

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
April 27, 2015*

**W. Baldwin opened the Regular Meeting of Monday, April 27, 2015 at 7:31pm and led all present in the pledge of allegiance.**

**Members Present:**

W. Baldwin, Chair  
P. Consentino  
W. Friel  
H. Morse, Vice Chair

**Others Present:**

J. Cobb, Chair Kimball Library Trustees  
D. Heer, Director Kimball Library  
B. Innes, Town Administrator  
T. Stewart, Road Agent  
N. Travers, Director Recreation

**Roll Call**

*W. Baldwin initiated a roll call*

Members present: W. Baldwin, P. Consentino, W. Friel, H. Morse

Members absent: J. Grosky (excused)

**Approval of Consent Agenda:**

- 3/20/2015 – Regular Meeting Minutes
- Donations – Elder Services Transportation - \$55

**H. Morse made a motion to approve the consent agenda. Second. P. Consentino. 4/0/0.**

**Appearance:**

*East Road Signage – Noriko Travers*

Ms. Travers appeared before the Board of Selectmen to discuss a parking issue going on at Collins Park. At a recent Lacrosse game, people were parking on the main road because there was not enough parking in the parking lot at Collins Park. This caused people to trespass on private properties. Ms. Travers suggested putting signs up on the main road, on either side of Collins Park, to let people know Collins Park is there and to not park on the main road. The Lacrosse League does put signs up regarding parking. Mr. Innes will speak to the Town Engineer on ways to improve parking at Collins Park. The Board of Selectmen explained there was not enough money in the budget to put signs up on the main road and that the signs put up by the Lacrosse League were sufficient. Ms. Travers will speak to the Lacrosse League about funding signs to be put up on the main road, but per the Board of Selectmen, the signs will not say anything about parking, just that Collins Park is up ahead.

*Announcements – Noriko Travers*

Ms. Travers made the following announcements:

- Help is still needed for the town-wide beautification week. Bags and t-shirts are still available.
- The Kentucky Derby party for senior citizens is coming up
- Sun n Fun registration starts on May 4<sup>th</sup>
- Fishing Derby is on May 2<sup>nd</sup> – since it does not conflict with baseball's opening day, there should be a greater outcome

*Ted Stewart – Backhoe*

Mr. Stewart appeared before the Board of Selectmen to explain that last week he made the suggestion to award the backhoe bid to Southworth-Milton CAT. At that time, the Board of Selectmen asked Mr. Stewart to inquire with Southworth Milton CAT on a 10 year lease. Mr. Stewart confirmed there is a 10 year lease option which

cuts the tax impact in half from \$18,000 to \$9,000. Mr. Stewart also asked the Board of Selectmen if a coupler could be added in the amount of \$4,000 which is still within the amount of the warrant article. Mr. Innes confirmed with the DRA that increasing the lease to a 10 year lease would be fine for the warrant article.

**P. Consentino made a motion to award the Backhoe bid to Southworth-Milton CAT with a base cost of \$88,500 along with the coupler in the amount of \$9,092. Second. W. Friel. 4/0/0.**

#### ***Train Station/Layover Yard Final Update – Bob Clark***

Mr. Clark appeared before the Board of Selectmen to announce that the battle to keep the MBTA from relocating their layover yard from Bradford, MA to New Hampshire has finally ended. The final blows involved a citizen's petition, receiving over 83% of the voters against this project following the NH Executive Council led by Chris Sununu denying an extension of time for the study. Mr. Clark went on to thank all who were involved in this project and explained he will still retain his position as one of the Atkinson's representative's to the Rockingham Planning Committee and would be happy to take on any new projects.

#### ***Library Overview – Diane Heer and Jim Cobb***

Ms. Heer appeared before the Board of Selectmen to give an update on the Kimball Library. Ms. Heer gave the following updates:

- Library is within their budget – heat and electricity is up a bit but other than that everything is in line.
- Cable project has been completed at the library to allow for live broadcasts from the library. Ms. Heer thanked Dave Williams and his staff for their hard work.
- The AC in the computer room is not working. Ms. Heer has contacted Dave Weymouth.
- The generator needs to be serviced.
- Kathy Wason, Children's Librarian was named the Children's Librarian of the Year.
- There are many activities planned for school vacation.
- The library is hoping to do some movie nights this summer – outside.
- Ms. Heer has had great support from the other departments.
- The library still has a co-op with Plaistow and Sandown.
- The library has a great homebound program for senior citizens.

Mr. Cobb added that Ms. Heer is a great Director for the Library with tight control over the budget and that the town has a nice library.

### **Old Business:**

#### ***Conflict of Interest and Ethics for Local Official Seminar***

Mr. Innes announced he will be able to book the Conflict of Interest and Ethics for Local Official Seminar offered by NHMA on either June 22<sup>nd</sup>, 24<sup>th</sup>, 25<sup>th</sup> or 29<sup>th</sup>. The Board of Selectmen asked Mr. Innes to book the seminar on Monday June 22<sup>nd</sup> at the Community Center and to invite the surrounding communities.

#### ***Name Tags***

Mr. Innes explained that Ms. Snicer has ordered the name tags. The Board of Selectmen asked that the Atkinson seal be put on them.

#### ***Woodlock Park Playground***

Mr. Innes explained that a quote will be obtained on Douglas-Fir for the playground as opposed to cedar. The posts are not in cement. An official quote should be received this week.

#### ***Air Quality at the Police Station***

Mr. Innes announced that he has received the following recommendations from the recent air quality test performed at the Police Department:

- Replace all stained ceiling tiles

- Move a thermostat
- Change filters 4 times per year
- Clean coil and condensation drain pan – HVAC do that twice per year
- Repoint bricks in the back of building – masonry work will tighten up the building
- Re-install the radon system
- Improve air circulation to in the storage room

Mr. Baldwin wants the water to be tested. Mr. Morse will visit the building with Mr. Innes and Mr. Weymouth and would like to look into moving the septic tank vent pipe. Mr. Friel suggested replacing ceiling tiles with new ones, rather than just cleaning them, since they are inexpensive.

***Annul Building Check***

Mr. Innes announced that he and Mr. Weymouth will be starting their annual building check. Mr. Morse will join them on these visits if available.

***Criminal Background Checks/Driving Record Checks on Seasonal Employees***

Mr. Innes announced that the background checks on the seasonal employees came back ok.

***Planning Assistant Position***

Mr. Innes has received 11 resumes for this position. He and Ms. Killam have narrowed the resumes down to 3 candidates, however one has pulled out. The Board of Selectmen would like to see all the resumes that have come in.

**Future Dates:**

- 4/25 – 5/2/2015 – Town Beautification Week Community Center
- 5/2/2015 – Fishing Derby Community Center Registration 7:30am – Children to age 12
- 5/4/2015 – Sun n Fun Registration begins
- 5/6/2015 – Wellness Lecture: Summer Health Community Center 10am
- 5/7/2015 – Hat Decorating Community center 10am – Pre-registration required
- 5/8/2015 – Senior Kentucky Derby Party Community Center 12 Noon – Ladies should wear a hat, gentlemen should wear a tie – Pre-registration required
- 5/14/2015 – New England Carousel Museum – Bristol, CT – 9am – 5pm - \$40 – pre-registration required

**P. Consentino made a motion to adjourn the Regular Meeting on April 27, 2015 at 8:55pm. Second. H. Morse. 4/0/0.**

Respectfully Submitted,  
Amanda Lueders

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William Baldwin, Chair

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Phil Consentino

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William Friel

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Jason Grosky

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Harold Morse, Vice Chair