

*Town of Atkinson
Board of Selectmen
Meeting Minutes
August 24, 2015*

W. Baldwin returned to the Regular Meeting of Monday, August 24, 2015 at 7:53pm and led all present in the pledge of allegiance.

Members Present:

W. Baldwin, Chair
P. Consentino
J. Grosky
W. Friel
H. Morse, Vice Chair

Members Absent:

Others Present:

F. Beckwith, EMS Captain, Atkinson Fire Department
B. Innes, Town Administrator
M. Murphy, Chief, Atkinson Fire Department

Public Hearing:

*Accept Donation from Fire Fighters Association - \$8,925 for Extrication Equipment
Accept Gift from Philips Health Care - a Defibrillator*

H. Morse made a motion to open a Public Hearing for the acceptance of a donation and gift for the Fire Department. Second. P. Consentino. 5/0/0.

Chief Murphy and EMS Captain, Fred Beckwith appeared before the Board of Selectmen to show the equipment being donated/gifted to the Atkinson Fire Department. Mr. Murphy presented the extrication equipment otherwise referred to as “jaws of life”. The tool is state of the art and is used to pry or cut vehicles open to save lives. It has the same 6-ton power as any other extrication tool, but is much quieter. The Atkinson Fire Association voted to donate the money needed for this tool.

Mr. Beckwith presented the defibrillator as a state of the art machine that is set up to measure EKG’s, blood pressure, body temps, and can transmit information to receiving hospitals. The machine is being gifted to the Atkinson Fire Department from Philips Health Care, and is valued at \$38,328.

J. Grosky made a motion to accept a donation for the fire department from the Fire Fighters Association in the amount of \$8,925 for extrication equipment and the gift of a defibrillator from Philips Health Care. Second. W. Friel. 5/0/0.

Chief Murphy announced that the 2015 Antique Truck and Car Show will be held on Labor Day, Monday September 7th from 10AM to 2PM. Hamburgers and Hotdogs will be served.

J. Grosky made a motion to close the Public Hearing and to return to the regular meeting at 8:12pm. Second. H. Morse. 5/0/0.

Approval of Consent Agenda:

- Minutes
 - 8/10/2015 – Regular Meeting
 - 8/10/2015 – Non-Public Meeting
- Donations
 - Elder Assistance Trust - \$385
 - Elder Services Transportation Trust - \$470

H. Morse made a motion to accept the Consent Agenda of August 24, 2015 with changes made to the Regular Minutes and Non-Public Minutes. Mr. Grosky also made the suggestion to separate topics for a non-public meeting so that in the event one of the topics is sealed, the other topic does not go along with it. Mr. Innes explained the topics are already separated at the point they are filed. Second. J. Grosky. 4/0/1. W. Baldwin abstained from the motion.

J. Grosky made a motion to seal the non-public minutes specific to reputation for 5 years to protect the person involved and to seal the non-public minutes specific to compensation until the issue has been resolved. Second. W. Friel. 4/0/1. W. Baldwin abstained from the motion.

Old Business:

Fund Balance Policy

Mr. Innes presented the fund balance policy to the Board of Selectmen for approval and explained it has not been sent to the DRA because the DRA said they did not need to review it.

W. Friel made a motion to accept the Fund Balance Policy as presented by Mr. Innes. Second for discussion. H. Morse made one revision to the document. 5/0/0.

Town Garage Communications Antenna – Contractor Selection/Approval

Mr. Innes presented the following bids to the Board of Selectmen for the Town Garage Communications Antenna Bid and explained that R & R Communications did not submit a bid. Based on research and having the ability to wire internally, Mr. Innes recommended awarding the bid to 2-Way Network in the amount of \$2,493.

Company	Contact	Bid	Comments
2-Way Network	603-431-6288	\$2,493	Current Service Provider
Beltronics, Inc.	603-402-4144	\$2,338	
R & R Communications Service Swansee	Evelin French		

W. Friel made a motion to award the Town Garage Communications Antenna Bid to 2-Way Network in the amount of \$2,493. P. Consentino. 4/0/1. W. Baldwin abstained from the motion.

