

*Town of Atkinson
Board of Selectmen
Meeting Minutes
March 14, 2016*

W. Baldwin opened the Reorganization Meeting of Monday, March 14, 2016 at 7:31pm and led all those present in the Pledge of Allegiance.

Members Present:

W. Baldwin, Chair
P. Consentino
W. Friel
J. Grosky
H. Morse, Vice Chair

Members Absent:

Others Present:

A. Phair, Town Administrator

Congratulate Newly-Elected Members

William Baldwin and William Friel

Mr. Baldwin and Mr. Friel were congratulated on being newly elected to the Board of Selectmen.

Reorganize Board of Selectmen

Elect Chairman

J. Grosky made a motion to nominate Harold Morse as Chairman of the Board of Selectmen and Phil Consentino as Vice Chair. Second. W. Friel. Mr. Grosky explained his motion goes along with the tradition of rotating the Board of Selectmen. Mr. Morse explained he will accept the nomination so long as the decision is not based solely on tradition of rotation, but also on his abilities to do a good job as the Chair. The Board of Selectmen agreed that Mr. Morse will do a great job as Chair of the Board of Selectmen. 5/0/0.

Effective March 14, 2016, Harold Morse is the Chair of the Board of Selectmen and Phil Consentino is the Vice Chair.

Set Dates, Times and Place of Selectmen's Meetings

Current Meeting Schedule

- 6:30pm – 7:30pm will be reserved for workshops and non-public meetings. Workshops will be open to the public but not televised. Non-public meetings will not be open to the public.
- Televised meetings will begin at 7:30pm and will be open to the public.

Summer Meeting Schedule

Mr. Phair presented three versions for the summer meeting schedule. Each version included the same number of meetings.

J. Grosky made a motion to use version three for the summer meeting schedule. Second. W. Friel. 5/0/0.

Meeting Structure/Format

The Board of Selectmen agreed to keep the same meeting structure/format.

Establish Ex-Officio and Liaison Committee Assignments

Each Selectman agreed to stay as is, except Mr. Friel will take on Family Mediation from Mr. Consentino and Mr. Consentino will take on the Heritage Commission. Mr. Baldwin agreed to take on Capital Improvement

from Mr. Morse. Mr. Morse asked if anyone was interested in taking on the Budget Committee. The rest of the Selectmen agreed that if they could split it up, they could take it on. Mr. Phair will look into whether or not it would be ok if the Selectmen split up the ex-officio responsibility to the Budget Committee and will report back to the Board of Selectmen on the answer.

P. Consentino made a motion to establish the Ex-Officio and Liaison Committee Assignments as discussed. Second. J. Grosky. 5/0/0.

Approve Meeting Procedure Policy

W. Baldwin made a motion to approve the meeting procedure policy with the revision of changing the word “shall” to “may” under section: Agenda Section, bullet #4. Second. W. Friel. 4/0/1. Mr. Grosky is opposed to the motion.

Approve Investment Policy

W. Baldwin made a motion to approve the Town of Atkinson, NH Investment Policy as written. Second. P. Consentino. 5/0/0.

H. Morse closed the Reorganization Meeting of Monday, March 14, 2016 at 7:53pm and opened the Regular Meeting.

Approval of Consent Agenda:

- Minutes:
 - 03/07/2016 Non-Public Meeting Minutes
 - 03/07/2016 Regular Meeting Minutes
- Donations
 - Elder Services Transportation Fund - \$50.00
- Assessing – Veteran’s Tax Credit
 - Map 8 Lot 25 6 Sunset Drive Rec: Grant for Surviving Spouse
 - Map 10 Lot 7-45A 60 Aspen Drive Rec: Grant for Surviving Spouse

W. Baldwin made a motion to approve the Consent Agenda of 3/14/16. Second. P. Consentino. 4/0/1. H. Morse abstained from the motion.

J. Grosky made a motion to seal the non-public meeting minutes of 3/7/2016 for a month or until the issue has been resolved. Second. W. Baldwin. 5/0/0.

Old Business:

Fire Department Water Damage Update

Mr. Phair updated the Board of Selectmen that the only item left to be replaced is the carpet, which should be done by the end of the week. Mr. Baldwin asked about what could be done in the future to avoid this situation from happening again. Mr. Phair explained that proper piping can be looked into and the ability to shut the water off.

Salary Increases

Discussion occurred around the COLA raise and the merit raise and whether or not to keep both or drop one.

