

*Town of Atkinson
Board of Selectmen
Meeting Minutes
May 16, 2016*

Chairman H. Morse opened the Special Meeting of Monday, May 16, 2016 at 6:10pm and led all those present in the Pledge of Allegiance.

Members Present:	Members Absent:	Others Present:
W. Baldwin P. Consentino, Vice Chair J. Grosky H. Morse, Chair	W. Friel	A. Phair, Town Administrator

Old Business:

Kimball House Bathroom Bid opening

Mr. Phair noted that the Board was in a special meeting for the purposes of opening the bid for the Bathroom remodeling repair at the Kimball House and any other business that may be needed to be addressed. Following the meeting, the board would be attending the special Drug Abuse Task Force Round Table at the PAC Center.

Mr. Phair noted that six contractors appeared for the walkthroughs. Only two bids came in by the 4:00pm deadline. Mr. Morse proceeded to open the two bids. First was from Score Construction Corp of Londonderry NH. Price quoted was \$27,688 which included prices of \$24,700 & upstairs bath of \$2,988. Second proposal was from Hantzis and Sons construction in the amount of \$23,000 which included prices of \$17,500 for the Downstairs and \$5,500 for the upstairs. The Board discussed what they felt needed to be done at a minimum upstairs and talked about whether only minor repairs to deal with removal of the plumbing fixtures could be looked at. Mr. Phair was instructed to reach out to Hantzis construction and find out areas that he could possibly reduce the bid by doing less in the upstairs bathroom area and possibly just closing it off. Talk was also given to perhaps leaving the upstairs construction for a future Eagle Scout project.

Discussion was held regarding whether to waive procedures for advertising for position of Elder Services Coordinator. It was mentioned that Jean Lopizzo as explained last week, would like to have the Board make a decision this evening so that she could begin training this Thursday and then next Monday and Thursday with an official start date for the position of June 2nd. A background check on the individual is already in process and should be available shortly but any official hiring of the individual would be contingent upon them passing it. Mr. Phair mentioned that not hiring the individual now would create a hardship as we would have to rely on drivers and hope that Jean could also fill in where needed. Mr. Phair explained the high cost for advertising in a newspaper today. Mr. Morse mentioned that we need to make sure that in the future we always advertise for a vacant position according to the policy. Mr. Consentino noted that he would like to see the candidate(s) for any position have the background checks completed and appear before the Board before being voted on.

Mr. Grosky made a motion that the Town advertise for the Position of Elder Services Coordinator in not less than one newspaper publication along with other social media including the Town Website with the hope that Board can come back in two weeks to make a decision. Seconded by Mr. Baldwin. Vote 4/0/0

Mr. Grosky made a motion to adjourn the special meeting at 6:35pm. Seconded by Mr. Baldwin Vote 4/0/0

Board members left the meeting to attend the Drug Abuse Task Force round table presentation at the PAC Center at the Timberland Regional High School.

Respectfully Submitted,
Alan J. Phair

Harold Morse, Chair

Phil Consentino, Vice Chair

William Friel

Jason Grosky

William Baldwin