

*Town of Atkinson
Board of Selectmen
Meeting Minutes
October 26, 2015*

W. Baldwin opened the Regular Meeting of Monday, October 26, 2015 at 7:30pm and led all those present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chair
P. Consentino
W. Friel
J. Grosky
H. Morse, Vice Chair

Members Absent:

Others Present:

J. LoPizzo, Director, Elder Services
B. Snicer, Assistant Town Administrator

Approval of Consent Agenda

- Minutes:
 - 10/19/2015 – Non-Public Meeting Minutes
 - 10/19/2015 – Regular Meeting Minutes
 - 10/21/2015 – Special Meeting Minutes
 - 10/21/2015 – Non-Public Meeting
- Donations:
 - Elder Services Transportation Fund - \$550

H. Morse made a motion to approve the Consent Agenda of 10/26/2015 with the exception of approving Assessing – Separate Involuntarily Merged Lots. Second. J. Grosky. 4/0/1. P. Consentino abstained from the motion.

J. Grosky made a motion to make public the non-public meeting minutes of 10/19/2015 and 10/21/2015. Second. H. Morse. 5/0/0.

Assessing – Separate Involuntarily Merged Lots:

Map 14 Lot 10 back to Map 14 Lots 10A and 10B Per Plan D-34566 March 6, 2007

Request to restore to pre-merger status made by Mr. Mark Perri. Since the early 1980's Assessing has treated the 2 parcels as one lot for tax purposes. Research into the Building and Assessing files do not show any action on the part of the property owner to cause a merger. Therefore, under the wording of RSA 674:39a these two parcels were "involuntarily merged," and should qualify to be "restored".

W. Friel made a motion to restore Map 14, Lot 10 back to two lots that were involuntarily merged under the wording of RSA 674: 39a. Second. J. Grosky. 5/0/0.

Old Business

IT Contract

The IT Contract from First Choice Networks, date November 1, 2015 has a fee in the amount of \$2,229.20 per month for the first year, and an amount of \$2,722.20 per month for the second year. It appears as though the previous contract had a monthly fee of \$1,500 with a clause that allowed First Choice to increase up to 5% per year without approval. It is unclear to the Board of Selectmen exactly how much the first contract was compared to the amounts in the second contract. Ms. Snicer will follow up with Wendy on this matter. In the meantime, the Board of Selectmen agreed to amend the Computer Budget.

J. Grosky made a motion to amend the Computer budget line 41506.890.00 from \$41,506 to \$32,666. Second. W. Friel. 5/0/0.

Finalize 2016 Budget

W. Friel made a motion to finalize the 2016 budget as presented with amendments. Second. J. Grosky. 5/0/0.

Health Insurance

Topic put off until next week.

Fence

Mr. Consentino commended Mr. Stewart for the great job he did in repairing the fence.

Citizen of the Year

Mr. Consentino announced Noriko Yoshida-Travers was honored by the Atkinson Lions' Club to be their Citizen of the Year, awarded Sunday, October 25, 2015.

Appearances:

Jean LoPizzo, Director of Elder Services

Ms. LoPizzo appeared before the Board of Selectmen to ask permission to hire a Scheduling Coordinator for the Elder Services Department for the hours of Monday through Friday from 8:30 AM – 12:30 PM. Ms. LoPizzo was originally hired as the Scheduling Coordinator, however took on the additional responsibilities of Director of Elder Services when the previous Director left. Ms. LoPizzo has been doing the job for both positions and would like to cut back to only the Director position and hire someone else for the Scheduling Coordinator position. There would be no increase to the budget. Ms. LoPizzo would also be willing to pick up any hours the new Scheduling Coordinator could not do in order to satisfy the needs of the Department.

H. Morse made a motion to give approval to advertise for a Scheduling Coordinator for the Elder Services' department. Second: J. Grosky. Mr. Grosky asked Ms. LoPizzo to explain how the schedule is today and how she proposes to break it out. Ms. LoPizzo responded by stating the need is to have someone there from 8:30am – 12:00pm to answer phones and Ms. LoPizzo will stay on as Director and work as the Scheduling Coordinator for any hours that can't be worked by the new Scheduling Coordinator. 5/0/0.

New Business:

Greater Salem Chamber Economic Development Committee – J. Grosky

Mr. Grosky explained the Greater Salem Chamber Economic Development Committee will be held on November 3rd at 7:30am at the Atkinson Country Club and asked if one of the Selectmen could attend. Mr. Morse and Mr. Baldwin agreed to attend the meeting.

Sandown Withdrawal Committee

The Sandown Withdrawal Committee will meet on Tuesday, October 27th at the Timberlane High School at 8pm.

Future Dates

- 10/27/2015 – Sandown Withdrawal Meeting – 8pm
- 10/29/2015 – 250th Celebration Committee at 7pm
- 10/31/2015 – Trick or Treat 6pm to 8pm – 5th grade down with an adult
- 11/3/2015 – Greater Salem Chamber Economic Development Committee 7:30am – Atkinson Country Club
- 11/11/2015 – Veteran's Day Breakfast and Ceremony 9am – Atkinson Community Center
- 11/14/2015 – Turkey Raffle – Atkinson Fire Station – 7pm – 9pm

P. Consentino made a motion to adjourn the Regular Meeting of October 26, 2015 at 8:27pm. Second. J. Grosky. 5/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

William Friel

Jason Grosky

Harold Morse, Vice Chair