

# Annual Report

Town of Atkinson

New Hampshire



Gordon Brown's Barn

Photo by: Paul Wainwright

Fiscal Year Ending

2010



## Town Office Hours

**Selectmen's Office** 362-5266  
Weekdays: 8:00am – 4:00pm

**Animal Control** 362-4739

**Building Inspection & Code Enforcement** 362-1057  
Weekdays: 8:00am – 4:00pm  
Monday 6:30pm – 8:00pm

**Building Permits** 362-1057  
Monday Evenings 6:30pm to 8:00pm

**Community Center** 362-5531  
Monday 9:00am – 3:00pm  
Tuesday – Friday 9:00am – 2:00pm

**Highway Department** 362-4010

**Kimball Library** 362-5234  
Weekdays 10:00am – 8:00pm  
Saturdays 10:00am – 3:00pm

**Fire Department**  
Emergency Number 911  
Business Number 362-5611

**Tax Collector** 362-5357  
Monday 11:30pm – 7:00pm  
Wednesday 9:00am – 5:00pm  
Friday 9:00am - 1:00pm

**Town Clerk** 362-4920  
Monday 8:30am to 7:00pm  
Tuesday, Wed, Thur 8:30am to 5:00pm  
Friday 8:00am to Noon

**Planning/Zoning** 362-5761

**Police Department** 362-4001  
Emergency Number 911  
Business Number 362-4001

**Transfer/Recycle Station**  
Wednesday 12:00pm – 4:00pm  
Saturday & Sunday 9:00am – 4:00pm

### Monthly Meeting Schedules (Held at the Town Hall except when noted)

**Board of Selectmen**  
Mondays 7:30pm

**Budget Committee**  
2<sup>nd</sup> Tuesday 7:30pm

**Conservation Commission**  
1<sup>st</sup> Monday 7:30pm

**Kimball Library Trustees**  
1<sup>st</sup> Tuesday 6:00pm

Kimball Library  
**Planning Board**  
1<sup>st</sup> & 3<sup>rd</sup> Wednesday 7:30pm

**Recreation Commission** 6:00pm  
1<sup>st</sup> Wednesday

Community Center  
**Zoning Board of Adjustment**

2<sup>nd</sup> Tuesday 7:30pm

### Local Organizations

Atkinson Historical Society  
Atkinson Women's Civic Club  
Atkinson Police Charitable Fund  
Atkinson Fire Fighter Association  
Lions Club  
Veterans Club  
Family Mediation  
Boy's Scouts, Girl Scouts, Cub Scouts  
Atkinson Garden Club  
Friends of Recreation  
Friends of Selectmen  
Friends of the Kimball Library  
Youth Baseball & Softball  
Youth Soccer

## Representatives to the General Court

The Honorable James M. Garrity, District 6

The Honorable Debra Desimone, District 6

### State Senator

The Honorable Chuck Morse, District 22

## Town Officials and Employees

### 2011 Elected Officials

#### Moderator

James Garrity 2012

#### Board of Selectmen

William G. Friel, Chairman 2011

William Bennett 2012

Fred J. Childs, Jr. 2013

#### Tax Collector

Debra L. DeSimone 2012

#### Town Clerk

Rose Cavalear 2012

#### Treasurer

Susan B. Coppeta 2013

#### Boat Agent

Rose Cavalear 2011

#### Cemetery Trustees

Donald L. Murphy, Jr., Chairman 2011

Dale A. Childs 2013

Robert P. Patuto 2012

#### Conflict of Interest

Richard L. Smith, Chairman 2013

Joyce Lafrance 2012

(3)Vacant

#### Library Trustees

Helen "Kay" Galloway, Chairman 2013

Wendy Doughty 2012

Greg Spero 2011

Alan Phair 2013

Julie Hammonds 2012

Nina Grey, Alternate 2011

Margaret Finn, Alternate 2011

Linda Jette, Alternate 2011

### Municipal Budget Committee

David Paquette, Chairman 2011

Todd Barbera, Vice Chairman 2012

Susan Carroll 2012

Harold Morse 2011

Janet Cincotta 2013

William Smith 2013

Fred Childs, ex-officio

### Road Agent

Edward A. Stewart 2011

### Supervisor of the Checklist

Martha E. MacDonald, Chairman 2014

Virginia A. Busby (Resigned) 2012

Patricia Mangini 2016

Laura Lipfert 2011

### Trustees of the Trust Funds

Dale A. Childs 2012

Kaye Galloway 2013

Barbara Snicer, Chairman 2011

### 2011 Appointed Officials

#### American Disabilities Act Coordinator

Robert J. Jones 2011

#### Animal Control Officers

Lynne Cunningham 2011

Joshua Dugdale 2011

Harold Makin 2011

Timothy Murphy 2011

Donald L. Murphy 2011

#### Board of Adjustment (ZBA)

Hank Riehl, Chairman 2013

Sue Miner 2011

Sanford Carter 2011

Robert Waldron 2012

Sam Zannini, Alternate 2011

John Recesso, Alternate 2011

Glenn Saba 2013

**Commuter Rail Investigatory Committee**

Catherine Blash	2012
Albert Bradley	2012
Anna Clark	2012
Robert Clark	2012
Robert Cote	2012
Joseph DeMonaco	2012
David Harrigan	2012
James V. Stundze	2012
John Valvanis	2012

**Conservation Commission**

Tim Dziechowski, Chairman	2011
Dan C. Kimball	2012
N. Scott Kuskhtel	2011
Denise Legault	2012
Peter O. McVay	2011
Michelle R. Veasey (Alt)	2011
Paul F. Wainwright	2012

**Elderly Affairs Director**

Philip V. Consentino	2011
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**Energy Efficiency Committee**

Michelle Veasey, Chairman	2011
Michael Mascola, Vice Chairman	2011
James M. Garrity	2011
Judy Wainwright	2011

**Family Mediation Board**

Debra L. DeSimone	2011
Rose Cavalear	2011

**Fence Viewers**

Kenneth Grant	2012
Susan M. Killam	2012
A. Robert Stewart	2012

**Hazardous Waste Collection Day Rep.**

Edward A. Stewart	2011
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**Highway Safety Committee**

William Baldwin, Police Lieutenant	2011
Philip Consentino, Police Chief	2011
Kevin Landry, Deputy Fire Chief	2011
Robert Murad, Resident (Resigned)	2011
Michael E. Murphy, Fire Chief	2011
Edward A. Stewart, Road Agent	2011
Philip Smith Town Administrator	2011
Noriko Yoshida-Travers, ACC (Resigned)	

**Homeland Security**

Michael E. Murphy	2011
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**Planning Board**

Susan M. Killam, Chairman	2013
D. Paul DiMaggio, Vice Chairman	2011
Tim Dziechowski	2013
Edward A. Stewart	2012
Harold J. Morse, Alternate	2012
Bill Bennett Ex Officio	2011
Mike Turell Alternate	2012
John Wolters	2012

**Public Safety Communications Committee**

Loren Albright, Chairman	2011
Kevin Landry	2011
Lucia Theberge	2011
William Bennett	2011
Dean Killam	2011
Robert Dahlquist	2011

**Recreation Commission**

Bill Innes, Chairman	2011
Patricia Mangini,	2011
Joan Fettes	2011
Dolores Dooling	2013
Susan Ober	2013
Cathy J. Thompson, Alternate	2012

**Rockingham Planning Commission**

J. Paul DiMaggio (resigned)	
David Harrigan	2012
Michael Turell	2011

**Safety/JLMC Committee**

JoAnne Consentino, Police Dept.	
Mike Murphy, Fire Chief	
Roclyn Porter, Director, Family Mediation	
Philip Smith, Town Administrator	
Greg Spero, Kimball Library	
Diane M. Heer, Director, Kimball Library	
Edward A. Stewart, Road Agent	
Noriko Yoshida-Travers, Community Center	
Debra L. Desimone, Alternate Family Mediation	
William Innes, Chairman Recreation Committee	
Fred J. Childs Jr., ex-officio	

**Scenic Byway Committee**

Linda Fredrickson	2012
Carol Grant	2012
Linda Jette	2012
Dan Kimball	2012
Steven Lewis	2012
Marilyn Prell	2012
John Wolters	2012

**Technology Committee**

Todd Barbera, Chair	2011
Wendy Barker	2012
Tom Cannon	2012
George Athanasiou	2011
William Innes	2013

**Surveyors of Wood & Lumber**

John Feuer	2012
Martin Feuer	2012
Edward A. Stewart	2012

**Fire Department**

Michael E. Murphy, Chief

**Officers**

Kevin J. Landry, Deputy Chief  
 David M. Weymouth, Fire Captain  
 Andrew T. Cammilleri, Lieutenant  
 Jeffrey Murphy, Lieutenant  
 Frederick P. Beckwith, EMS Captain  
 Andrew Schafer, EMS Lieutenant

