

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
November 9, 2015*

H. Morse opened the Regular Meeting of Monday, November 9, 2015 at 7:31pm and led all those present in the Pledge of Allegiance.

<b>Members Present:</b> P. Consentino W. Friel J. Grosky H. Morse, Vice Chair	<b>Members Absent:</b> W. Baldwin, Chair	<b>Others Present:</b> B. Innes, Town Administrator
---	---	--

In Mr. Baldwin's absence, Mr. Morse will act as the Chair for the evening.

J. Grosky made a motion to open a Public Hearing at 7:33pm on the Acceptance of FEMA Funding. Second. P. Consentino. 4/0/0.

### **Public Hearing – Acceptance of FEMA Funding**

*\$21,300.35 for February Snow Storm*

Mr. Innes explained this funding is from the request for reimbursement that Mr. Stewart put in through FEMA for the February Snow Storm. No Audience was present for the meeting.

J. Grosky made a motion to close the Public Hearing at 7:35pm and to return to the Regular Meeting of Monday, November 9, 2015. Second. W. Friel. 4/0/0.

### **Regular Meeting – Acceptance of FEMA Funding**

J. Grosky made a motion to accept FEMA funding in the amount of \$21,300.35, which is reimbursement for the February Snow Storm. Second. P. Consentino. 4/0/0.

### **Award Bids, RFP's, RFQ's**

*Town Garage Roof Repair – 2015*

Mr. Innes presented the following Town Garage Roof Repair bids to the Board of Selectmen with the recommendation to award the bid to Lambert Roofing in the amount of \$11,895 + Plywood @ \$50 per sheet plus \$895 for gutters.

<b>Company</b>	<b>Contact</b>	<b>Bid</b>	<b>Gutters</b>
E. Guimond Construction, LLC	Ernest Guimond 603-224-5367	\$21,244	\$1,000
TELRC D/B/A Lambert Roofing Co.	Richard J. Lambert 978-361-6249	\$11,895 + Plywood @ \$50 per sheet	\$895
Score Construction Corp.	Nazar Lapishonske	\$10,800	\$1,800
R.J. Talbot Roofing & Contracting	Rick Lundgren	\$12,900	\$750

J. Grosky made a motion to accept the bid from Lambert Roofing in the amount of \$11,895 + Plywood @ \$50 per sheet, gutters not included in thw motion.. Second. P. Consentino. 4/0/0.

**Clean Catch Basins – 2016**

Mr. Innes presented the following Catch Basin Cleaning bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Triton Storm Water in the amount of \$725/day.

Company	Contact	\$
Felix Septic Service	Ryan Bedard 603-623-7907	\$125/hour  \$1,000/8-hr day
Hartigan Wastewater Services	Mike Melanson 800-696-0761	\$149.75/hr for a minimum of 4 hours  \$1,198/8-hour day
Triton Storm Water	Jason Anastasiades 401-524-0534	Vac Truck for Cleaning Camel Jetter Truck for line jetting \$92/hour  \$725/day

**W. Friel made a motion to accept the bid from Triton Storm Water, per Mr. Stewart’s recommendation, in the amount of \$92/hour or \$725/day. Second. J. Grosky. 4/0/0.**

**Crack Sealing – 2016**

Mr. Innes presented the following Crack Sealing bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Sealcoating, Inc. in the amount of \$15,405 + \$2,185 for PD & TH for Fiber Reinf. Crackseal and \$20,155 + \$2,745 for PD & TH for Rubber Crackseal.

Company	Contact	Bid	PD & TH
AnnSeal, Inc.	Nancy O’Brien 607-797-3737	\$25,050	\$25,420
Costello Industries, Inc.	John Costello 860-666-3311	\$16,000	No Sealcoating
Sealcoating, Inc.	Elizabeth Wuori 781-428-3400	Fiber Reinf. Crackseal \$15,405  Rubber Crackseal \$20,155	\$2,185  \$2,745
Superior Sealcoat, Inc.	978-988-5555	\$21,452	Crackseal & Sealcoat \$4,680

**J. Grosky made a motion to accept the bid from Sealcoating Inc. per the recommendation of Mr. Stewart for an amount not to exceed \$17,500 which should be spent on repairs for the roads that are listed and/or Police Station and Town Hall parking areas. Second. W. Friel. 4/0/0.**

**Road Striping – 2016**

Mr. Innes presented the following Road Striping bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Property Innovation in the amount of \$8,655.75.