Town Garage Roof Discussion

Mr. Innes explained that last week he presented incorrect information to the Board of Selectmen on bids Lambert Roofing submitted for the town garage roof. The Board of Selectmen agreed the bid has already been awarded and it would be unfair to go back and change anything at this point.

Community Center Sign Issue

Mr. Innes provided an update on the Community Center Sign issue. On account of the Forest Society demand to change the sign, Mr. Pappalardo has proposed he put a sign at the bottom of the existing sign, indicating that the Atkinson Town Forest is to the right. Mr. Innes told Mr. Pappalardo the town would split the cost 50/50.

H. Morse made a motion to allow Mr. Innes to spend up to \$100.00 to resolve the issue with the Community Center sign. W. Baldwin. 3/1/1. W. Baldwin abstained and Mr. Grosky is against.

Sandwich Board Sign

Mr. Innes will ask the Code Enforcement Officer to follow up with the owner of the sandwich board sign to resolve the issue of it being on town property (Community Center).

Sandown Withdrawal Committee

Mr. Grosky updated the Board of Selectmen that the Sandown Board of Selectmen declined a meeting with the Sandown Withdrawal Committee. Sandown's buy out will include the bond. The tax impact from Sandown's potential withdrawal is still undetermined.

New Business:

Family Mediation Roof – Contractor Acceptance/Approval

Mr. Innes presented the following bids for repair of the family mediation roof.

Company	Contact	Bid	Comments
Lambert Roofing Co.	978-374-9224	\$2,500	CertainTeed Landmark Pro 50 year 250# shingles – re-sheath entire deck, ice and water shield entire deck. \$900 to insulate if required.
Lambert Roofing Co.	978-374-9224	\$3,800	Singly ply membrane – re-sheath deck, layer of ½ ISO, fully adhered EPDM, TPO or PVC roof system. \$900 to insulate if required.
Hantzis and Son	603-236-1987	\$1,767 (\$2,967 to sheath entire deck)	GAF Timberline lifetime shingles, ice and water entire deck, no bid on single ply membrane
SAJ Renovations	603-362-9298	\$4,877	Certain Teed Landmark resistant shingles, re-sheath entire deck, ice and water shield entire roof, no bid on single ply membrane

W. Friel made a motion to award the Family Mediation Shed Roof to Lambert Roofing in the amount of \$2,500 using 250# shingles – re-sheath entire deck, ice and water shield entire deck, along with \$900 to insulate if required. Lambert should also use R30 on insulation or higher. P. Consentino. 5/0/0.

Newsletter Update

Mr. Innes explained the newsletter went out a couple of weeks ago to 2,297 residents. 60% of those residents opened up the newsletter. It was well received. The next one is due to go out in 1-2 months.

Appointments

Town Administrator Search Committee

- Fred Thompson – Term to end December 2015
- Bob Clark – Term to end December 2015

P. Consentino made a motion to appoint Fred Thompson and Bob Clark to the Town Administrator Search Committee for a term to end December 2015. J. Grosky. 5/0/0.

Assistant Building Inspector

- Bill Ashford – Term to end April 2016

P. Consentino made a motion to appoint Bill Ashford as Assistant Building Inspector for a term to end April 2016. J. Grosky. 4/0/1. H. Morse abstained from the motion.

Town Administrator Resume Discussion

Mr. Innes provided each member of the Board of Selectmen with a binder of resumes received for the Town Administrator position. Inside the binder are 92 resumes, a schedule, job description, salary matrix, and a rating sheet. All interviews can be held in a non-public session. Committee meetings can be non-public.

Rating sheets need to be turned into to Mr. Innes by August 31st. Mr. Innes will then aggregate the scores. The Selectmen and Mr. Innes will meet on Wednesday, September 2nd at 5pm to review the scores and to narrow down the resumes.

Selectmen’s Meeting

The next Selectmen’s meeting will be held on Monday, August 31st at 6:30pm, which will be the start of the budget meetings.

Future Dates:

8/25 – Foxwoods Casino Day Trip – Leave Community Center 8am

10/25 – Lions club will be presenting citizen of the year award at the community center.

P. Consentino made a motion to adjourn the Regular Meeting of August 24, 2015 at 9:16pm. Second. H. Morse. 5/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

William Friel

Jason Grosky

Harold Morse, Vice Chair