

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
June 13,2016*

**H. Morse opened the Abbreviated Regular Meeting of Monday, June 13, 2016 at 6:30pm and led all those present in the Pledge of Allegiance. Because this was originally set as a tentative non-meeting night as part of the summer schedule, the meeting was not televised.**

**Members Present:**

W. Baldwin  
P. Consentino, Vice Chair  
W. Friel  
J. Grosky  
H. Morse, Chair

**Members Absent:**

**Others Present:**

A. Phair, Town Administrator  
J. LoPizzo

**Consent Agenda:**

The Board decided to hold off on the approval of the minutes of June 6, 2013 until the next meeting so as to give them more time to review.

**Old Business:**

*Elder Services Schedule Coordinator*

Elder Services Director Jean LoPizzo was present and spoke about the three applicants that had applied for the position of Elder Services Schedule Coordinator. After discussing the three applicants, Ms. LoPizzo and Mr. Phair recommended that the Board hire Ms. Johnson.

**Mr. Consentino made a motion to hire Jennifer Johnson as the new Elder Services Schedule Coordinator at a rate of \$11.50 per hour for the part time 5 day, 20 hour per week position. At the end of three months, upon satisfactory review by Ms. LoPizzo, the salary would go to \$11.75 without Board review. Motion seconded by Mr. Grosky 5/0/0**

**New Business:**

*Primex Unemployment Compensation Designee*

As part of the agreement with Primex as our new Insurance carrier they require a motion be in our records along with documents signed by the Chairman that outlined the Towns relationship with them.

**Mr. Grosky made a Motion that the Town of Atkinson, having its principal office at 21 Academy Avenue, Atkinson, NH 03811, by this signed document appoints NH Public Risk Management Exchange (Primex<sup>3</sup>) of 46 Donovan Street, Concord, NH 03301T: (603) 225-2841 or (800) 698-2364F: (603) 226-6903 its true and lawful agent with full power of authority before the New Hampshire Department of Employment Security Effective July 1, 2016 with respect to unemployment compensation liability payments and hearingsAll correspondence, billing, and any legal notice concerning this account shall be sent to Primex, 46 Donovan Street, Concord, NH 03301. Seconded by Mr. Consentino. 5/0/0**

*Approval to over expenditures of General Assistance Food Line*

Mr. Phair mentioned that due to the fact that the budget is now broken down by segments and not enough was put into the food assistance line, he was requesting that line 444421.810.00 be allowed to over – expend by an extra \$1,000 so that he wouldn't have to come back to the Board each month. Funds to come out of Rent/Assist line which has \$8,000 in it..

**Mr. Grosky made a motion to approve the over expenditure of line #44421.810.00 in the amount of \$1,000 the funds for which will come out line # 44421.440.00. Seconded by Mr. Friel 5/0/0**

***Resignation of Sidni Garrity from Atkinson Cemetery Trustees***

The Board received a letter from Sydni Garrity of 14 East Road, Atkinson NH, 03811 asking that the Board accept her resignation from the Atkinson Cemetery Board of Trustees effective immediately. Mr. Consentino recommended appointing Sue Killam as Cemetery Trustee as she had expressed interest in the position & Mr. Groski suggested that the position be advertised before it is filled. Discussion centered on how to go about filling the position and the Board asked Mr. Phair to look up the appropriate RSA's to make sure that proper procedures are followed. The board would like to make an appointment considering the recommendation of the Cemetery Trustees in two weeks at the June 27<sup>th</sup> meeting.

**Mr. Baldwin made a motion to accept with regrets Ms. Garrity's resignation from the Atkinson Cemetery Board of Trustees effective immediately. Mr. Phair was instructed to advertise for the open position on the Board via our Town Website and other social media as instructed. Seconded by Mr. Grosky 5/0/0**

**Next Meeting:**

Based on the summer schedule, there will be no meeting on June 20, 2016 unless an emergency comes up. The next scheduled meeting will be on June 27, 2016.

**Motion made by Mr. Morse and seconded by Mr. Consentino to adjourn the meeting at 7:15PM. 5/0/0**

Respectfully Submitted,  
Alan J. Phair

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Harold Morse, Chair

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Phil Consentino, Vice Chair

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William Friel

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Jason Grosky

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William Baldwin