

**Town of Atkinson
Atkinson Technology Committee
Regular Meeting 7:00 P.M.
Thursday, May 12, 2011**

Open Regular Meeting:

Chairman Todd Barbera opened the Regular ATC Meeting 7:15 P.M

Members Present:

Todd Barbera
Wendy Barker
Bill Innes

Discussions:

1. Discussed PD IT concerns and the replacement of outdated hardware
2. Memo needed from BOS – All IT requests/purchases must go through the ATC. Should be sent to all department heads
3. Todd went to last Monday's BOS meeting re: document management implementation. Bill Bennett would like to have a "kick-off" meeting/workshop to kick it off. Note: there still appears to be "a lot" of town documents/records still kept off-site at people's houses.
4. We have still not received feedback regarding cemetery management software to track/manage burial plots.
5. Reviewed the new web site. Wendy is making good progress on the site. She is still waiting for responses from some town departments/committees including:
 - a. Up-to-date zoning, planning and code enforcement
 - b. Assessor
 - c. Fire Department (in process)
 - d. Recreation Commission (in process)
 - e. Elderly Affairs (welcome message, new e-mail, etc)
 - f. BOS welcome message
 - g. Department level e-mail addresses (fire department, budget committee, recreation committee, police department, etc.) **AI – Todd to look at the budget for how many e-mail licenses we can currently afford for the town**

Meeting adjourned at 7:45 PM

Next meeting to be held 5/26/11

Respectfully submitted by Bill Innes