Company	Contact	\$
HiWay Safety Systems, Inc.	Paul Flynn 781-982-9229	\$10,689.51
Industrial Traffic Lines, Inc.	603-552-3780	\$8,726.13
Property Innovation	Jason M. Piette	\$8,655.75

**P. Consentino made a motion to accept the bid from Property Innovation per the recommendation of Mr. Stewart in the amount of \$8,655.75. Second. J. Grosky. 4/0/0.**

***Tree Removal – 2016***

Mr. Innes presented the following Tree Removal bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Northern Tree Service, Inc. in the amount of \$120/hour or \$960/8-hour day and \$190/hour or \$1,520/8-hour day for the Crane.

<b>Company</b>	<b>Contact</b>	<b>Bid</b>	<b>PD &amp; TH</b>
Dudley Tree and Landscaping	978-373-1510	60' Aerial Bucket Truck 12" Brush Chipper Tree removal operator; tree worker; rigging take down, leave wood \$160 per hour, \$1,280 per day	100-foot crane \$150 per hour \$1,200 per day
Mayer Tree Service	Jeff Thomas 978-768-6999	50' to 65' Boom, Forestry Pkg, 1 Chipper & 2-man Certified Crew \$250/hour, 4-hour minimum \$2,000/day	60-Ton Crane, w/150' Boom & Operator \$250/hour, 4-hour minimum \$2,000/day
Northern Tree Service, Inc.	Chris Bosch 888-241-7207	75' or 65' Bucket Truck, Chipper, Bucket Operator & Ground Worker \$120/hour \$960/8-hour day	127' Boom, Crane Operator, \$190/hour \$1,520/8-hour day
Stacey's Tree Service, LLC	Daniel Stacey 603-893-9202	65' Bucket truck with 2 men \$150/hour with 15' chipper - \$200 per hour – Chip truck with 2 men - \$200 per hour – 2 hour minimum	Crane & Stump Grinding to be quoted
Urban Tree Service	Christopher Healey 603-332-1246	60' Boom Bucket Truck, Arborist & Ground Person, Climber (if needed), Chipper \$135/hour 4-hour min, \$1,215/day, 9-hour day, includes travel time 1- way, emergency at 1 1/2 – time	\$60/hour, 4 hour minimum \$1,260/hour/day (price does not include 2-man crew)

**W. Friel made a motion to accept the bid from Northern Tree Services, Inc. per the recommendation of Mr. Stewart for an amount not to exceed \$15,000. Second. J. Grosky. 4/0/0.**

**Mowing – 2016**

Mr. Innes presented the following Mowing bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Grover and Sons Landscaping in the amount of \$20,000 for 2016, \$20,500 for 2017, and \$21,000 for 2018.

Company	Contact	\$
Cheapskate Landscape, LLC	603-769-1600	\$19,915
ABJ Farms Landscaping	Andrew Borisko 603-489-7576	\$34,990
BHD Lawn and Building Svcs.	Justin Bendzewicz 978-453-0284	\$84,000
Desmond Landscape Contractors	978-682-1106	\$27,900
Grover and Sons Landscaping	Kevin Grover 603-739-1375	2016 - \$20,000 2017 - \$20,500 2018 - \$21,000

**P. Consentino made a motion to accept the bid from Grover and Sons Landscaping per the recommendation of Mr. Stewart in the amount of \$20,000 for 2016, \$20,500 for 2017, and \$21,000 for 2018, subject to funding for an amount not to exceed \$20,000 for the year of 2016. Second. J. Grosky. 4/0/0.**

**Fertilization – 2016**

Mr. Innes presented the following Fertilization bids to the Board of Selectmen with the recommendation from Mr. Stewart to award the bid to Urban Tree Services for a total amount of \$23,190.

Company	Contact	\$ Bid	Lime Option	Tick Control Option	Weed Killer Option	Total Bid
			Per 1000ft <sup>2</sup>	Per 1000ft <sup>2</sup>	Per 1000ft <sup>2</sup>	
TruGreen	Gleen Fitzpatrick 603-235-7845	\$9,760	\$4.00 \$2,656	\$8.00 \$5,312	\$3.00 \$1,992	\$19,750
Stateline Lawn Care	Mat Morris 603-244-9040	\$12,000	\$2.64 \$1,752	Included	\$25.00 \$16,600	\$30,353
Urban Tree Service	Andy Knight 603-332-1246	\$13,894	\$3.70 \$2,457	\$5.70 \$3,785	\$4.60 \$3,054	\$23,190
Greener Days, LLC	Christian Day 603-329-4254	\$10,960	\$6.00 \$3,984	\$12.00 \$7,968	\$15.00 \$9,960	\$32,872
ABJ Farms Landscaping	Andrew Borisko 603-489-7576	\$33,000	Included	Included	Included	\$33,000
Pro-tech Lawn Care	Courtney Carace 603-425-1995	\$10,000	\$5.00 \$3,320	\$3.00 \$1,992	\$25.00 \$16,600	\$31,912

The Board of Selectmen decided to put this bid off until next week until further clarification is provided by Mr. Stewart.