**Members**

Albert Apitz	Daniel P. Beckwith
Kevin Boyle	Ryan H. Dame
Joshua Dugdale	Charles D. Earley
Andrew Fournier	Ronald Gale
Abraham Goldstein	Nikolaos Hantzis
David Holigan	Paula Holigan
Darrell Hollenbeck	Jason Landry
Abigail Laurence	Joseph Martin
Andrew Murphy	Shane Murphy
Robert Neil	Nicholas D. Orio
Carroll B. Ray	John F. Rockwell
Brennan Scott	Christopher Slavitt
Edward A. Stewart	Donna J. Sullivan
Matthew Tombarello	Jared Walker
Stephen J. Wooster	

**Fire Department Clerk**

John F. Rockwell

**Fire Inspectors**

Charles D. Earley  
 David M. Weymouth

**Forest Fire Warden**

Michael E. Murphy, Warden

**Deputy Wardens**

Albert Apitz	Darrell A. Hollenbeck
Kevin J. Landry	Donald L. Murphy
Edward A. Stewart	David M. Weymouth

**Firefighters Association**

Paula Holigan, President

**Memorial Day**

Patti Mangini, Recreation  
 Richard Magoon  
 Veteran's Club

**2011 Town Employees****ACTV-20 Production Staff**

David A. Williams, Station Manager  
 Roger L. Cote  
 Lee Francis  
 Adele Dillon  
 Theresa E. Leppala

**Building Inspector**

Robert J. Jones

**Code Enforcement Officer**

James H. Kirsch  
 Robert J. Jones, Assistant

**Elderly Affairs:**

Philip Consentino, Director  
 Ted Houlihan, Assistant Director  
 Roger Culliford  
 Richard Magoon  
 Robert Neill  
 Sam Novello  
 Lynne Cunningham  
 Charles McCarthy

**Electrical Inspector**

Shane McKeen, Assistant  
 David A. Pallaria

**Health Officer**

Michael Dorman  
 Robert Jones

**Highway Department**

Spencer T. Brayall  
 Joshua A. Dugdale  
 Edward A. Stewart  
 Joshua H. Stewart

**Plumbing Inspector**

William Ashford

**Kimball Library Staff**

Diane M. Heer, Director  
 Carolyn E. Birr, Children's Librarian  
 Laurel Albright  
 Linda E. Bourassa  
 Linda M. Giuffre  
 Joan Houle  
 Kathleen Lamarre  
 Elizabeth Palardy  
 Terese B. Picard  
 Carol J. Stafford  
 Kathleen J. Watson, Teen Librarian

**Police Department**

Philip V. Consentino, Police Chief  
 William M. Baldwin, Executive Lieutenant  
 Philip G. Farrar, Sergeant  
 Christopher VanHirtum      Justin I. Paquette  
 William Butler              Andrew T. Cammilleri  
 Richard A. Buco, Jr.        Joanne Consentino  
 David Consentino              Simon Lam  
 Lynne Cunningham         Robert Desjardins  
 Kevin Donnelly                Christopher M. Ryan  
 Vincent Scarvaglieri        Charlie McCarthy(Ret)  
 Kevin Nolan                  Anthony Lopez (Ret)  
 Gerard M. O'Meara         Douglas Mullin (Res)  
 Jason Mazza                  Donald Roberts

**Department Chaplain:**

Pastor Paul Dionne

**Staff**

Philip Smith, Town Administrator  
 Rose M. Cavalear, Town Clerk  
 Kristen LeBlanc, Assistant Town Clerk  
 Susan Farris, Payroll Clerk  
 Susan Garrant, Deputy Tax Collector  
 Susan M. Killam, Planning, Zoning, Building  
 Administrator  
 Sandra LeVallee, Bookkeeper  
 Raymond Morelli, Cemetery Care of Grounds  
 Virginia Morelli, Cemetery Care of Grounds  
 Lori A. Parrillo, Deputy Treasurer  
 Rebecca A. Russo, ZBA Recording Secretary  
 Barbara Snicer, Administrative Assistant/Assessing  
 David Weymouth, Maintenance  
 Noriko Yoshida-Travers, Community Center  
 Recreation/Senior Program Coordinator

**Sun 'n Fun Staff**

Paul E. Cardone, *Director*  
 Michael Lynch, *Assistant*  
 Noriko Yoshida, *Community Center*

**Counselors**

Gabrielle Archambault	Jillian Bassi
Paul Cardone	Alyssa Goldfarb
Sara Ann Hamilton	Michael Hatton
Alex Horgan	Erin Hunkele
Eric Kolodziejczak	Matthew Kulik
Michae Lynch	Ryan Lynch
John Mangini	Kellie McMahon
Rachelle Messuri	Charles Ober
David Polito	Shannon E. Rose
Nicole Surette	Cyrusali Tehrani
Haley Thompson	Nick Valvanis
William Valvanis	

## *In Memoriam...*

### **Gordon P. Brown**

90, passed away peacefully at his home on Tuesday, November 30, 2010, surrounded by his family. Mr. Brown was a founding member of the Rockingham Board of Realtors and the Mutual Listing Service. He was a member of the Atkinson Congregational Church, and a life member of the American Society of Mechanical Engineers. A lifelong resident of Atkinson, he found great contentment driving his tractor while maintaining the family farm. He also took an active interest in the political and planning processes of the Town of Atkinson.

### **Elizabeth M. Smith**

80, passed away on Monday, March 1, 2010 at the Merrimack Valley Hospice House in Haverhill, MA. Miss Smith began her teaching career in Springfield and later taught in the Winchester School System and Woburn Schools before moving to Atkinson in 1963. She was a teacher at the Atkinson Academy for 36 years before retiring in 1996. An avid reader, she also enjoyed swimming, boating, flying and travelling all over the world and was a licensed pilot.

### **Helen V. Woodlock**

86, passed away Tuesday, June 1, 2010 in the Penacook Place in Haverhill, MA. After rearing six children to school age, she returned to work as a teacher at a nursery school in Atkinson, then began a career as a photo journalist. Helen worked as the Assistant Town Clerk in Atkinson and was later voted into office as the first Atkinson Selectwoman, a position in which she served two terms. The Town of Atkinson honored Helen and her late husband, Paul, naming the new recreation area on Woodlock Park Lane (formerly Pope Road), the Woodlock Recreation Area for their forward thinking, dedication and Recreation Committee work on the establishment of the park.

# Report of the Town Administrator

I am honored to present to you my report as Town Administrator for the year 2010.

I am pleased with the quality of staff members we have here in the Town of Atkinson, hard-working dedicated employees. The Town of Atkinson is very fortunate to have the employees who are currently responsible for providing your municipal services.

As I continue through my second year as your town administrator, I feel we have made steady progress improving important areas of our local Government; updated town policies, safety manual, communication among Departments, Boards and Committees. The town has had significant improvements in technology and through the technology available to us via the internet and e-mail we are communicating information, minutes and agendas to many individuals on a weekly basis keeping them advised of the activity on various topics important to the proper function of Atkinson town government.

Looking forward to 2011, my priority projects include searching for more areas for cost-cutting, much like we did in the insurance areas this past year. Other priority projects include continuing our efforts to finding better contracts for services and preparing for capital improvements and projects in the form of a long-term plan for all of our Town departments and committees. The ultimate organizational goals are employee retention, minimizing citizen complaints through pro-activity and ensuring a fair and consistent work environment for all town employees.

I would like to thank the members of the Board of Selectmen, the Town Hall staff, the department heads and all of our employees for their support and cooperation and all the work they do for the community members of Atkinson.

I look forward to serving you in 2011 and encourage you to stop in the Town Hall, call, write or e-mail me with any comments, suggestions and/or concerns you may have about your local government.

Philip A. Smith Jr.

**GENERAL FUND BALANCE SHEET**

Moulton Account

A. Assets	Account No	Beginning of year (b)	End of year (c)
<b>1. Current assets</b>	(a)		
a. Cash and equivalents	1010	\$ 507,097	\$ 457,210
b. Investments	1050	6,059,131	6,091,462
c. Taxes receivable <i>(From Section D, page 12)</i>	1080	524,809	692,546
d. Tax liens receivable <i>(From Section D, page 12)</i>	1110	111,431	117,704
e. Accounts receivable	1150	3,013	
f. Due from other governments	1260		
g. Due from other funds	1310	-	-
h. Other current assets	1400	-	-
i. Tax deemed property (subject to resale)	1670	885	885
<b>j. TOTAL ASSETS <i>(Should equal line R3)</i></b>		<b>\$ 7,216,961</b>	<b>\$ 7,362,872</b>
<b>B. LIABILITIES AND FUND EQUITY</b>			
<b>1. Current liabilities</b>			
a. Warrants and accounts payable	2020	\$ 54,918	\$ 58,971
b. Compensated absences payable	2030	-	-
c. Contracts payable	2050	-	-
d. Due to other governments	2070	-	-
e. Due to school districts	2075	5,968,165	5,652,797
f. Due to other funds	2080	19,295	18,724
g. Deferred revenues	2220	-	-
h. Notes payable - Current	2230	-	-
i. Bonds payable - Current	2250	-	-
j. Other payables	2270	45,582	45,316
<b>k. TOTAL LIABILITIES</b>		<b>\$ 6,087,969</b>	<b>\$ 5,775,808</b>
<b>2. Fund equity</b>			
a. Reserve for unannounced <i>(Please detail on page 10)</i>	2440	43,781	21,550
b. Reserve for continuing appropriations <i>(Detail on page 10)</i>	2450	-	-
c. Reserve for appropriations voted from surplus	2460	-	-
d. Reserve for special purposes <i>(Please detail on page 10)</i>	2490	-	-
e. Unreserved fund balance	2530	1,025,130	1,868,314
<b>f. TOTAL FUND EQUITY</b>		<b>\$ 1,128,941</b>	<b>\$ 1,889,864</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b> <i>(Should equal line A1)</i>		<b>\$ 7,216,961</b>	<b>\$ 7,362,872</b>

**BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS**

	Account No	Capital projects	Special revenue	Proprietary funds	
				Business	Internal service
<b>A. ASSETS</b>					
1. Current assets					
(c) Cash and equivalents	10,0		482,535		
(a) Investments	1000				
(c) Accounts receivable	1150		9,985		
(d) Due from other governments	1260				
(e) Due from other funds	13, 0		14,724		
(1) Other - Specify <b>7</b>					
2. Fixed assets					
(0) Land and improvements	610				
(C) Buildings	620				
(c) Miscellaneous buildings and equipment	640				
(d) Construction in progress	650				
(e) Improvements other than buildings	660				
(1) Other - Specify <b>7</b>					
<b>1. TOTAL ASSETS</b>		<b>8</b>	<b>513,234</b>	<b>5</b>	<b>5</b>

**BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)**

	Account No	Capital projects	Special revenue	Proprietor Funds	
				Participate	Inherit service
	(a)	(b)	(c)	(d)	(e)
<b>B. LIABILITIES AND FUND EQUITY</b>					
<b>1. LIABILITIES</b>					
(a) Warrants and accounts payable	2020				
(b) Compensated claimants payable	2032				
(c) Certificate payable	2050				
(d) Due to other government units	2070				
(e) Due to other funds	2080		5,785		
(f) Deferred revenue	2220				
(g) Notes and bonds payable					
(h) Other - Specify <b>✓</b>					
Accrued Payroll			7,591		
<b>(f) TOTAL LIABILITIES</b> →		\$ -	\$ 90,377	\$ -	\$ -
<b>2. FUND EQUITY/CAPITAL</b>					
(a) Reserve for emergency matters	2440		1,200		
(b) Reserve for special purposes	2490		452,601		
(c) Unreserved fund balance	2520				
(d) Municipal contributions (as per)	2610				
(e) Other contributed capital	2630				
(f) Retained earnings	2790				
<b>(g) TOTAL FUND EQUITY</b> →		\$ -	\$ 453,801	\$ -	\$ -
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b> →		\$ -	\$ 513,224	\$ -	\$ -

**MASON & RICH**  
**CERTIFIED PUBLIC ACCOUNTS**  
**MANAGEMENT LETTER**  
**FOR THE YEAR ENDED**

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**DECEMBER 31, 2009**

Board of Selectmen  
Town of Atkinson  
Atkinson, New Hampshire

To the Board of Selectmen,

In planning and performing our audit of the financial statements of the Town of Atkinson, New Hampshire for the year ended December 31, 2009 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

During the course of our audit we did become aware of several matters that were opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter addresses the status of our prior findings and recommendations as well as our current findings and recommendations. This letter does not affect our report dated April 2, 2010 on the financial statements of the Town of Atkinson, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

Respectfully submitted,



MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

## **STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS**

### **TAX COLLECTOR**

**Finding/Recommendation** – We had found in our review of the Tax Lien Redemptions that some of them were not being reported to the Register of Deeds within the 30 day statutory requirement. We had recommended that the Tax Collector follow the RSA pertaining to Tax Lien Redemptions and report the redemptions to the Register of Deeds in the month following the redemption.

**Status** – We noted in our current year's testing that this was still an issue at times.

**Management's Comments** – The Tax Collector stated the issue involving an expired time limit for the Tax Lien Redemptions was a one-time incident. She doesn't foresee any future problems complying with the Tax Lien Redemption State mandated time limits, nor any issues with reporting to the Registrar of Deeds following the redemption.

### **TOWN OFFICE RECEIPTS**

**Finding/Recommendation** – We had noted that funds collected in the Selectmen's Office were not receipted unless a receipt was requested. There was no tracking system for the receipts and funds are kept in an unlocked desk drawer for up to a month until being brought to the bookkeeper for deposit by the Treasurer. We had recommended that the Town develop a simple procedure for the tracking of funds received, that the funds be secured and that they be turned over to bookkeeper on a timely basis.

**Status** – We noted that, while the Town had purchased a cash register, it was not in use at the time of the audit. Also, we found that more timely deposits were not being done.

**Management's Comments** – The Town will utilize the paper receipt system for the short future until the SHARP XE-A203 cash register currently in the Town Hall Office, is programmed and put into service. More timely deposits will be practiced.

### **LIBRARY RECEIPTS**

**Finding/Recommendation** – We had found that funds collected at the front desk at the Library were not recorded prior to being put in a locked box overnight. These funds were deposited once a month by the Library Treasurer who took whatever was there. No one else was counting, verifying or signing off on the receipts between the time the funds were taken in, put in the locked box or given to the Treasurer. We had recommended that the Library develop a simple system for tracking the acceptance and deposit of funds as they were received at the front desk and also make more timely deposits.

**Status** – This was addressed in the current year.

## **STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued)**

### **RECREATION DEPARTMENT RECEIPTS**

***Finding/Recommendation*** – We had found that funds received for various recreation programs and community outings were held until all fees were collected. Funds received for Community Center rentals were retained until after the rental period had passed. All funds collected were kept in a drawer at the Community Center until they were turned over to the Town Office. We had recommended that all funds collected, for whatever reason, be turned over to the Town Office at least once a week.

***Status*** – We found in our testing that funds were being remitted to the Town Office a bit more frequently than a year ago. However funds were still not remitted weekly, as recommended.

***Management's Comments*** – The Recreation Department has been directed to create a procedural policy outlining the rental process and handling fees.

### **PAYROLL DISBURSEMENTS**

***Finding/Recommendation*** – We had noted during our testing of the random payroll samples that two (2) time cards were not approved by the Department Head with a signature and also that numerous I-9s and W-4s were incomplete. We had recommended that the Town follow its own payroll internal control procedures with regard to time card approval. All of the employee files should be reviewed and updated to include all the documentation required.

***Status*** – While we did not find any issues with the Department Head approval on time cards or incomplete W-4's, we did find that I-9's were still incomplete.

***Management's Comments*** – The Town requires all employees to sign their pay sheets and all pay sheets will have a supervisor's signature for authorization. W-4's and I-9's will be completed prior to employment.

## **CURRENT YEAR'S FINDINGS AND RECOMMENDATIONS**

### **LIBRARY – LEBOSQUET TRUST**

***Finding*** – We found at year end that the LeBosquet Trust Fund CD had been closed into a general CD held by the Library.

***Recommendation*** – As the Trust Fund is a restricted trust fund (“the principal amount of the fund is NOT to be used”), we would recommend that the funds be immediately transferred to a separate CD.

***Management's Comments*** – The Library Trustee Chairman reported measures to correct the issue have already been initiated; specifically in January of this year a separate CD, strictly for the LeBosquet has been established.

## **LIBRARY – TAXABLE PAYROLL**

**Finding** – We noted that the Library distributed “cash gifts” to employees at year end but this was not reported on their W-2’s.

**Recommendation** – Any such “gifts” given to employees are considered taxable income for IRS purposes and in the future should be grossed up and reported on the employees W-2’s at year end.

**Management’s Comments** – The Trustee Chair has assured us that they are addressing the reporting issues.

## **TRUSTEES OF TRUST FUNDS**

**Finding** – We found that the Trustees had NOT adopted a prudent investor investment policy for 2009.

**Recommendation** – We would recommend that the Trustees adopt such a policy to be in compliance with the applicable RSA’s.

**Management’s Comments** – Trustees of Trust Funds have constructed an Investment Policy, according to the “Prudent Man” rule, as of July 16<sup>th</sup>, 2010.

