

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
December 21, 2015*

**W. Baldwin opened the Regular Meeting of Monday, December 21, 2015 at 7:30pm and led all those present in the Pledge of Allegiance.**

**Members Present:**

W. Baldwin, Chair  
P. Consentino  
W. Friel  
J. Grosky  
H. Morse, Vice Chair

**Members Absent:**

**Others Present:**

A. Phair, Town Administrator  
T. Stewart, Road Agent

**Approval of Consent Agenda:**

- Minutes:
  - 12/14/2015 – Regular Meeting Minutes
  - 12/14/2015 – Non-Public Meeting Minutes
- Donations
  - Elder Assistance Fund - \$25
  - Elder Services Transportation Fund - \$404
- Abatement
  - Map 15, Lot 15 – 11 Linebrook Road – Recommendation: Grant \$553.90 + Interest

**P. Consentino made a motion to approve the Consent Agenda of 12/21/15, including everything but the Non-Public Meeting Minutes of 12/14/2015. Second. H. Morse. 3/0/1. W. Friel recused himself from the motion.**

**Public Hearing – Plowing Emergency Lanes**

*W. Baldwin opened a public hearing at 7:33pm*

Mr. Stewart appeared before the Board of Selectmen to ask that the following Class VI, private ways or portions thereof, be made passable by emergency vehicles:

- Boulder Cove Road Extension
- Chase Island Road
- High Hill Road
- Lippold Road
- Rocky Point Lane

There were no other comments made by the audience.

*Mr. Baldwin closed the public hearing at 7:35pm and returned to the Regular Meeting.*

**J. Grosky made a motion that the following Class VI, private ways or portions thereof, be made passable by emergency vehicles: Boulder Cove Road Extension, Chase Island Road, High Hill Road, Lippold Road, and Rocky Point Lane. Second. W. Friel. 5/0/0.**

## Appearances:

### *Ted Stewart – Accept Industrial Way as a Town Road*

Per a memo written by Sue Killam, Mr. Stewart appeared before the Board of Selectmen to ask they accept Industrial Way as a town road since it had not been formally accepted as a town road in the past. The road has been treated as a town road for the past 20 years.

**H. Morse made a motion to formally accept Industrial way as a town road. Second. P. Consentino. 5/0/0.**

## Old Business

### *Recall of Previous Vote – Mr. Baldwin*

Based on new information brought forth by the Tax Collector, Mr. Baldwin asked the Board of Selectmen to consider a recall of the previous vote to reimburse Henry Stukulus in the amount of \$126.24. Mr. Stukulus incurred a late fee in the amount of \$126.24 for a late payment he made on his 2014 property tax bill. Mr. Stukulus appeared before the Board of Selectmen at the last meeting requesting to be reimbursed for this money based on a claim he did not receive the bill. Mr. Baldwin explained that Mr. Stukulus appeared in court on this matter and the Board of Selectmen did not know this information when they made the decision to approve the reimbursement.

**J. Grosky made a motion to take no further action on this matter and to keep the vote as it is and to not solicit any input or testimony on the matter. Second. H. Morse. 3/1/1. Mr. Friel recused himself and Mr. Baldwin is opposed.**

## New Business:

### *Acceptance of Paving Contract – Ted Stewart*

Mr. Stewart presented the following bid results to the Board of Selectmen for the 2016 paving contract, with the recommendation to award the bid to Continental Paving in the amount of \$65.50/ton.

Company	Contact	Price	Comments
Benevento Asphalt Corp.	Charles Benevento 978-658-5300	\$337,337.10	Tack Coat \$4/gal = \$8,800 Machine Paving \$73.85/T = \$328,337.10 Payment Bond
Brox Industries, Inc	Kevin DeMambro 603-235-0670	\$301,438,80	Shim & Overlay: \$67.80/T + Sweeper @ \$125/hr min 4 hrs + \$300 sweeper disposal + Hand Patching @ \$125/hr
Continental Paving, Inc.	Jerry Maher 603-437-5387	\$291,213	Shim & Overlay: \$65.50/T
Pike Industries, Inc.	Chris Matheson 207-453-9381	\$346,788	Machine Paving: \$78/T
R & D Paving, Inc.	Jeff Twarog 603-934-6745	\$322,557.30	Shim & Overlay: \$72.55/T + Handwork @ \$115/T

**H. Morse made a motion to award the 2016 Paving bid to Continental Paving, Inc. in the amount of \$65.50/T per the recommendation of the Road Agent. Second. P. Consentino. 5/0/0.**

Mr. Stewart will contact all the companies on the list to get quotes for paving parking lots and bring that information before the Board of Selectmen.

