

# Meeting: Technology Committee Meeting

Date: August 23, 2012

Meeting Open: 6:56 PM

Attendees: Todd Barbera, David Paquette, George Athanasiou, Wendy Barker (arrived late)

Guests: Sgt. Don Roberts and Sgt. Pat Caggiano - Atkinson Police Department

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## Topic #1: Police Department Server

- CrimeStar software is outdated
- Database outdated
- Police Department is asking for approximately \$4800 for a server and Microsoft SQL
- See meeting addendum for breakdown

## Topic #2: New PC for Police Department

- Sgt. Roberts asked about the new PC for the Police Department
- Town Administrators laptop is being configured and should be delivered next week
- At that point, the Town Administrators current desktop will be redeployed to the Police Department

## Topic #3: Mobile Computing / CrimeStar Upgrade

- What happens if upgrades to mobile computing do not happen? Officers will not have access to real time data
- Mobile Computing can be tied into the CrimeStar upgrade – See meeting addendum for pricing
- Is there potential grant money available to offset the cost of the CrimeStar upgrade and mobile computing? Potential for state grants exists, Potential for Federal grants unknown
- Atkinson Police Department is in talks with CrimeStar and CrimeTrack (data management used by Plaistow Police Department) about one way data push from Plaistow Police Department to Atkinson Police Department to eliminate redundant data entry. *Note: Atkinson Police Department uses Plaistow Police Department for off hours dispatch.*

## Topic #4: Police Department Server Relocation

- Atkinson Police Department server has moved from the equipment room to the old weapons room.
- The server is now secure and complies with CJIS standards.

## Topic #5: Scenic Byways Webpage Request

- Todd Barbera has the book
- Wendy Barker will start working on page

## Topic #6: Records Management

- Records Management Committee is being formed and will include the Town Administrator, 1 selectman, and representatives from each town department
- They will look at what the town has for records and what can be disposed of.
- To create more storage space, the Town Administrator recommended moving the Tax Collector to the Family Remediation building and relocating the town servers and file cabinets into the Tax Collectors current office.
- Todd Barbera disagrees stating that traffic out of Family Mediation would present issues to both the Tax Collector and clients of Family Remediation.
- Todd suggested cleaning out the Town Clerks office storage and reorganizing the current shelving.

Topic #7: Laptop for the Town Administrator

- Laptop was purchased per Technology Committee recommendations
- It is currently being configured at FirstChoice Networks.
- Will be delivered when completed

Topic #8: Technology Committee Budget

- Preliminary budget will be delivered to Town Administrator no later than September 21<sup>st</sup>.

Topic #9: Telephone Discussion with FirstChoice Networks

- Mike Ebbet called George Athanasiou in response to an email regarding the state of Town Administrator laptop – see topic #7.
- Discussed test restore of town server data not on physical hardware, but on virtual server.
- Discussed network penetration test results will be addressed in an email to be sent shortly.
- Requested quote for firewall penetration test and network analysis.
- Discussed potential future town hardware needs
- Discussed creating redundant virtual town servers
- Discussed network based file server
- Discussed segregating Atkinson Community Television from town network via network switches
- Requested Mike to attend future Technology Committee meeting to discuss options and answer questions

Meeting Adjourned: 8:21 PM