**General Fund Reconciliation**  
**For Year Ended December 31, 2010**  
**(Unaudited)**

Cash on Hand:		
General Account	\$7,279,815.57	
Investments	7,065.60	
<b>Total Cash on Hand</b>		<b>\$7,286,881.17</b>

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**2010 Recapitulation**

**Beginning Balance - January 1, 2010** **\$6,551,736.95**

Income:

Interest		\$7,943.23
Receipts submitted by:		
Tax Collector	\$15,543,285.56	
Town Clerk	1,236,806.93	
Departments	225,276.30	
State of NH	494,793.74	
Grants/Donations		
<u>Total Receipts</u>		<u>17,500,162.53</u>
Police Fund Donations		
D.A.R.E. Fund Donations		
Engineering Deposits		39.00
<u>Total Income</u>		<u>17,508,144.76</u>

<u>Expenditures - General</u>	(16,764,374.89)
Police Fund Expenditures	
D.A.R.E. Fund Expenditures	(243.00)
Engineering Expenditures	(8,382.65)
<u>Total Net Expenditures</u>	<u>(16,773,000.54)</u>

**Ending Balance - December 31, 2010** **\$7,286,881.17**

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*Respectfully submitted,*

**Susan Coppeta,**

**Long Term Debt Summary**

**Library Construction Bond**

Beginning Balance - January 1, 2010	\$	1,535,000.00	
Principal Payment	\$	(90,000.00)	
Ending Balance - December 31, 2010	\$		<b>1,445,000.00</b>

Original Amount:	\$1,734,000.00
Premuim	\$19,500.00
Amt of Loan to be Paid	\$1,714,500.00
Interest Rate:	4.57%
Term:	20 Years
First Payment Due:	2/14/2008

For Yr End:	Principal Pmt	Interest Pmt	Principal Balance
12/31/2008	\$ 89,500.00	\$ 84,241.82	\$ 1,625,000.00
12/31/2009	\$ 90,000.00	\$ 74,987.50	\$ 1,535,000.00
12/31/2010	\$ 90,000.00	\$ 71,387.50	\$ 1,445,000.00
12/31/2011	\$ 85,000.00	\$ 67,787.50	\$ 1,360,000.00
12/31/2012	\$ 85,000.00	\$ 64,387.50	\$ 1,275,000.00
12/31/2013	\$ 85,000.00	\$ 60,775.00	\$ 1,190,000.00
12/31/2014	\$ 85,000.00	\$ 57,162.50	\$ 1,105,000.00
12/31/2015	\$ 85,000.00	\$ 53,550.00	\$ 1,020,000.00
12/31/2016	\$ 85,000.00	\$ 49,300.00	\$ 935,000.00
12/312017	\$ 85,000.00	\$ 45,050.00	\$ 850,000.00
12/31/2018	\$ 85,000.00	\$ 40,800.00	\$ 765,000.00
12/31/2019	\$ 85,000.00	\$ 36,550.00	\$ 680,000.00
1231/2020	\$ 85,000.00	\$ 32,300.00	\$ 595,000.00
12/31/2021	\$ 85,000.00	\$ 28,262.50	\$ 510,000.00
12/31/2022	\$ 85,000.00	\$ 24,225.00	\$ 425,000.00
12/31/2023	\$ 85,000.00	\$ 20,187.50	\$ 340,000.00
12/312024	\$ 85,000.00	\$ 16,150.00	\$ 255,000.00
12/31/2025	\$ 85,000.00	\$ 12,112.50	\$ 170,000.00
12/31/2026	\$ 85,000.00	\$ 8,075.00	\$ 85,000.00
12/31/2027	\$ 85,000.00	\$ 4,037.53	\$ -
<b>Totals</b>	<b>\$ 1,714,500.00</b>	<b>\$ 851,329.35</b>	

**Road Bond Summary  
December 31, 2010**

<u>Development / Builder</u>	<u>Original Amount</u>	<u>Current Balance</u>	<u>Exp Date</u>
American Tower Corp	\$ 25,000.00	\$ 25,000.00	
Cogswell Farm / Lemery Bldg Co	\$ 115,729.30	\$ 40,556.50	
Ind. Way / Eastern Seaboard #51	\$ 19,440.00	\$ 19,440.00	
Ind. Way / Eastern Seaboard #52	\$ 10,304.00	\$ 10,304.00	
Jameson Ridge	\$ 104,857.00	\$ 104,857.00	
Maplewood / Prov Hill Farms Inc	\$ 22,939.00	\$ 22,939.00	11/2/2010
Rock Ridge / Busby	\$ 14,700.00	\$ 14,700.00	12/21/2011
<b>7 Total Road Projects - Bonds</b>	<b>\$ 312,969.30</b>	<b>\$ 237,796.50</b>	
Main St / Malloy Properties	\$ 21,725.00	\$ 21,725.00	10/30/2010
Maple Heights/Tuck Woods/Blackford Drive	\$ 380,000.00	\$ 69,207.15	1/31/2011
Ruby Holdings / Industrial Way	\$ 38,232.00	\$ 38,232.00	1/21/2011
<b>3 Total Road Projects - Letter of Credit</b>	<b>\$ 439,957.00</b>	<b>\$ 129,164.15</b>	
Ashford Subdivision	\$ 13,751.86	\$ 9.29	
Bittersweet Hill / Hoyt	\$ 47,000.00	\$ 1,311.52	
Industrial Way / N.E. Soils	\$ 25,000.00	\$ 5,077.35	
Industrial Way / GEX Publishing	\$ 13,284.00	\$ 14,393.49	
Jericho Estates / Reddy Home Bldrs	\$ 65,845.18	\$ 7,434.58	
Maple Heights Winter Maintenance	\$ 2,000.00	\$ 2,001.86	
Northeast Metal Spinning (erosion control)	\$ 1,300.00	\$ 1,312.44	
<b>7 Total Road Projects - Passbooks</b>	<b>\$ 168,181.04</b>	<b>\$ 31,540.53</b>	
<b>17 Total Road Projects</b>	<b>\$ 921,107.34</b>	<b>\$ 398,501.18</b>	

**School Impact Fees Summary  
December 31, 2010**

	2007	2008	2009	2010	Ending Balance
<b># of Fees</b>	0	5	6	8	19
<b>Total \$</b>	\$ -	\$ 9,912.20	\$ 12,562.99	\$ 16,543.90	\$ 39,019.09

Impact Fees Commit By Selectmen for Tax Year 2010	<b>\$ 20,000.00</b>
Remaining Balance	<u><u>\$ 59,019.09</u></u>

**Conservation Commission Funds  
December 31, 2010**

<u>Bank Account</u>	<u>Beginning Balance</u>	<u>Interest</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
TD Bank - Conservation	\$ 29,625.97	\$ 29.67			\$ 29,655.64
TD Bank - Forestry Fund	\$ -	\$ 0.63	\$ 22,814.99		\$ 22,815.62
NH Public Investment Pool	\$ 374,190.81	\$ 783.41			\$ 374,974.22
<b>Totals</b>	\$ 403,816.78	\$ 813.71	\$ 22,814.99	\$ -	\$ 427,445.48

**DEPARTMENT OF REVENUE ADMINISTRATION**  
Municipal Services Division  
**2010 Tax Rate Calculation**

**TOWN/CITY: ATKINSON**

Gross Appropriations	4,338,353
Less: Revenues	2,354,856
Less: Shared Revenues	0
Add: Overlay	32,025
War Service Credits	209,750

Net Town Appropriation	2,545,670
Special Adjustment	0

Approved Town/City Tax Effort	2,545,670	<b>TOWN RATE</b>
		2.48

**SCHOOL PORTION**

Net Local School Budget:			
Gross Approp. - Revenue	0	0	0
Regional School Apportionment			14,179,472
Less: Adequate Education Grant			(1,047,435)

State Education Taxes	(2,225,314)	<b>LOCAL SCHOOL RATE</b>
Approved School(s) Tax Effort	9,906,622	9.67

**STATE EDUCATION TAXES**

Equalized Valuation (no utilities) x	\$2.19	<b>STATE SCHOOL RATE</b>
1,016,121,971		2,225,314
Divide by Local Assessed Valuation (no utilities)		2.19
1,017,520,203		
Excess State Education Taxes to be Remitted to State		
Pay to State →	3	

**COUNTY PORTION**

Due to County	895,947
Less: Shared Revenues	0

Approved County Tax Effort	895,947	<b>COUNTY RATE</b>
		0.87

**TOTAL RATE**  
15.21

Total Property Taxes Assessed	15,573,753
Less: War Service Credits	(209,750)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>15,364,003</b>

**PROOF OF RATE**

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	2.19	2,225,314
All Other Taxes	13.02	13,148,439
		15,573,753

