

Atkinson Technology Committee

Atkinson, NH

Meeting Minutes

Date: October 1, 2009
Location: Atkinson Town Hall
Attendees: Todd Barbera, Wendy Barker, Tom Cannon

Meeting called to order at 7:08 PM

RFP Position Paper:

- Discussed content to date and decided it is acceptable to submit to the BOS as is.
- Committee proposes the following matter and put to a vote:
 - 1 - Motion to submit the current version of the RFP Position Paper to the Board of Selectmen and to the Town Administrator.
Brought to the table by Todd Barbera
Seconded by Tom Cannon
Decision unanimously agreed upon by all committee members present

Town Hall Server Room:

- Toured File Room and Storage Room.
- Decided Storage Room is best suited to our purposes for the following reasons:
 - it is centrally located
 - requires the least amount of construction to convert
 - it is the correct dimensions
 - can accommodate future growth
 - in addition to the servers, it can accommodate the Cable TV equipment as well as their ancillary equipment
 - custodial supplies and old items (furniture, equipment) can be moved to the current server room
 - many of the files in both rooms can be destroyed to make room for consolidation
- Committee proposes the following matter and put to a vote:
 - 1 - Motion to inform the Board of Selectmen of our proposal to use the File Room as a new location for the Server and Cable TV room.
Brought to the table by Todd Barbera
Seconded by Tom Cannon
Decision unanimously agreed upon by all committee members present
- Discussed possible plan(s) "B"
 - Don't bring Cable TV into the room and use only half of it
 - Take the Fire Department up on their proposal

Town Administrator Laptop

- Decided to price out a business laptop for Town Administrator using 3 sources, CDW, Tiger Direct and Govconnection.
- The price of this laptop will not be representative of the price a consolidated pricing plan will offer, however it should set the standard of laptops to be purchased in the future.
- Wendy will price out a 19-21" monitor, dock and laptop

Budget Committee

- Discussed questions that Todd has presented so far
- Committee members can add to this if they think of more
- Watch Budget Committee meeting scheduled for October 6, 2009

Meeting adjourned at 9:16 PM.