

ATKINSON MASTER PLAN COMMITTEE

Meeting Minutes

November 16th, 2023

Attendance:

Members

Anne Brenton
~~Sue Coppeta~~
Ken Grant
Karen McFadden
Kate Rochford
John Ottow
Noriko Yoshida-Travers

Consultants:

Liz Kelly, RPD
Crystal Kidd, RPD

Others Present

Meeting opened at 4:37 pm

- Updated Outreach and Engagement Report:
 - Additions to the June report: Recreation & Housing Focus Group summaries & Water Committee meeting recommendations.
 - Update version to be posted on the MPC town website
- Discussion on Revised 2023 Goals, Objectives, and Actions Deliverable:
 - Liz Kelly reviewed the revisions made to the October 19th version of the Actions & Objectives:
 - future land use (actions 1.6 & 1.7) further explanation, additions to goal 3 coming from the Water Resource Committee and further explanation & discussion on action 4.4.
 - All suggested edits were approved by the committee. MPC to share with the Planning Board
 - The Visions and Goals & Objectives will be posted on the MPC town website
- Project Timeline and Next Steps:
 - Resilience Planning & Design, LLC will commence with the writing of the master plan.
 - Next meeting with committee and consultants will be February 1st for “final” review of draft Master Plan

- MPC will receive the first draft at least 10 days before the 2.1.24 meeting and will be meeting on January 25th to prepare any suggested edits
- John & Karen to meet with Steve Whitman and Liz Kelly to discuss how to incorporate information from the Housing Opportunity Program Grant results: TBD

Meeting adjourned at 5:35pm

The next Master Plan Committee meeting will be held on December 14th, 4:30pm at the Town Hall.

Submitted by Karen McFadden on November 19, 2023