

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
February 1, 2016*

**W. Baldwin opened the Regular Meeting of Monday, February 1, 2016 at 7:31pm and led all those present in the Pledge of Allegiance.**

**Members Present:**

W. Baldwin, Chair  
P. Consentino  
W. Friel  
J. Grosky  
H. Morse, Vice Chair

**Members Absent:**

**Others Present:**

B. Jones, Electrical Inspections  
A. Phair, Town Administrator  
D. Williams, PED Access Studio Coordinator

**Approval of Consent Agenda:**

- Minutes:
  - 1/25/2016 Regular Meeting Minutes
- Donations
  - Elder Services Trust Funds - \$50.00
  - Elder Services Transportation Fund - \$191.00

**H. Morse made a motion to approve the Consent Agenda of 2/1/2016. Second. P. Consentino. 5/0/0.**

**Old Business:**

*Police Dispatch Contract*

**Mr. Baldwin recused himself from this discussion.**

The Municipal Dispatch Service Contract was reviewed by the Board of Selectmen.

**J. Grosky made a motion to accept the Municipal Dispatch Service Contract with a rate of \$36,501.36 for 2016, \$37,401.36 for 2017, and \$38,149.39 for 2018. In addition, the Atkinson Police Department and Fire Department will pay a monthly payment in the amount of \$217.24 in 2016, \$224.96 in 2017, and \$232.83 in 2018 for equipment that was placed on a tower that SBA Communications Corporations owns in Atkinson, NH to improve radio communications. Second. H. Morse. 3/0/1 with Mr. Consentino abstaining.**

*Electrical Inspector Position*

Mr. Jones appeared before the Board of Selectmen to have a discussion regarding the idea of hiring a third Electrical Inspector. The topic was introduced to the Board of Selectmen back in December based on a number of complaints received by residents. Mr. Jones explained that since then, he has put a new system in place and would like to give it a chance before hiring a new inspector. Some of the complaints that have been received were erroneous, but not all of them, but Mr. Jones feels that his new system will eliminate the problem. A majority of the complaints received were regarding miscommunication and responsiveness. Mr. Jones explained they are all part-time employees with other jobs and other obligations and are without a secretary to help coordinate incoming calls and appointments, which is why things fell through the crack. Also, things have gotten even worse since Sue Killam has left, but Mr. Jones believes his new system will work. The Board of Selectmen expressed concern with already spending the tax payers money in searching for a third Inspector based on the request from December. Mr. Jones explained that the inspectors are averaging about 5 inspections per week and will be able to handle more volume, even when things pick up with the Sawmill project. Per Mr.

Baldwin's request, Mr. Jones will work with Mr. Phair to put his new process in writing which should become part of the minutes. Mr. Phair will follow through to insure the process is being followed and keep Selectman informed. The Selectman recommended that the hiring of a third inspector be put on hold for three months.

#### ***Osborn/ 8 Valcat***

Mr. Grosky provided an update on the Osborn case and explained the Town appeared in court on this case last week. The court ordered the Osborn's to pay a total of \$14,965.50, of which a check in the amount of \$10,000 that represents the February 2015 through November 2015 payments has been received. By Feb 22, 2016 we should receive a check for \$4,965.50 of which \$3,000 represents the Dec 2015 through Feb 2016 payment plus attorney's fees. The Osborn's will begin make monthly \$1,000 payments thereafter beginning on March 1<sup>st</sup> until the balance is paid in full.

**J. Grosky made a motion to attach the letter received from Sumner F. Kalman on this case, dated January 29, 2016 to the minutes. Second. P. Consentino. 5/0/0.**

#### ***Sandown's Vote at the Deliberative Session***

Mr. Grosky explained the outcome of the Sandown vote at the Deliberative Session will put their warrant back on the ballot.

### **New Business:**

#### ***Atkinson Cable TV Equipment***

Mr. Williams appeared before the Board of Selectmen for approval to purchase two Panasonic TV monitors in the amount of \$1,996.00. This price includes the mounting for both monitors. The current monitors are old and not compliant with the current system. This amount will come out of the 2015 Video Server Warrant Article that has already been approved. The Town reserves the right to negotiate with the same vendor and Ms. Snicer is ok with this purchase as Trustee of the Trust Funds. Both Noriko Travers from the Community Center and Chief Brackett from the Police department have expressed interest in the old TV's.

**W. Friel made a motion to allow Mr. Williams to spend an amount not to exceed \$1,996.00 to replace two Panasonic TV monitors as part of the bid package of Access AV, under the approved 2015 Video Server Warrant Article. Second. P. Consentino. 5/0/0.**

#### ***Internet Video Archiving policy (proposed)***

Mr. Williams presented a draft Town Internet Video Archiving Policy to the Board of Selectmen. Mr. Phair will send it to the Town Attorney for feedback.

#### ***Review Deliberative Session Actions***

The Deliberative Session has been playing constantly on TV. Mr. Phair explained there were a few changes. Some of the changes were in response to salary increases, one change was made by the Conservation Commission, and there were two articles at the end that dealt with the Conflict of Interest Ordinance.

## Announcements:

### *Firefighter's Association Elections for 2016*

Mr. Baldwin announced that the Atkinson Firefighter's Association held its annual elections for the upcoming year (2016) on December 21<sup>st</sup>, 2015. The following roster will be the official management team for the Atkinson Fire Department Board of Engineers year 2016:

#### Fire Department Officers

Fire Chief: Michael E. Murphy  
Deputy Chief: Kevin J. Landry  
Fire Captain: Jeffrey M. Murphy  
EMS Captain: C. Andrew Schafer  
Fire Lieutenant: David J. Holigan  
Fire Lieutenant: Jason D. Landry  
EMS Lieutenant: Paula M. Holigan

#### Firefighter's Association Officers

President: Andrew J. Murphy  
Vice President: Jaren M. Walker  
Treasurer: Brian J. Collins  
Recording Secretary: Adam Stasio  
Correspondence Secretary: Daniel P. Beckwith

## Future Dates:

- 2/4/2016 – TRSD Deliberative Session – 7PM Timberlane High School
- 2/9/2016 – Presidential Primary Community Center – 7AM to 8PM
- 2/11/2016 – Massacre on the Merrimack (Book author Jay Atkinson story about Hannah Dustin) 6:30PM  
Sponsored by Friends of the Kimball Library
- 3/8/2016 – Atkinson Town Meeting 7am – 8pm (voting for Town candidates & Warrant Articles)

**P. Consentino made a motion to adjourn the Regular Meeting of February 1, 2016 at 8:28pm. Second. W. Friel. 5/0/0.**

Respectfully Submitted,  
Amanda Lueders

---

William Baldwin, Chair

---

Phil Consentino

---

William Friel

---

Jason Grosky

---

Harold Morse, Vice Chair