

Town of Atkinson
Atkinson Technology Committee
Regular Meeting 7:00 PM
Thursday, February 28, 2013

Open Regular Meeting:

Chairman Karl Athanasiou opened the Regular ATC Meeting 6:55 pm

Members Present:

Karl Athanasiou, Wendy Barker, Dave Paquette, Phil Green (Absent – Gene Schneider)

Discussions:

- Replacements needed for the public PC as well as the one in the assessor's office.
 - Will replace one and use for both purposes. Karl will ask Mike for a quote for a replacement
- Server room has been completed as well as town hall rewiring. Significant down time was experienced due to the contractor mistakenly cutting wires
- Due to the purchase of one PC (assessor's/public) and one printer for the Town Clerk the 2013 hardware line has been spent.
- The committee voted to change the procedure for the approval of minutes. Minutes will be reviewed and approved at the beginning of the next scheduled meeting.
 - Karl made the motion, Dave seconded, the committee vote was unanimously in favor
- If the budget is passed on March 6th then Karl will schedule some time with Sgt Caggiano to put a plan together for the Crimestar upgrade
- It was discussed that a formal plan to inventory the Town's technology assets should be made. Karl will investigate how to identify the assets. Dave will speak with Diane Heer at the Library to find out how they inventory.
- Dave asked if we could remove the IT Committee report. It is outdated and should be replaced with something more relevant. Wendy will remove it and look into replacements
- Dave attended the Department Head meeting and related that Document Management was discussed. This is something that the Technology Committee has been investigating for a while. The town would like to put something in place over the next 1-3 years.
 - The Technology Committee will continue to investigate and stay up to date on the project as the town moves forward with it.
- The committee voted to change the meeting schedule of the Technology Committee from twice a month to once a month on the second Thursday of the month.
 - Dave made the motion, Karl seconded, the committee vote was unanimously in favor
 - Wendy will change the website calendar.
- The town is discussing producing a newsletter. The Tech Committee has been asked to participate by contributing an article every month.
- Dave Weymouth has asked for a laptop. We do not have any more money in the hardware line.
 - Karl will ask for justification, get a quote and present the request to the Tech Committee and then to the BoS to see if they will approve it from another line.
- Organizational changes were discussed. Karl is resigning as Chair but will continue to participate as a member. Dave has decided not to "re-up" his position. No other current members are interested in being Chair.

Meeting adjourned at 8:05 pm

Respectfully submitted by Wendy Barker