***Removal of items in right-of-way***

Mr. Stewart explained he recently removed items in the right-of-way for about 40 properties. Upon arrival, he handed out letters and the entire process went very smooth with little complaints. There is a copy of the letter on file in the Town Administrator's office.

***Acceptance of Retirement – Police Dept.***

The Board of Selectmen would like to hold off on the acceptance of retirement from Officer Robert Dejardins until they have had a chance to hold an exit interview with him. The interview should be held before December 31<sup>st</sup>. Mr. Phair will work on scheduling the interview.

***Approval of Over Expenditures***

The Board of Selectmen asked Mr. Phair to modify the form used to make over expenditure requests before they approve these requests. The Board of Selectmen would like to see the budget line's current balance and where money is coming from on the form.

***Dispatch Contract***

Mr. Friel and Mr. Grosky have not heard back from the Plaistow Town Manager as of yet.

***Electrical Inspector***

Mr. Phair will put this topic on the agenda for next week.

***Elder Affairs Coordinator Background Check***

Mr. Phair explained the background check performed on the Elder Affairs Coordinator came back ok.

***Trash Pick Up***

Mr. Phair explained he has had a few complaints. He is concerned about the holiday excuse. He will be monitoring this closely.

***Warrant Article Carry Over***

- Town Hall Generator
- Cemetery Capital Reserve

Mr. Phair explained there is no action required. This topic is on the agenda as an FYI to the Board of Selectmen.

***Christmas Eve – Half Day***

**H. Morse made a motion to allow all nonessential Town Employees to get out of work at 12:00pm on Thursday, December 24<sup>th</sup> with pay. Second. J. Grosky. 5/0/0.**

**Future Dates**

- 12/25/2015 – Christmas Day Town Offices closed
- 1/1/2016 – New Year's Day Town Offices closed
- 1/7/2016 – K. Ayotte's representative, Shawn Selectmen's Office 12 Noon to 1PM
- 1/14/2016 – TRSD Budget Comm Public Hearing 7PM – Performing Arts Center
- 1/19/2016 – Budget Committee Public Hearing 7PM Selectmen's Office
- 1/23/2016 – Ski Trip to Mt. Cranmore – Recreation Dept.
- 1/28/2016 – "Town Meeting in H" – 6:30PM Kimball Library
- 1/30/2016 – Deliberative Session – 7PM Timberlane High School
- 2/4/2016 – TRSD Deliberative Session – 7PM Timberlane High School
- 2/9/2016 – Presidential Primary Community Center – 7AM to 8PM

**W. Friel made a motion to adjourn the Regular Meeting of December 21, 2015 at 8:34pm and to go into a non-public meeting under RSA 91-A:3 II (e) Legal. Second. P. Consentino. Roll Call Vote: P. Consentino: Yes, H. Morse: Yes, W. Baldwin: Yes, J. Grosky: Yes., W. Friel: Yes.**

Public Session resumed at 8:51 PM..

Mr. Grosky made a motion which was seconded by Mr. Friel that due to the Motion for Contempt served to the Osbornes by the Rockingham County Sheriff's Department on 12/8/15 that neither the Board of Selectmen nor the Town Administrator shall engage in any further conversations with them (the Osbornes). The vote was unanimous and passed 5/0/0

Mr. Grosky made a motion that was seconded by Mr. Consentino at 8:54PM to adjourn. All were in favor Vote 5 /0/0

Respectfully Submitted,  
Amanda Lueders

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William Baldwin, Chair

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Phil Consentino

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William Friel

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Jason Grosky

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Harold Morse, Vice Chair