether or not Mr. Innes had any information on it. Mr. Innes responded by stating he had he'd heard from the auditors and concluded that at the end of the year the Board of Selectmen will have the ability to donate any money left over in the transportation line to the Elder Services Trust Fund. Mr. Baldwin would like something in writing on this.

New Business:

TRSD Budget Committee Opening

The Board of Selectmen announced that since Mr. Grosky has withdrawn from his position on the TRSD Budget Committee, there is now a position open. All residents are encouraged to send a resume and letter of interest by April 13, 2015, at which point the Selectmen will review all those received and conduct interviews on April 20, 2015 and will make a decision on who shall fill the position on April 27, 2015.

Over Expenditure – Building Maintenance – Library - \$844.53

Mr. Innes asked the Board of Selectmen to approve an over expenditure in the library line of the Building Maintenance budget in the amount of \$844.53 for snow removal.

H. Morse made a motion to approve an over expenditure in the library line of the Building Maintenance Budget in the amount of \$844.53 for snow removal. Second. W. Friel. 5/0/0.

Over Expenditure – Highway Department – Cutting Edges - \$471.08

Mr. Stewart asked the Board of Selectmen to approve an over expenditure in the Highway Department budget in the amount of \$471.08 for the repair of cutting edges.

W. Friel made a motion to approve an over expenditure in the Highway Department Budget in the amount of \$471.08 for the repair of cutting edges. Second for discussion. J. Grosky. Mr. Baldwin questioned why the town is paying for the repair of the cutting edges. Mr. Stewart explained he did not create it, he inherited it, and it has been in his budget for years. There have been 11 cutting edges repaired this year. The town typically spends about \$3,000 each year for this expense. Vote: 5/0/0.

Approval to Hire – Assistant Road Agent

Mr. Stewart asked the Board of Selectmen for permission to hire Adam Stasio as Assistant Road Agent at the rate of pay of \$22.00 per hour with a probationary period of 6 months. After 6 months along with a successful review, the rate of pay will increase to \$22.25 per hour. After another 6 months, and a successful review, the

rate of pay will increase to \$22.75 per hour. Mr. Friel and Mr. Baldwin stated for the record that they know Mr. Stasio's uncle. Mr. Stewart explained that the Assistant Road Agent's responsibilities are to run the town truck and sander unit, be the working foreman for picking up brush and clearing shoulders, and will manage a crew. In the Road Agent's absence, the Assistant Road Agent will facilitate paperwork, payroll, and cover other town needs. Mr. Stewart would like to train this person to be able to take over as the Road Agent, in the event he retires or is not reelected. There is money in Mr. Stewart's budget for training. Mr. Grosky asked Mr. Stewart how he arrived at the rate of pay of \$22.00 per hour with a pay scale of \$19 - \$26. Mr. Stewart responded by stating this is the number Mr. Stasio stated he would be comfortable with.

H. Morse made a motion to allow Mr. Stewart to hire Adam Stasio as Assistant Road Agent at the rate of pay of \$22.00 per hour with a probation period of 6 months. After six months and a successful review, the rate of pay shall increase to \$22.25 per hour. Then after another six months and a successful review, the rate of pay shall increase to \$22.75 per hour. The hire shall not take place until after successful background and motor vehicle checks. Second. W. Friel. 5/0/0.

Performance Reviews

Mr. Innes updated the Board of Selectmen that he expects to have the 2014 salary matrix completed within the next 3 weeks at which point will add his recommendations and bring before the Selectmen for approval.

Town Truck

Mr. Stewart explained that the town truck is being repaired at Auto Fair. There was an oil and radiator leak and the cost of the repair will be \$3,200. Mr. Stewart has money in his budget for this amount in the Equipment Repairs line.

Legal Counsel for the Conflict of Interest Issues

Mr. Friel recused himself from this conversation. Per Mr. Grosky's recommendation, Mr. Consentino recused himself from this conversation as well. Mr. Baldwin, Mr. Grosky, and Mr. Morse continued with the conversation and made the decision to seek legal counsel on this issue to give Mr. Innes the authority to research firms and set up a meeting.

J. Grosky made a motion that the Board of Selectmen is seeking legal counsel for guidance and advice of opinions initiated by the Conflict of Interest Committee and give Mr. Innes authorization to research firms and to set up a meeting. The clock started on March 2nd, so the deadline is on April 15th. Second. H. Morse. 3/0/2. Mr. Friel and Mr. Consentino recused themselves from the motion.

Future Dates:

4/2/2015 – Senior Spring Luncheon Community Center – 12Noon – 2pm
4/4/2015 – Easter Egg Hunt – Woodlock Park 11am – Children to age 12
4/9/2015 – Newport Playhouse leave Community Center 9am – return 6pm
4/11/2015 – Boy Scout Electronics Recycling Fundraiser Community Center 8:00 – 12:00
4/14 & 4/16/2015 – AARP Driver Safety Community Center 9am – 12 Noon
5/2/2015 – Fishing Derby Community Center Registration 7:30am – Children to age 12

Announcements:

Edwards Twins

Mr. Consentino announced that the Edwards Twins will be performing on Saturday, May 16th at 7:00pm. A silent auction will be preceding the event beginning at 5:30pm. This event is sponsored by the Lions Club.

Pancake Breakfast

Mr. Consentino announced the Lions Club will be sponsoring a pancake breakfast on Sunday March 29th from 8am – 11am at the Atkinson Community Center.

Citizen of the Year

Mr. Consentino announced the Lions Club will be picking the Citizen of the Year and would like letters of recommendation. Letters can be sent to PO Box 134.

2015 Regional Master Plan

Mr. Baldwin announced he has recently received the 2015 Regional Master Plan which is quite interesting with lots of data going back to 2010.

Signatures

Mr. Baldwin reminded the Board of Selectmen to sign off on pending items including minutes, check registry, and the police contract which legal counsel has approved.

Town and City Journal

Mr. Baldwin announced he has received the Town and City Journal which has great information in it.

P. Consentino made a motion to adjourn the Regular Meeting on March 23, 2015 at 9:16pm. Second. H. Morse. 5/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

William Friel

Jason Grosky

Harold Morse, Vice Chair