

*Town of Atkinson
Board of Selectmen
Meeting Minutes
February 29, 2016*

W. Baldwin opened the Regular Meeting of Monday, February 29, 2016 at 7:32pm and introduced Timberlane School Board Member, Gregory Spero who led all those present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chair
P. Consentino
W. Friel
J. Grosky

Members Absent:

H. Morse, Vice Chair

Others Present:

K. Delfino, Timberlane Budget Committee
J. Hammond, Timberlane Budget Committee
A. Phair, Town Administrator
J. Sapia, Timberlane School Board
G. Spero, Timberlane School Board
N. Travers, Director Recreation
D. Williams, PEG Access Studio Coordinator

Approval of Consent Agenda:

- Minutes:
 - 02/22/2016 Non-Public Meeting Minutes
- Donations
 - Elder Services Transportation Fund - \$275.00

J. Grosky made a motion to approve the Consent Agenda of 2/29/2016 and to allow the non-public meeting minutes of 2/22/2016 to be made public. Second. P. Consentino. W. Friel recused himself from the motion. 3/0/0.

Appearances:

Timberlane School Board, Atkinson Delegation

Member of the Timberlane School Board and Timberlane Budget Committee appeared before the Board of Selectmen and introduced themselves as follows:

- Kate Delfino – Timberlane Budget Committee
- Jack Sapia – Timberlane School Board
- Julie Hammond – Timberlane Budget Committee
- Gregory Spero – Timberlane School Board

The group presented a PowerPoint presentation regarding Timberlane Highlights, 2016 – 17 District Budget, and 2016 District Warrant Articles. The following information was shared in the presentation:

- Striving for Excellence
 - Elementary Spanish is now in Kindergarten and 1st grade. Will be added to 2nd grade next year.
 - Much work has been done to extend K-12 Curricula in all subjects. Math, English, Social Studies, Science, and Foreign Language are now complete. Others will be completed next year.
 - 1st Smarter Balanced test scores are in. Timberlane looks good compared to state and other local districts.
 - Exciting new course offerings at the high school: Latin, Intro to the Classical World (ancient Greece and Rome), AP English Language.
 - More students than ever are enrolled in the TRHS Engineering Program (>130).
 - CIP Committee will begin screening project requests next month.

- Sandown Withdrawal found to be not feasible or suitable. But, the same sponsors have another warrant article on the Sandown ballot this year.
- % of Students Meeting or Exceeding Performance Standards (All Grades)
 - ELA = TRSD @ 67%, State @ 59%
 - Mathematics = TRSD @ 51%, State @ 46%
- Budget Highlights
 - 2015 – 2016 Budget: \$68,321,710
 - 2016 – 17 Proposed Budget: \$69,333,958
 - Proposed 2016 – 17 Budget is \$1,012,248 more than last year’s budget (up 1.48%).
 - If proposed budget is voted down, the default budget would be \$70,108,969. This is actually higher than the proposed budget.
 - The 2016 – 17 Budget is Article 2 on the District ballot.
 - Support by Atkinson’s school delegation, 4-0.
- Major Budget Drivers
 - –(\$414,874) Employee Salaries (This is due, in part, to a net decrease in staff of 21.1 FTE or Full Time Equivalent positions).
 - –(\$148,051) Books, Supplies, and Equipment
 - –(\$282,797) Out-of-District Tuition
 - –(\$84,000) Bond Interest
 - + \$1,559,520 Employee Insurance (This increase alone represents 2.25% of the budget)
 - +\$449,890 Site & Building Projects (This includes major renovations to the exterior of the high school gym and replacement of playground equipment for Pollard School)
 - + \$242,219 SAU 55 Expenses
 - +\$76,067 Utilities
- Estimated Tax Rate Impact
 - 2016 – 17 District Budget (Combined Local and State School Rate)

Town	2015	Recommended	Default
Atkinson	\$14.93	\$16.08	\$16.30
Danville	\$23.58	\$25.15	\$25.58
Plaistow	\$17.11	\$18.00	\$18.26
Sandown	\$21.14	\$23.62	\$24.02

- 2016 District Warrant Articles
 - Article 3 – Capital Reserve Fund
 - Transfer up to \$250,000 from the surplus to the District’s Capital Reserve Fund
 - No New Taxes
 - Supported by Atkinson’s school delegation, 4-0
 - Article 4 – 3 Year TTA Collective Bargaining Agreement
 - 3 year teacher contract begins in 2016 – 17 school year