TRC#  
177

TRC#  
177

## Atkinson FY 2011 Budget

Account	2010		2011			
	Allocated	Expended	Proposed		Change	
			BoS	BudComm	Amt.	%
<b>General Government</b>						
<a href="#">Executive</a>	189,785	145,108	193,935	174,964	(14,821)	-7.81%
<a href="#">Elections &amp; Registration</a>	151,635	140,922	154,953	148,987	(2,648)	-1.75%
<a href="#">Financial Administration</a>	288,965	292,616	304,577	300,727	11,762	4.07%
<a href="#">Legal Services</a>	40,000	28,500	40,000	40,000	0	
<a href="#">Personnel Admin</a>	48,413	47,413	36,105	36,105	(12,308)	-25.42%
<a href="#">Planning &amp; Zoning</a>	25,623	16,853	28,746	24,440	(1,183)	-4.62%
<a href="#">Buildings</a>	87,744	75,242	99,206	86,714	(1,030)	-1.17%
<a href="#">Cemeteries</a>	41,881	41,682	42,336	41,381	(500)	-1.19%
<a href="#">Other Insurance</a>	70,348	70,718	55,336	55,336	(15,012)	-21.34%
<a href="#">Advertising Regional</a>	5,992	5,992	6,013	6,013	21	0.35%
<b>General Government Total</b>	<b>950,386</b>	<b>865,046</b>	<b>961,207</b>	<b>914,667</b>	<b>(35,719)</b>	<b>-3.76%</b>
<b>Public Safety</b>						
<a href="#">Police Department</a>	738,468	658,126	770,620	763,085	24,617	3.33%
<a href="#">Elderly Affairs</a>	34,113	35,591	37,706	37,166	3,053	8.95%
<a href="#">Ambulance</a>	1	0	1	1	0	
<a href="#">Fire Department</a>	265,552	240,199	262,650	262,425	(3,127)	-1.18%
<a href="#">Building Inspections</a>	47,060	47,562	46,032	44,973	(2,087)	-4.43%
<a href="#">Homeland Security</a>	650	570	650	650	0	
<a href="#">Dispatch</a>	37,158	36,830	37,200	37,570	412	1.11%
<b>Public Safety Total</b>	<b>1,123,002</b>	<b>1,018,878</b>	<b>1,154,859</b>	<b>1,145,870</b>	<b>22,868</b>	<b>2.04%</b>
<b>Highways &amp; Streets</b>						
<a href="#">Highway Department</a>	403,132	352,368	413,885	405,795	2,663	0.66%
<a href="#">Street Lighting</a>	34,100	35,619	34,100	34,100	0	
<b>Highways &amp; Streets Total</b>	<b>437,232</b>	<b>387,987</b>	<b>447,985</b>	<b>439,895</b>	<b>2,663</b>	<b>0.61%</b>
<b>Sanitation</b>						
<a href="#">Recycling</a>	30,671	27,184	23,828	24,239	(6,432)	-20.97%
<a href="#">Solid Waste Disposal</a>	573,501	544,936	601,001	589,601	16,100	2.81%
<b>Sanitation Total</b>	<b>604,172</b>	<b>572,120</b>	<b>624,829</b>	<b>613,840</b>	<b>9,668</b>	<b>1.60%</b>
<b>Health &amp; Welfare</b>						
<a href="#">Health Admin</a>	6,859	4,952	5,585	5,585	(1,274)	-18.57%
<a href="#">Health Agencies</a>	48,948	46,053	41,983	41,956	(6,992)	-14.28%
<a href="#">Animal Control</a>	22,643	19,578	21,720	20,681	(1,962)	-8.66%
<a href="#">General Assistance</a>	12,480	2,906	12,450	12,000	(480)	-3.85%
<b>Health &amp; Welfare Total</b>	<b>90,930</b>	<b>73,489</b>	<b>81,738</b>	<b>80,222</b>	<b>(10,708)</b>	<b>-11.78%</b>
<b>Culture &amp; Recreation</b>						
<a href="#">Recreation</a>	77,423	70,980	81,670	77,773	350	0.45%
<a href="#">Grounds Maintenance</a>	35,500	34,557	35,500	35,500	0	
<a href="#">Community Center</a>	47,885	41,681	48,697	48,095	210	0.44%
<a href="#">Library</a>	355,147	350,968	355,040	354,896	(251)	-0.07%
<a href="#">Patriotic Purposes</a>	2,400	2,036	2,600	2,600	200	8.33%
<a href="#">Cable Operations</a>	41,920	33,948	40,333	39,804	(2,116)	-5.05%
<b>Culture &amp; Recreation Total</b>	<b>560,275</b>	<b>534,169</b>	<b>563,840</b>	<b>558,668</b>	<b>(1,607)</b>	<b>-0.29%</b>
<b>Conservation</b>						
<a href="#">Conservation</a>	6,102	2,728	7,997	6,102	0	
<b>Debt</b>						
<a href="#">Long term debt-Principal</a>	90,000	100,400	90,000	85,000	(5,000)	-5.56%
<a href="#">Long term debt-Interest</a>	69,588	81,788	33,894	67,788	(1,800)	-2.59%
<b>Debt Total</b>	<b>159,588</b>	<b>182,188</b>	<b>123,894</b>	<b>152,788</b>	<b>(6,800)</b>	<b>-4.26%</b>
<b>Total Operating Budget</b>	<b>3,931,687</b>	<b>3,636,605</b>	<b>3,966,349</b>	<b>3,912,052</b>	<b>(19,635)</b>	<b>-0.50%</b>
<b>Warrants</b>	<b>426,666</b>	<b>303,704</b>	<b>883,965</b>	<b>533,765</b>	<b>107,099</b>	<b>25.10%</b>
<b>Total Budget</b>	<b>4,358,353</b>	<b>3,940,309</b>	<b>4,850,314</b>	<b>4,445,817</b>	<b>87,464</b>	<b>2.01%</b>

Summary Report Atkinson, NH Trust Funds for year ending December 31, 1010

Name Of Fund	Fund Purpose	Bank	Principal			Income				Grand Total	
			Balance	New		Balance	Balance	Income	Expended	Balance	Principal & Income E.O.Y.
			Beg Year	Funds	Withdrawals	End Year	Beg Year	2010	2010	End Year	
<b>Summary-Cemetery Funds</b>											
Common Trust #1	P.C.	NHPDIP	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$6,081.89	16.86	\$0.00	\$6,098.75	\$8,098.75
Common Trust #2	P.C.	NHPDIP	\$750.00	\$0.00	\$0.00	\$750.00	\$2,759.07	7.18	\$0.00	\$2,766.25	\$3,516.25
Common Trust #3	P.C.	NHPDIP	\$1,185.00	\$0.00	\$0.00	\$1,185.00	\$2,875.87	8.53	\$0.00	\$2,884.40	\$4,069.40
Common Trust #4	P.C.	NHPDIP	\$900.00	\$0.00	\$0.00	\$900.00	\$2,055.96	6.42	\$0.00	\$2,062.38	\$2,962.38
Common Trust #5	P.C.	NHPDIP	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$1,904.66	6.58	\$0.00	\$1,911.24	\$3,211.24
Common Trust #6	P.C.	NHPDIP	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$8,100.68	23.12	\$0.00	\$8,123.80	\$11,123.80
Common Trust #7	P.C.	NHPDIP	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$21,450.67	60.75	\$0.00	\$21,511.42	\$29,011.42
Common Trust #8	P.C.	NHPDIP	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$835.47	3.65	\$0.00	\$839.12	\$1,939.12
Common Trust - IP	P.C.	NHPDIP	\$13,277.70	\$1,500.00	(\$1,500.00)	\$13,277.70	\$19,879.43	71.55	\$0.00	\$19,950.98	\$33,228.68
Campbell, Ruth G.	P.C.	NHPDIP	\$500.00	\$1.00	\$0.00	\$500.00	\$873.60	3.64	\$0.00	\$877.24	\$1,377.24
<b>Total Cemetery Funds</b>			<b>\$31,512.70</b>	<b>\$1,500.00</b>	<b>(\$1,500.00)</b>	<b>\$31,512.70</b>	<b>\$66,817.30</b>	<b>208.28</b>	<b>\$0.00</b>	<b>\$67,025.58</b>	<b>\$98,538.28</b>
<b>Summary-Town Poor Funds</b>											
Todd, William E. (Fund)	Poor	Ocean Bk	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$3,486.95	52.46	\$0.00	\$3,539.41	\$4,539.41
Whittaker, Ada (Fund)	Poor	Ocean Bk	\$500.00	\$0.00	\$0.00	\$500.00	\$1,743.35	26.22	\$0.00	\$1,769.57	\$2,269.57
<b>Total Town Poor Funds</b>			<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$5,230.30</b>	<b>78.68</b>	<b>\$0.00</b>	<b>\$5,308.98</b>	<b>\$6,808.98</b>
<b>Summary-Capital Reserve Funds</b>											
Atk. Fire Dept.	C/R	NHPDIP	\$167,618.71	\$60,000.00	\$0.00	\$227,618.71	\$472.11	432.57	\$0.00	\$904.68	\$228,523.39
Atk. Cable TV	C/R	NHPDIP	\$276,700.00	\$0.00	\$0.00	\$276,700.00	\$30,976.07	644.14	\$0.00	\$31,620.21	\$308,320.21
Atk. Recreation	C/R	NHPDIP	\$15,396.85	\$0.00	(\$8,443.96)	\$6,952.89	\$0.00	30.04	(\$30.04)	\$0.00	\$6,952.89
Atk. Winter Highway	C/R	NHPDIP	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	20.16	\$0.00	\$20.16	\$15,020.16
Atk. Mosquito Control	C/R	NHPDIP	\$1,542.03	\$46,460.00	(\$46,470.98)	\$1,531.05	\$0.00	25.02	(\$25.02)	\$0.00	\$1,531.05
Atk. Library	C/R	NHPDIP	\$49,964.13	\$3,500.00	(\$3,394.61)	\$50,069.52	\$0.00	105.39	(\$105.39)	\$0.00	\$50,069.52
<b>Total Capital Reserve Funds</b>			<b>\$511,221.72</b>	<b>\$124,960.00</b>	<b>(\$58,309.55)</b>	<b>\$577,872.17</b>	<b>\$31,448.18</b>	<b>1,257.32</b>	<b>(\$160.45)</b>	<b>\$32,545.05</b>	<b>\$610,417.22</b>

I hereby certify that the above is correct according to the best of my knowledge and belief.

