

**Town of Atkinson  
Atkinson Technology Committee  
Regular Meeting 7:00 P.M.  
Thursday, March 8, 2012**

**Open Regular Meeting:**

Chairman Todd Barbera opened the Regular ATC Meeting 7:00 P.M

**Members Present:**

Todd Barbera  
Wendy Barker  
Tom Cannon

**Guests:**

Sgt Pat Caggiano  
Don Roberts

**Discussions:**

1. Discussed protocol for obtaining any future IT related items (hardware, software, licenses)
2. Discussed status of new PC's
  - a. Need to upgrade to office 2007 or 2010 on at least 5 PC's
3. Discussed APD IT issues
  - a. 5 year plan as it pertains to IT needs
  - b. Upgrades to apps
  - c. Cruiser laptops
  - d. New server
4. APD should benefit a lot from their part in the future Document Management project
5. Sgt Caggiano handed out an outline of immediate needs for the APD
  - a. Includes some new monitors, license for upgrades to Office
6. Discussed the need for individual emails
  - a. Needed for privacy and clear timely communication for ongoing cases.
  - b. Todd will provide new email licensing. It is in the budget
  - c. Wendy will update website with new emails
    - i. Note on website that general mailbox is for general messages
    - ii. General email will be forwarded to Sgt Caggiano

Meeting adjourned at 8:15 PM

Respectfully submitted by Wendy Barker