- Annual Increases: Year 1 - \$611,032/ Year 2 - \$633,573/ Year 3 - \$724,684
- Supported by Atkinson's school delegation, 4-0
- Article 6 – Danville Sprinkler System
 - Spend \$753,000 to install a fire suppression sprinkler system at Danville Elementary
 - \$503,000 will be raised in new taxes
 - Supported by Atkinson's school delegation, 3-1
- Article 7 – Middle School Renovation Study
 - Spend \$30,000 to study lighting improvements for the 21 classrooms at the Middle School that currently have no windows or skylights
 - This amount will be raised in new taxes
 - Not supported by Atkinson's school delegation, 4-0
- Article 9 – Citizen Petition to Make Full-time Kindergarten Self-funding
 - Advisory only
 - Not supported by Atkinson's school delegation, 4-0

Old Business:

Summer Sun n fun extra week proposal – Noriko Travers

Ms. Travers appeared before the Board of Selectmen to ask that an extra week be added to the Sun n Fun session, to accommodate parents in the time between the end of school and the start of Sun n Fun. Ms. Travers presented an income/expense worksheet based on 2015 numbers. The worksheet projected that based on 2015 numbers; the deficit for 2016 without an extra week would be in the amount of \$10,457. If an extra week was added, the fees would go up, the salaries would increase a bit, but the deficit would stay around the same, in the amount of \$10,425. Mr. Baldwin would like to know where the deficit would come out of the operating budget. Mr. Phair will work with Ms. Travers to finalize numbers and will determine where the money will come from.

Fire Department Water Damage Update

Mr. Phair explained that he believes the Town's insurance company will be covering the cost of the water damage in full, minus a \$1,000 deductible that the Town is responsible for.

Internet Video Archiving Policy (proposed)

Mr. Phair presented the Internet Video Archiving Policy to the Board of Selectmen for approval. Mr. Phair reminded the Selectmen that the policy had been presented to the Town Attorney who recommended not having a policy at all. Mr. Phair explained that the signed & approved minutes serve as an official record of the meeting. Discussion centered around whether a CD/DVD would serve as a more in-depth description of the meeting, in the event someone needed that kind of information. Mr. Williams appeared before the Board of Selectmen to explain the policy being presented has to do with backing up what is on the internet and has nothing to do with recording the Selectmen meetings since that policy was already put in place back in 2012. When asked what the impact would be financially and time-wise to take all the videos off the hard drive and put them on DVD, Mr. Williams responded by stating it would cost about \$120.00 and would take a couple of weeks.

J. Grosky made a motion to have all ACTV-20 recordings remain online for a minimum of one year and not more than five years, subject to funding and provided the video-hosting service utilized by the Town remains available; If, at any time, the Town reaches the limits of the storage allotted to them by the video-hosting service utilized by the Town, videos will be removed from such service in the order in which they were uploaded, from oldest to newest; and videos will be separately archived and preserved at Town Hall, and all Board of Selectmen, local election results and the First Session of Annual (Deliberative) shall be stored on disc. Second. P. Consentino. 4/0/0.

Property on Main Street requiring a sign per the NH Wild Life

Mr. Consentino inquired as to why a sign has not been put up yet. Mr. Phair explained per an email he sent out last week, the owner needed 3-4 weeks to put the sign up. The Board of Selectmen agreed that Mr. Consentino will take this project over.

Tree Removed near Dow Common

Mr. Consentino asked who authorized the tree to be cut down near Dow Commons. Mr. Phair will follow up with Mr. Stewart on the reason why this took place.

New Business:

Verification of 2016 Wages

Topic has been resolved. No need for discussion.

Ballot Uploaded to Town Website

Per Mr. Grosky's request, Mr. Phair will have the ballot uploaded to the Town Website.

Community Center Parking Lot

Per complaints made by residents regarding mud in the parking lot of the Community Center during the Presidential Primary, Mr. Phair will work with Mr. Stewart to research how much it will cost to pave the parking lot and also find a temporary solution.

Future Dates:

- 3/1/2016 – Candidates night sponsored by Atkinson Woman’s Civic Club (at Town Hall)
- 3/8/2016 – Atkinson Town Meeting 7am – 8pm (voting for Town candidates & Warrant Articles)
- 3/15/2016 – St. Patrick’s Day Celebration at Indian Head Resort (See Noriko at Community Center)
- 3/17/2016 – Boston Flower Shower. Leave Community Center at 9:30am \$30 (Contact Noriko)
- 3/20/2016 – Rabies Clinic at Atkinson Fire Department – 11:00AM – 1:00PM (Sunday) Dog Licenses available
- 3/29/2016 – Senior LUAU party at Sawyer’s Banquet Facility Plaistow (Contract Noriko at Center)

W. Friel made a motion to adjourn the Regular Meeting of February 29, 2016 at 9:28pm. Second. P. Consentino. 4/0/0.

Respectfully Submitted,
Amanda Lueders

William Baldwin, Chair

Phil Consentino

William Friel

Jason Grosky

Harold Morse, Vice Chair