W. Friel made a motion to go back to 2% and drop the 1%. Second. P. Consentino. 3/2/0. Mr. Baldwin and Mr. Grosky are opposed. Mr. Baldwin is against the motion because a promise has already been made. Mr. Friel suggested that next year the Board of Selectmen come up with a more definitive way to give raises.

New Business:

Police Dept. Wrecker Service Agreement

Mr. Phair explained he received a letter from Chief Brackett regarding the Wrecker Service Contracts for the Atkinson Police Department and how they had expired on December 31, 2013 and were never renewed. Per the recommendation of Chief Brackett, Mr. Phair asked the Board of Selectmen to award the Wrecker Service Contracts to ATCO Towing from Atkinson, NH and Bump and Grind Auto from Kingston, NH.

W. Baldwin made a motion to accept the recommendation from Chief Brackett and to award the Wrecker Service Contracts to ATCO Towing of Atkinson, NH and Bump and Grind Auto of Kingston, NH and to officially enter into an agreement under a one year contract. Second. J. Grosky. 3/0/2. P. Consentino and H. Morse abstained from the motion.

Aflac Insurance – Employee Deductions

Mr. Phair explained that per the auditors, the Town has been inadvertently taking money out of the pay of certain employees from 2013 through the current pay period to pay for Aflac Insurance. These employees are owed a total of \$1,227.73.

J. Grosky made a motion to allow Mr. Phair to reimburse the listed employees an amount totaling \$1,227.73 for inadvertently taking money out of their pay to cover Aflac insurance. Second. W. Baldwin. 4/0/1. P. Consentino abstained from the motion.

Postini to Google Vault

Mr. Phair explained he would like to save the Town \$45.00 per month by stopping the Postini archiving services through Google Vault Postini. We continue to back up using Google Vault itself and any old data archived would still be available albeit taking a little longer to access if necessary.

J. Grosky made a motion to allow Mr. Phair to stop services with Postini monthly subscription through Google Vault. Second. W. Baldwin. 5/0/0.

Non-Public Meeting Minutes 3/7/2016

J. Grosky made a motion to make the non-public meeting minutes of 3/7/2016 public because the non-public minutes had to do with the towing issue that has now been resolved in this meeting through a vote. Second. W. Baldwin. 3/0/2. P. Consentino and H. Morse abstained from the motion.

Tower on Highhill Road

The SBA Tower reps recently visited the Town regarding the tower on High Hill Road. There are specific guidelines that the Board of Selectmen must follow. It will go back to Zoning and Planning before a final decision can be made. Mr. Phair will be notifying residents involved in this situation.

Future Goals

Per Mr. Morse, Mr. Phair will present at a future meeting, goals for the Board of Selectman to work on over the next year.

Announcement:

Lion's Club – Beatlejuice Concert

Mr. Consentino announced that the band Beatlejuice will be performing on March 26th at 7pm at the PAC. The cost is \$30.00 per ticket. There will be a \$5.00 discount for seniors.

Future Dates:

- 3/15/2016 – St. Patrick's Day Celebration at Indian Head Resort (See Noriko at Community Center)
- 3/16/2016 – Health & Fitness Fair 3PM to 5PM – Timberlane High School Cafeteria
- 3/16/2016 – CPR/AED Training 7PM to 9PM – Atkinson Fire Station
- 3/17/2016 – Boston Flower Shower. Leave Community Center at 9:30am \$30 (Contact Noriko)

- 3/20/2016 – Rabies Clinic at Atkinson Fire Department – 11:00AM – 1:00PM (Sunday) Dog Licenses available
- 3/20/2016 – Senior Citizens’ Party 1PM to 3:30PM – Timberlane High School
- 3/22/2016 – Cyber-Crime Prevention for Seniors with Greg Page – Kimball Library
- 3/22/2016 – “The Quite ‘Big Date Revolution’” (Who’s Tracking you Online)” with Greg Page 6:30PM to 8PM – Kimball Library
- 3/25/2016 – K of C Blood Drive 1PM to 6PM – Atkinson Community Center

P. Consentino made a motion to adjourn the Regular Meeting of March 14, 2016 at 8:45pm. Second. W. Baldwin. 5/0/0.

Respectfully Submitted,
Amanda Lueders

Harold Morse, Chair

Phil Consentino, Vice Chair

William Friel

Jason Grosky

William Baldwin