This summary has been provided for the annual report. The complete, detailed Trustees report will be available at the Selectmen's office after March 1, 2011.

*Respectfully submitted,*

Barbara Snicer, Chairman  
Trustee of the Trust Funds

## Report of the Tax Collector

This year was, for the Tax Collector's office, an Election year. We were successful and for that we are very thankful. Susan Garant and I look forward to the honor of serving you for the next three years.

As always we will continue our open door policy and ask that you all remember that no question should remain unanswered.

When Sue and I attended our spring workshop we gained very important information concerning safety, upcoming legislation, new laws, and participated in the ever-important networking. Sue attended her second year of certification school and reported that she enjoyed the challenge of the entire experience. She will attend her third and final classes this year in August and graduate. Atkinson will be honored with the first Certified Deputy Tax Collector. I thank Sue in advance for her efforts and dedication.

I attended the Annual Meeting of the Tax Collector's Association at the Balsam's where we had a full Agenda and attended many seminars. One of the seminars was of, what I consider, great importance to you, our Tax Payers, "Paying your Tax Bill with credit cards". This was very interesting and consisted of quite a bit of discussion but until all of the bugs are worked out it is just not a safe venture for Atkinson. I also feel that during these difficult economic times the cost, which is significant, of setting up this payment option is not optimal at this time. Waiting another year or so before we offer this type of payment will be in the best interest of the Town. During the Annual Meeting it was my fortune to meet the New Commissioner of DRA, Mr. Kevin Clougherty. His speech to the entire group concerning the credit card issue and the Laws Governing our office was very informative.

Sue and I are pleased to report that as of the end of the year we collected 96% of the taxes committed to us for 2009. This figure is approximately 2% above the area average.

Thank you again for your support and hard work helping the Town of Atkinson keep the Tax Rate one of the lowest in Southern New Hampshire by paying your Bill on time.

Debra L. DeSimone

Respectfully submitted

Debra L. DeSimone CTC

Tax Collector

### TAX COLLECTOR'S REPORT

For the Municipality of ATKINSON, NH Year Ending 12/31/2010

**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR		PRIOR LEVIES	
		2010	2009	2008	2007+
Property Taxes	#3110	XXXXXX	\$ 691,073.51	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 231.00	\$ 1,250.00	\$ 0.00
Timber Yield Taxes	#3185	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$0.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		\$ 0.00			
This Year's New Credits		(\$ 18,921.64)			

**TAXES COMMITTED THIS FISCAL YEAR**

Property Taxes	#3110	\$ 15,364,098.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 1,709.94	\$ 42.15
Excavation Tax @ \$0.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

**FOR DRA USE ONLY**

**OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$0.02/yd	#3187				
Credits Refunded		\$ 9,659.69	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 5,218.16	\$ 27,293.81	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 15,361,164.15</b>	<b>\$ 718,631.50</b>	<b>\$ 1,350.00</b>	<b>\$ 0.00</b>

\* This amount should be the same as the last year's ending balance. If not, please explain.

\*\* Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\* The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## TAX COLLECTOR'S REPORT

For the Municipality of ATKINSON, NE Year Ending 12/31/2010

## CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR		PRIOR LEVIES	
	2010	2009	2008	2007*
Property Taxes	\$ 14,663,156.34	\$ 499,013.35	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Charge Taxes	\$ 0.00	\$ 223.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 42.15	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 5,218.10	\$ 27,293.81	\$ 0.00	\$ 0.00
Excavation Tax @ \$02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 191,784.75	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

## ABATEMENTS MADE

Property Taxes	\$ 0.00	\$ 274.41	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Charge Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CURRENT LEVY DEFERD</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

## UNCOLLECTED TAXES -- END OF YEAR #1000

Property Taxes	\$ 700,941.66	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Charge Taxes	\$ 0.00	\$ 0.00	\$ 1,250.00	\$ 0.00
Timber Yield Taxes	\$ 1,100.04	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	(\$ 9,261.05)	XXXXX	XXXXX	XXXXX
<b>TOTAL CREDITS</b>	<b>\$ 15,361,164.15</b>	<b>\$ 718,631.50</b>	<b>\$ 1,250.00</b>	<b>\$ 0.00</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 60:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

## TAX COLLECTOR'S REPORT

For the Municipality of

ATKINSON, NH

Year Ending

12/31/2010

## DEBITS

UNREDEEMED & EXECUTED LIENS	PRIOR LEVIES			
	2010	2009	2008	2007+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 56,724.73	\$ 74,478.62
Liens Executed During FY	\$ 0.00	\$ 204,023.11	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 5,629.99	\$ 2,903.73	\$ 3,276.49
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 209,653.10</b>	<b>\$ 59,628.46</b>	<b>\$ 81,755.11</b>

## CREDITS

REMITTED TO TREASURER	PRIOR LEVIES			
	2010	2009	2008	2007+
Redemptions	\$ 0.00	\$ 102,774.56	\$ 18,003.00	\$ 5,014.47
Interest & Costs Collected	\$ 0.00	\$ 5,629.99	\$ 2,903.73	\$ 3,276.49
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	\$ 0.00	\$ 101,248.55	\$ 58,721.64	\$ 75,464.15
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>	<b>\$ 0.00</b>	<b>\$ 209,653.10</b>	<b>\$ 59,628.46</b>	<b>\$ 81,755.11</b>

Does your municipality submit taxes on a semi-annual basis (RSA 76:15-2)? Yes

Under penalty of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Debra L. DesimoneDATE 1-10-2011

DEBRA L. DESIMONE

## 2011 Warrant Summary

Article #	Title	Select-men	Budget Comm.		Yes	Vote	
			Rec	Not Rec		Abs	No
2011-3	Operating Budget	3,966,349	3,912,052	54,297			
2011-4	Land Purchase	161,000		161,000	3		4
2011-5	Community Center Re-	10,000	10,000		7		0
2011-6	Fire Station Roof	46,080	46,080		7		0
2011-7	Police Station Repairs	2,500	2,500		7		0
2011-8	TH Fire Protection	60,000		60,000	1	1	5
2011-9	TH Generator	35,000		35,000	2		5
2011-10	TH Rear Sidewalk	12,000	12,000		4		3
2011-11	Woodlock Park Irrigation	12,500	12,500		4		3
2011-12	Recreation Capital Re-	20,000		20,000	0	1	6
2011-15	AFD Command/Rescue	40,000	40,000		7		0
2011-16	AFD CR	60,000	60,000		7		0
2011-18	Hovey Meadow Road	132,100	132,100		7		0
2011-19	Hoyt Circle	12,300	12,300		7		0
2011-20	Merrill Drive	109,000	109,000		7		0
2011-21	Winter Expendable Trust	15,000		15,000	2		5
2011-23	Library Generator	50,000		50,000	2		5
2011-24	Televise Library Trustees	1,000	1,000		7		0
2011-25	Mosquito Control	46,470	46,470		6		1
2011-26	Police Cruiser #1	23,500	23,500		5		2
2011-27	Police Cruiser #2	26,315	26,315		7		0
2011-33	Clerical Position	9,200		9,200	0	1	6
<b>TOTAL</b>		<b>4,850,314</b>	<b>4,445,81</b>	<b>404,497</b>			

**STATE OF NEW HAMPSHIRE  
TOWN OF ATKINSON  
2011 Town Meeting Warrant**

To the inhabitants of the Town of Atkinson, in the County of Rockingham, in the State of New Hampshire, qualified to vote in Town affairs:

**First Session of Annual Meeting (Deliberative):**

You are hereby notified to meet at the Dyke Auditorium of the Atkinson Academy, 17 Academy Avenue in Atkinson, New Hampshire on Saturday, the 5<sup>th</sup> day of February, 2011, at 10 AM, to deliberate on the articles included in the Warrant. This session shall consist of explanation, discussion and debate of Warrant Articles 2011-4 through Article 2011-34. Warrant articles may be amended at this session per RSA 40:13, IV, with the exception of warrant articles whose wording is prescribed by law and can not be amended per RSA 40:13 IV (a). Warrant articles that are amended shall be placed on the Official Ballot for a final vote on the main motion, as amended.

**Second Session of Annual Meeting (Voting):**

You are hereby also notified to meet on Tuesday, the 8<sup>th</sup> day of March 2011, at 7:30 o'clock in the morning at the Atkinson Community Center, 4 Main Street, Atkinson, New Hampshire, to vote by Official Ballot on the election of Town Officials and on all Warrant Articles. By vote of the Selectmen, the polls for the meeting will remain open from 7:30 o'clock in the morning until 8:00 o'clock in the evening.

**Article 2011-1 Choose all necessary Town Officers for the ensuing year.** (March 8 only)

**Article 2011-2 Trucking Restriction**

Are you in favor of an Amendment to the Zoning Ordinance to restrict trucking between 9PM and 6AM in all Zones by adding subsection "nn" to the Permitted Use Chart, Article IV Section 510 to read:

"Any use where commercial trucking activity exceeds occasional truck traffic between the hours of 9:00 PM and 6:00 AM"

and 'N' to be placed in every zone of the chart indicating this is not a permitted use in any zone,

and by adding footnote #7 to read, "Occasional truck traffic shall not exceed one trip, one way, every 2 hours on a regular basis."?

