

**Town of Atkinson
Atkinson Technology Committee
Regular Meeting 7:00 P.M.
Thursday, September 8, 2011**

Open Regular Meeting:

Chairman Todd Barbera opened the Regular ATC Meeting 7:06 P.M

Members Present:

Todd Barbera
Wendy Barker
Tom Cannon
Bill Innes

Discussions:

1. Discussed the Town's technology requirements for the upcoming budget season:
 - a. PC's for the Police Department (PD) – awaiting MRI study
 - b. Need to get FirstChoice maintaining the PD IT technology
 - c. PD backup issue
 - d. We should spend \$60 for an e-mail certificate – unanimously approved
 - e. Dave Weymouth would like a laptop next year to better manage the maintenance department's needs. Currently uses his own personal computer
 - f. Dave Williams will add his IT equipment to the town's inventory list. His equipment is aging
 - g. Need a server for the PD
 - h. Fire Department (FD) needs a new color printer
 - i. Budget to be presented to the budget committee on November 1
 - j. Potential warrant articles for next year are Document Management; Cable Fund; Town Hall rewiring

A.I. – Todd to talk to Mike Ebbetts regarding costs/needs for next year
A.I. – Todd to invite Kevin Landry from FD to our next meeting
2. Discussed the town's new web site
 - a. All priority 2's and 3's are complete – only high priority items are left including:
 - i. Meeting schedules for the budget committee, conservation committee, historical society, zoning committee and the BOS
 - ii. List of vacant volunteer seats
 - iii. Information for the COI page from the BOS
 - iv. Welcome message from the BOS
 - b. Site is on host site and ready for testing
 - c. Still to do:
 - i. How to do archiving
 - ii. Access for town – secure folder for town information
 - iii. Publish site
 - iv. Close down all other town web sites and sub-domains

A.I. – ATC to review web site and give Wendy feedback by Sunday PM
A.I. – Wendy to send beta site URL to town department heads in 3 – 4 days and give 3 weeks for their review
A.I. – Wendy to send URL to ATC members for review

3. Discussed Server Room – Tom will meet with Barbara to start planning/thinking of how to move cabinets in storage room and where to put them in anticipation of using that space as a computer room
4. ATC Ok'ed a message for ACTV regarding the empty seat on the Technology Committee.

Meeting adjourned at 8:16 PM

Next meeting to be held 9/22/11

Respectfully submitted by Bill Innes