***Elder Services Vehicle***

Mr. Innes presented the following Elder Services Vehicle bids to the Board of Selectmen with the recommendation from Jean LoPizzo to reject all bids received due to the Chevrolet bid being too high for the budget and the Nissan bid being not an excellent style choice for senior accessibility. Ms. LoPizzo recommends going back to a Toyota dealer to negotiate a vehicle with acceptable mileage that fits the budget.

Company	Contact	Description	\$
Bill DeLuca Chevrolet	Kevin T. Bihl 978-241-6126	\$2014 Chevrolet Impala Ltd Stock #P4394	\$16,900
Salem Nissan, Inc.	Bret Chavaree	2012 Nissan Altima 2.55 Stock #N15587A Mileage: 22,348	\$13,924

**J. Grosky made a motion to reject both bids and to allow Ms. LoPizzo to visit four dealerships of her choice, bring the trade-in, and negotiate the best deal for a vehicle. Second. W. Friel. 4/0/0.**

**Old Business**

***Dispatch – W. Friel***

Mr. Friel explained the meeting with Plaistow Dispatch is scheduled to occur on Friday afternoon.

***Website***

Mr. Consentino explained that the website is completely out of date and that it would be better to either figure out a way to keep it up to date or to not do it at all because the information can be very misleading. Mr. Grosky added to the conversation by stating this could be achieved if someone was paid to update the website as opposed to relying upon a volunteer.

***Ad for New Employee at the Community Center***

Mr. Innes will follow up with Ms. Snicer on whether or not an ad has been placed in the paper for this new position.

***Stop Signs***

Mr. Innes will follow up with Mr. Stewart on when he will be accomplishing the tasks listed in the motion the Board of Selectmen made on improving the 3-way stop at Westside Drive and Island Pond Road.

**New Business**

***Legal/Other New Line – Conflict of Interest Budget***

Mr. Grosky explained he would like to zero out the legal other/new line in the Conflict of Interest Budget in order to not give the Committee the ability to spend money on legal services.

**J. Grosky made a motion to zero out the legal other/new line which is under budget line 41305.850.00 in the Conflict of Interest Committee Budget. Second. P. Consentino. 3/0/1. P. Consentino abstained for personal reasons.**

***Budget Update***

Mr. Innes updated the Board of Selectmen that as of the end of October there is a 1.8% buffer in the budget which equates to about \$80,000. Mr. Innes does not think any money will be needed from the DRA. The tax rate has been set at \$19.10, which is the same as last year.

## Appearances

### *Wesley Clapp – Eagle Scout Project*

Boy Scout, Wesley Clapp, appeared before the Board of Selectmen to discuss a project he recently completed for the Cemetery Trustees in order to earn his rank as “Eagle Scout”. The project involved other scouts assisting Mr. Clapp with cutting dead brush along the fence line at the cemetery, the installation of a new bench that Mr. Clapp fundraised for, and helping Kathleen Friel with updating the cemetery directory. It took Mr. Clapp between 50-60 hours to complete the project.

## Future Dates

- 11/11/2015 – Veteran’s Day Town Offices Closed
- 11/11/2015 – Veteran’s Day Breakfast and Ceremony 9am – Atkinson Community Center
- 11/14/2015 – Firefighters’ Turkey Raffle – 7 PM Atkinson Fire Station
- 11/26 & 27 – Thanksgiving Holiday Town Offices Closed
- 12/1/2015 – Greater Salem Chamber Economic Development Committee 7:30am - Atkinson Country Club

**P. Consentino made a motion to adjourn the Regular Meeting of November 9, 2015 at 8:40pm and to go into a non-public meeting under RSA 91-A:3 II (b) Hiring an employee and under RSA 91-A:3 II (e) Legal. Second. J. Grosky. Roll Call Vote: P. Consentino: Yes, H. Morse: Yes, W. Friel: Yes, J. Grosky: Yes.**

**Reentered the public session at 9:02 PM.**

**Motion to adjourn made by Mr. Grosky; Second Mr. Consentino; vote 4/0/0**

**Meeting adjourned at 9:23**

Respectfully Submitted,  
Amanda Lueders

---

William Baldwin, Chair

---

Phil Consentino

---

William Friel

---

Jason Grosky

---

Harold Morse, Vice Chair