**Article 2011-3 Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Three Million Nine Hundred Sixty Six Thousand Five Hundred Forty Six Dollars (\$3,966,546)**? Should this article be defeated, the default budget shall be Three Million Nine Hundred Fifty-three Thousand One Hundred Eighty-one Dollars (\$3,953,181), which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Article 2011-4 Open Space Land Purchase**

Shall the Town vote to raise and appropriate the sum of One Hundred Sixty-one Thousand Dollars (\$161,000) for the purchase of a parcel of land located at Map 13 Lot 40 on Academy Avenue, consisting of .83 acres, located in Town Center. The purchase price is the current town-assessed value of the parcel. Said sum to come from the unreserved fund balance. The purpose of this land is for open-air activities with all future construction to be limited to a gazebo or bandstand and restroom facilities until the year 2021. This is a Special Article in addition to Article 2011-03, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Not recommended by the Budget Committee 3-4*

**Article 2011-5 Community Center Repairs**

Shall the Town raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for repairs and improvements including the reinforcement of the floors at the Atkinson Community Center? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-6 Fire Station**

Shall the Town raise and appropriate the sum of Forty-six Thousand Eighty Dollars (\$46,080) to replace the roof on the Fire Station? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-7 Police Station**

Shall the Town raise and appropriate the sum of Twenty-Five Hundred Dollars (\$2,500) to remove an unused chimney that has failed structurally at the Police Station? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-8 Town Hall Fire Protection**

Shall the Town raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to update the existing Fire Protection System at Town Hall and bring it into compliance? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Not Recommended by the Budget Committee 1-5-1*

**Article 2011-9 Town Hall Generator**

Shall the Town raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) to purchase and install stand-by, self-starting, propane Electric Generator, which will provide enough electricity to power Town Hall in an emergency situation, thus allowing the Town Hall to remain operational during a power outage? The installation of said generator will be under the supervision of the Board of Selectmen. This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Not recommended by the Budget Committee 2-5*

**Article 2011-10 Replace Town Hall Rear Sidewalk**

Shall the Town vote to replace the rear sidewalks at Town Hall and to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for this purpose? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 4-3*

**Article 2011-11 Woodlock Park Irrigation**

Shall the Town vote to raise and appropriate the sum of Twelve Thousand Five Hundred Dollars (\$12,500) to irrigate Fields 1, 2, 3 and 4 at Woodlock Park, under the direction of the Board of Selectmen and the Road Agent? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 2-1  
Recommended by the Budget Committee 4-3*

**Article 2011-12 Recreation Capital Reserve**

Shall the Town raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** to be added to the Recreation Capital Reserve Fund, created for the purpose of acquisition, design, renovation and development of recreation areas, to include, but not limited to, fields and playgrounds? This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Not recommended by the Budget Committee 0-6-1*

**Article 2011-13 Conflict of Interest Ordinance Amendment**

Shall the Town adopt the following amendment to the Atkinson Conflict of Interest Ordinance:

Section VII, Paragraph A (2)

Delete "...P.O. Box 224..." and replace it with "...P.O. Box 450..."?

**Article 2011-14 Land Use Change Tax**

Shall the Town deposit One Hundred Percent (100%) of the revenue collected pursuant to RSA 79-A:7 [Land Use Change Tax (LUCT)] in the Conservation Fund in accordance with RSA 36-A:5 III, as authorized by RSA 79-A:25 II.

**Article 2011-15 Fire Department Command/Rescue Unit**

Shall the Town vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) from the Fire Department Capital Reserve Fund for the purchase of a new 2011 Command/Rescue Unit as part of the regular Fire Department equipment replacement program? The old vehicle will be disposed of in accordance with Article 2008-32. This Article has no tax impact. This is a Special Article in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-16 Fire Department Capital Reserve**

Shall the Town raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Fire Department Capital Reserve Fund, previously established for the purpose of acquiring fire equipment and vehicles, as outlined in the Board of Engineers' Capital Improvement Plan? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-17 Default Budget**

Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the Default Budget to the Municipal Budget Committee which has been adopted under RSA 32:14?

*Recommended by the Board of Selectmen 3-0*

**Article 2011-18 Hovey Meadow Road**

Shall the Town raise and appropriate the sum of One Hundred Thirty-two Thousand One Hundred Dollars (\$132,100) to reconstruct 0.4 mile of Hovey Meadow Road? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-19 Hoyt Circle**

Shall the Town raise and appropriate the sum of Twelve Thousand Three Hundred Dollars (\$12,300) to shim and overlay 0.12 mile of Hoyt Circle? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-20 Merrill Drive**

Shall the Town raise and appropriate the sum of One Hundred Nine Thousand Dollars (\$109,000), of which Eighty-five Thousand Dollars (\$85,000) is to reconstruct 0.25 mile of Merrill Drive, from Old Coach Road to Hovey Meadow Road, and Twenty-four Thousand Dollars (\$24,000) is to shim and overlay 0.3 mile of Merrill Drive from Hovey Meadow Road to Walker Road? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-21 Winter Expendable Trust Fund**

Shall the Town raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Winter Expendable Trust Fund, created in 2010 for the purpose of funding additional costs, in excess of the annual Operating Budget, for the plowing and removal of snow and winter weather management? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Not recommended by the Budget Committee 2-5*

**Article 2011-22 Discontinue Library Capital Reserve**

Shall the Town vote to discontinue the Library Capital Reserve Fund, with the balance to lapse into the General Fund? (*Balance as of 12/31/10: \$50,069.52*).

**Article 2011-23 Library Generator**

**EXPLANATORY NOTE RE Article 2011-23: Library Generator**

**NOTE: The cost to purchase, prepare the site and install a generator at the Library is approximately \$50,000. It is proposed that half of the cost will come from the discontinued Library Capital Reserve Fund, which when it lapses into the General Fund is shown as “Undesignated Fund Balance”. The second half will come from the Friends of the Library’s Legacy Fund. Thus there will be zero impact upon the 2011 Town Budget. The net amount to be raised and appropriated through taxes is zero dollars.**

**Shall the Town raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to purchase, prepare site, and install a 3 phase 80KW 120/208 volt Propane Generator with 800 amp 3 phase Nema 3R load shedding transfer switch to run the Kimball Library in the event of a power outage? Half the cost up to a maximum of Twenty-five Thousand Dollars (\$25,000) to come from the Undesignated Fund Balance with the remaining amount (up to \$25,000) to come from a donation pledged by the Friends of the Kimball Library. The Construction of said Generator will fall under the supervision of the Board of Selectmen and the Library Trustees. This is a Special Article in addition to Article 2011-03, the Operating Budget and has zero impact upon the tax rate.**

*Recommended by the Board of Selectmen 2-1  
Not recommended by the Budget Committee 2-5*

**Article 2011-24 Televised Library Trustees' Meetings**

Shall the Town vote to have all meetings of the Kimball Library Trustees televised by ACTV-20, and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to fund this directive? This Special Article is in addition to Article 2011-3, the Operating Budget, but is intended to be incorporated in the Cable TV Operating Budget beginning in 2012.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-25 Mosquito Control Expendable Trust Fund**

Shall the Town raise and appropriate the sum of Forty-six Thousand Four Hundred Seventy Dollars (\$46,470) to be added to the Mosquito Control Expendable Trust Fund, created in 2006? This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 6-1*

**Article 2011-26 Police Cruiser #1**

Shall the Town raise and appropriate the sum of Twenty-three Thousand Five Hundred Dollars (\$23,500) to purchase a new police cruiser? One old vehicle will be disposed of in accordance with Article 2008-32. This Special Article is in addition to Article 2011-3, the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 5-2*

**Article 2011-27 Police Cruiser #2**

Shall the Town vote to raise and appropriate the sum of Twenty-six Thousand Three Hundred Fifteen Dollars (\$26,315) for the purpose of purchasing a new police cruiser for the Police Department, of which Twenty-two Thousand Three Hundred Fifteen Dollars (\$22,315) to come from the Police Detail Revolving Fund, created under RSA 31:95-h in 2006 for this purpose, and Four Thousand Dollars (\$4,000) to come from the Atkinson Police Charitable Fund. Two vehicles will be disposed of in accordance with Article 2008-32. There is no tax impact for this article. This Special Article is in addition to Article 2011-3 the Operating Budget.

*Recommended by the Board of Selectmen 3-0  
Recommended by the Budget Committee 7-0*

**Article 2011-28 Ashford Drive**

Shall the Town accept Ashford Drive as a Town Road?

**Article 2011-29 Brittany Lane**

Shall the Town accept Brittany Lane as a Town Road?

**Article 2011-30 Blackford Drive**

Shall the Town accept Blackford Drive as a Town Road?

