

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 11, 2016*

W. Baldwin opened the Regular Meeting of Monday, January 11, 2016 at 7:31pm and led all those present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chair
P. Consentino
W. Friel
J. Grosky (late)
H. Morse, Vice Chair

Members Absent:

Others Present:

W. Barker, IT Department
J. Garrity, Energy Commission
D. Heer, Director Kimball Library
A. Phair, Town Administrator
B. Snicer, Assistant Town Administrator
T. Stewart, Road Agent

Approval of Consent Agenda:

- Minutes:
 - 1/4/2016 Regular Meeting Minutes
- Donations
 - Elder Services Trust Funds - \$100
 - Elder Services Transportation Fund - \$500
- Assessing
 - Veterans' Tax Credit
 - Map 17 Lot 26 23 Westside Drive Rec: Grant \$500

H. Morse made a motion to approve the Consent Agenda of 1/11/2016. Second. P. Consentino. 3/0/1. W. Baldwin abstained from the motion.

Old Business:

Award IT Contract

The following vendors submitted a proposal for the IT Contract:

Vendor Name	Total Year 1	Total Year 2
RMON Networks	\$47,856	\$47,856
System Engineering	\$42,490	\$42,490
1 st Choice Networks	\$41,755	\$44,142 (does not include library – increase for second year)

Mr. Baldwin and Mr. Friel expressed concern regarding 1st Choice not adhering to the rfp and providing a quote for a two year contract. Ms. Heer appeared before the Board of Selectmen to explain that RMON Networks did not fulfill the requirement of the rfp as well, since they did not make an appointment to do a walk through. Ms. Heer also explained she is extremely happy with 1st Choice and the services she has been getting all along. Mr. Phair also commented that in his experience working with the library, 1st Choice networks always provided good service. Ms. Barker also appeared before the Board of Selectmen to explain that 1st Choice has always provided good service, is very responsive, has a very good rapport with the Library staff, and has a good understanding of the staff's level of knowledge.

Jason Grosky has joined the meeting at 7:49pm.

H. Morse made a motion to award the Town IT Contract to First Choice Networks as bid for 2016 and 2017 and let them know a price is needed for the Library for next year. Second. P. Consentino. 3/1/1. W. Baldwin is opposed and W. Friel abstained.

Mr. Phair will reach out to First Choice Networks about getting the price for next year for the Library.

Finalize Proposed 2016 Warrant Articles

Article	Comments	Motion
Cemetery Capital Reserve	Need to add the amount in the Capital Reserve Fund, as of December 31 st .	P. Consentino made a motion to accept Warrant Article #2016___ Cemetery Capital Reserve and to put it on the ballot. Second. H. Morse. 4/0/0. W. Friel recused himself from the motion.
Cemetery Improvements	Mr. Grosky was concerned the article did not explain what is needed in a clear enough way. The following amendment was made: add to include, but not limited to add electrical services, infrastructure lighting, water lines, and signage to the cemetery.	P. Consentino made a motion to accept Warrant Article #2016___ Cemetery Improvements and to put it on the ballot. Second for Discussion. H. Morse. J. Grosky made a motion to amend the warrant article and added “to include, but not limited to add electrical services, infrastructure lighting, water lines, and signage to the cemetery. Second. P. Consentino. 4/0/0. W. Friel recused himself from the motion. 4/0/0. W. Friel recused himself from the entire motion.
Elder Services’ Expendable Trust Fund	No Discussion	J. Grosky made a motion to accept Warrant Article #2016___ Elder Services’ Expendable Trust Fund and to put it on the ballot. Second. P. Consentino. 5/0/0.
Energy Upgrades of Town Building	Mr. Garrity appeared before the Board of Selectmen to explain the warrant article. The Energy Commission will focus on the low hanging fruit to save money. They figured it would cost around \$4,721.00 to replace all the lights in the Town Hall with LED’s. Chances are the town will receive rebates from Unitil. Rebates go into the general fund. Any money left over will be focused on other buildings.	J. Grosky made a motion to accept Warrant Article #2016___ Energy Upgrades of Town Building and to put it on the ballot. Second. P. Consentino. 5/0/0.
Fire Department Capital Reserve	The Board of Selectmen decided to take out the sentence “As of December 31, 2015 there were....”	W. Friel made a motion to accept Warrant Article #2016___ Fire Department Capital Reserve and to put it on the ballot as revised. Second. J. Grosky. 5/0/0.
Shim and Overlay Roads	The Board of Selectmen decided to add the word “approximately” in front of 4,873 tons. Mr. Grosky stated for the record that he lives on Indian Ridge Road.	W. Friel made a motion to accept Warrant Article #2016___ Shim and Overlay Roads and to put it on the ballot as revised. Second. J. Grosky. 5/0/0.
Highway Department Truck	No Discussion	J. Grosky made a motion to accept Warrant Article #2016___ Highway Department Truck and to put it on the ballot. Second. P. Consentino. 5/0/0.
Highway Department Maintenance	Mr. Stewart appeared before the Board of Selectmen to say this money would go towards the savings for a new truck.	H. Morse made a motion to accept Warrant Article #2016___ Highway Department Maintenance and to put it on the ballot. Second. P. Consentino. 5/0/0.
Winter Capital Reserve	Mr. Stewart explained the goal is to get the reserve up to \$50,000.	H. Morse made a motion to remove Warrant Article #2016___ Winter Capital Reserve and to not put it on the ballot. Second. J. Grosky. 1/4/0. Motion Dies. J. Grosky made a motion to accept Warrant Article #2016___ Winter Capital Reserve and to put it on the ballot. Second. W. Friel. 4/1/0. H. Morse is against.
Facilities’ Maintenance Expendable Trust	Discussion occurred around whether or not to remove this warrant article. The Board of Selectmen acknowledged there is a lot of work to be done in the town buildings. Mr. Morse believes the Selectmen should try to find the money in the Operating Budget.	P. Consentino made a motion to accept Warrant Article #2016___ Facilities’ Maintenance Expendable Trust and to put it on the ballot. Second. W. Friel. 5/0/0.

Mosquito Control	Discussion occurred around possible removing the amount left in the trust fund.	P. Consentino made a motion to accept Warrant Article #2016___ Mosquito Control and to put it on the ballot. Second. J. Grosky. 4/1/0. P. Consentino is opposed. P. Consentino made a motion to rescind his last motion. Second. J. Grosky. 5/0/0. P. Consentino made a motion to accept Warrant Article #2016___ Mosquito Control and to put it on the ballot. Second. J. Grosky. 5/0/0.
Recreation Capital Reserve	No Discussion	J. Grosky made a motion to accept Warrant Article #2016___ Recreation Capital Reserve and to put it on the ballot. Second. H. Morse. 5/0/0.
250 th Anniversary Celebration Capital Reserve	Mr. Phair will work on getting the Committee to appear before the Board of Selectmen on this matter again.	W. Friel made a motion to accept Warrant Article #2016___ 250th Anniversary Celebration Capital Reserve and to put it on the ballot. Second. H. Morse. 5/0/0.
250 th Anniversary Fireworks	Amend December 31, 2021 to December 31, 2017.	J. Grosky made a motion to accept Warrant Article #2016___ 250th Anniversary Fireworks and to put it on the ballot as amended. Second. H. Morse. 5/0/0.
Acceptance of Unanticipated Sources of Funds	Ms. Snicer explained the RSA quoted in last year's warrant article was wrong.	J. Grosky made a motion to accept Warrant Article #2016___ Acceptance of Unanticipated Sources of Funds and to put it on the ballot. Second. P. Consentino. 5/0/0.
Acceptance of Reports	No Discussion	J. Grosky made a motion to accept Warrant Article #2016___ Acceptance of Reports and to put it on the ballot. Second. W. Friel. 5/0/0.
Administrative Enforcement of Ordinances	Mr. Grosky did not understand the benefit of the warrant article. Mr. Garrity appeared before the Board of Selectmen as the Town Moderator to comment on the article in question. Mr. Garrity explained the article would serve as a housekeeping item to the town and would be a good idea to put on the ballot.	W. Friel made a motion to accept Warrant Article #2016___ Administrative Enforcement of Ordinances and to put it on the ballot. Second. J. Grosky. 5/0/0.

Police Dispatch Contract

The Board of Selectmen reviewed the Atkinson/Plaistow Dispatch Agreement as proposed by the Town of Plaistow, dated January 8, 2016. Per negotiations made by Mr. Friel and Mr. Grosky, the pricing for 2016 shows a reduction of \$5,000 from \$41,668.00 to \$36,501.36. After further review of the contract, the Board of Selectmen decided the language needs to be clarified and nominated Mr. Grosky to take on that role. A motion was made for preliminary approval.

J. Grosky made a motion to give preliminary approval to contracting with the Town of Atkinson for combined police and fire on a three year contract from 2016 – 2018 in the amount of \$36,501.36 in 2016, \$37,401.36 in 2017, and \$38,149.39 in 2018, subject to negotiations of some of the language in the body of the contract. Second. H. Morse. 3/0/1. W. Baldwin recused himself from the motion and P. Consentino abstained.

W. Friel made a motion to nominate Jason Grosky to engage in contract negotiations with the Town of Plaistow on the language within the body of the Police Dispatch Agreement for 2016 - 2018. Second for Discussion. J. Grosky. Mr. Grosky agreed to take on this job with the stipulation there will be no back

channeling from other members of the Board of Selectmen on this matter. 3/0/1. W. Baldwin recused himself from the motion and P. Consentino abstained.

Recycling Center

Mr. Phair explained that Mr. Stewart has not given him numbers yet.

Drug Testing and Welfare Requests

Mr. Friel will pick up the bill on Wednesday.

Northside Carting

More complaints have been received. Mr. Phair has followed with Northside Carting Management. Discussion occurred around whether the Town of Atkinson has enough cause to drop the contract. Mr. Baldwin would like to see another RFP go out because of the unacceptable service over the last month. Mr. Phair will follow up on this.

Future Dates:

- 1/14/2016 – TRSD Budget Comm Public Hearing 7PM – Performing Arts Center
- 1/19/2016 – Budget Committee Public Hearing 7PM Selectmen’s Office
- 1/23/2016 – Ski Trip to Mt. Cranmore – Recreation Dept.
- 1/28/2016 – “Town Meeting in H” – 6:30PM Kimball Library
- 1/30/2016 – Deliberative Session – 7PM Timberlane High School
- 2/4/2016 – TRSD Deliberative Session – 7PM Timberlane High School
- 2/9/2016 – Presidential Primary Community Center – 7AM to 8PM

P. Consentino made a motion to adjourn the Regular Meeting of January 11, 2016 at 10:24pm. Second. W. Friel. 5/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

William Friel

Jason Grosky

Harold Morse, Vice Chair