**Article 2011-31 Road Acceptance**

Shall the Town delegate the responsibility of accepting town roads which have been approved by the Planning Board and the Town Engineer, to the Board of Selectmen, per RSA 674:40 a?

**Article 2011-32 Re-purpose Cable Capital Reserve**

Shall the Town vote to change the purpose of the existing Cable TV Capital Reserve Fund created in 1993, Article 40, "...to develop and equip a facility for Atkinson Community Television..." to include Information Technology (IT) services, and rename the fund ACTV and IT Communications Capital Reserve Fund? The fund would be used to purchase equipment and software, support all aspects of ACTV and IT needs, as well as future technology changes not explicitly listed herein. *2/3's vote required for passage.*

**Article 2011-33 Clerical Position (by Petition)**

Shall the Town vote to create an additional part-time Clerical Position for Town Hall, and to raise and appropriate the sum of Nine Thousand Two Hundred Dollars (\$9,200) to fund this position? This Article is in addition to Article 2011-3, the Operating Budget, for a period not to exceed 12/31/11 and thereafter to be at the discretion of the Board of Selectmen.

*Not Recommended by the Board of Selectmen 1-2  
Not recommended by the Budget Committee 0-6-1*

**Article 2011-34 Recreation Commission (by Petition)**

To see if the town will vote to establish a Recreation Commission under the provisions of RSA 35-B, consisting of five members: Two persons for three years, Two persons for two years, and one person for one year. Their successors shall be appointed for three year terms. Current members of the "Recreation Commission", that is currently in place, shall serve out their current terms.

**Given under our hands and seal this 25<sup>th</sup> day of January, 2011:**

**William G. Friel, Chairman**

**William M. Bennett**

**Fred J. Childs, Jr**

## **Report of the Town Clerk**

I would like to extend special thanks to my Deputy Town Clerk, Bonnie Jordan and Assistant Town Clerk, Kristen LeBlanc for their excellent work and dedication throughout this busy year. Also, I would like to take this opportunity to thank Ethel Grover for all her help this year. She has been of great assistance to me and my staff.

The State of New Hampshire audited us on February 17, 2010. Here is a summary of what they found. "The Agent is in compliance with all applicable statutes, rules and procedures. The physical setup and procedures in place provide adequate security for the revenue and inventories entrusted to the Agent." At the conclusion of the audit, all inventory entrusted to the Agent had been reconciled. I'm happy to let you know that we had a pristine State Audit.

Dog owners will be happy to hear that we are now processing dog licenses on-line. As of February 17, 2010, sixty- eight residents have taken advantage of this quick and easy process.

On May 3, 2010 we implemented a new registration payment process. Payment for both the State and Town fees are combined on one check for the Town of Atkinson. This new procedure has generated only positive feedback from the residents.

Change in our office hours began September 1, 2010. They are as follows: Monday 8:30-7:00pm, Tuesday-Thursday 8:30-5:00pm and Friday 8:00-12:00noon. The on-line registrations, mailing of registrations, and new hours has become very popular with the residents.

Our office was very hectic during the general election. Keeping track of 189 absentee ballots on top of our regular duties was challenging. We had an impressive 52% turnout at the polls on November 2, 2010.

James Boffetti from the Attorney General's Office came in to our polling place to investigate our election procedures, as he did to several other towns that day. The Moderator and I were asked questions by Mr. Boffetti, and the Town of Atkinson was given an "A+" for its election procedures. Mr. Boffetti's intern made a comment when he was leaving that this was the best polling place he had been to all day. This was made possible with teamwork from the moderator, town clerk, selectmen, supervisors of the checklist, the ballot clerks, the counters, and the highway workers who set up the polling place. All worked together to get this high rating! Excellent job everyone.

My goal every year is to provide the residents of Atkinson with the highest quality of customer service. We look forward to another year of serving the residents. Please let us know if you have any questions or concerns and we will do our best to assist you.

Respectfully Submitted,

Rose M. Cavalear  
Town Clerk

# Report of the Atkinson Police Department

This year our crime statistics were mixed. In some areas we were down but in some of the more serious categories we were higher.

We had 4 more assaults over last year, Motor Vehicle Accidents were down by 25%, Criminal Threatening was down, but we had 5 more House Breaks over last year. Identity Theft and issuing of Bad Checks is still our number one crime. More and more folks are giving out their personal information to someone they do not know over the inter-net. This crime is one of the hardest to solve, for you have no idea who is on the other end of the inter-net line.

This year we tried a bike patrol in some of the highly populated areas of town. This program seems to have been well accepted by the residents and the children the officer stopped and talked to. By keeping the police cruiser mobile and visual in the neighborhoods is one of the best deterrents to crime that we can provide our residents.

We presently have five full-time officers, which is way down on the F.B.I's recommendations for full-time officers vs. population. This year Lt. Baldwin was deployed overseas until October of 2010. Being down one full-time officer has put a strain on our overall operation, but I am pleased to say that the officers have all chipped in to help pick up the gap left by Lt. Baldwin. Within the next two years we should hire at least two additional full-time officers. The old days of filling shifts with part-time officers have become a thing of the past.

Our police station hours are 8:00 AM to 4 PM Monday through Friday; the station is closed from 4:00 PM until 8:00 AM. We have an officer on patrol twenty four hours a day and the Plaistow Police Department is under contract with us to answer our emergency calls during the hours we are closed. Our station number is 362-4001, our twenty-four hour manned number is 362-5536, and all emergency calls should be directed to 911. As always any resident that wishes to speak directly to me can call my residence at 362-5627.

The members of the Police Department wish all of our residents a safe and prosperous year.

Respectfully submitted,

**Philip V. Consentino**

Police Chief

## **Atkinson Community Center and Senior Program**

We are very excited to announce that the Atkinson Community Center has had many updates in 2010. We have a new gas stove in our kitchen donated by "The Friends of Atkinson Recreation", the banquet room's wood floor has been refinished, new chairs have been purchased for Meeting Room 2, the roof has been repaired and our meeting room walls have been painted.

2010 was another busy year for the Atkinson Community Center! Our center was used by many non-profit organizations for their weekly and monthly meetings, special events, and gatherings. Also square/ line/aerobic dancing, and Zumba classes are offered for all residents.

The Center also serves important gathering place for our Senior Citizens. The Atkinson Recreation Commission Senior Program sponsored events that help keep our seniors busy and fit. These include Health Promotion workshops, senior luncheons, exercise classes, Tai Chi, Yoga, Wellness Fitness, Bridge, and Whist. Also Bingo, Veteran's Club, and the VNA Foot Clinic are held monthly. Town residents enjoyed many trips, including Foxwoods and Mohegan Sun Casinos, the Boston Flower Show, a foliage trip to Cape Cod, Red Sox games, Patriot Place, and a 7-Day Pigeon Forge Blue Ridge Mountains trip.

In 2011 we are planning new programs for seniors including health & nutrition seminars, cooking classes, and a Chronic Disease Self Management workshops! We are also planning activities and trips for all residents.

Pease check our web site [www.atkinsonrecreation.org](http://www.atkinsonrecreation.org) to find current information on all recreation/community center events.

Respectfully submitted,

Noriko Yoshida

## Building Department Annual Report 2010

2010 construction projects consisted mainly of re-roofs and replacement septic systems and generator installations, a very similar pattern to 2009. We have seen only 4 new construction single family homes built.

All Inspectors are readily available on Monday evenings from 6:30PM to 8:00PM for questions and permit application and can be contacted for inspections directly on their voice mail numbers and will respond to all calls in a timely manner.

Building Inspector & Code Enforcement Officer: 362-1057 (Bob Jones and Jim Kirsch)

Electrical Inspector: 362-1070 (Dave Pallaria)

Plumbing & Gas Inspector : 362-1071 (Bill Ashford)

Health Officer: 362-1073 (Mike Dorman)

Fire Inspectors: Atkinson Fire Station – 362-4203 (Chuck Earley, Dave Weymouth)

**\*\*Remember obtaining a permit is just the first step, inspections must be done and Certificates of Completion or Occupancy must be received to complete the project.**

The Atkinson Web Site [www.town-atkinsonnh.com](http://www.town-atkinsonnh.com) has information on permit requirements.

Building Code Section 620:1 states that all conventionally constructed buildings shall conform to and comply with the New Hampshire State Building Codes which includes State Fire Codes.

During **2010** there were 178 Building Permits issued for the following:

Residential New Single Family (4) Foundations (5) Commercial (1)

Residential (cottage/conversions and fire rebuild) Rebuilds (0)

Residential Condominiums (0)

Extra Features: Pools (3) Sheds, detached garages, barns, Finish Basements, Decks, Other (34)

Additions: Porches, Garages; Family Rooms, Accessory Units, 3Season Rooms (14)

Remodel: Siding, Windows, Roofs, Interiors (113)

Demolition: Buildings (4)

Total estimated value of construction \$ 3,118,510, down nearly \$2 million from 2009.

Respectfully submitted,  
Robert Jones, Building Inspector

# Report of the Kimball Library

## Kimball Library for the Year Ending December 31, 2010

### Checking Accounts

Beginning Balance January 1, 2010 \$ 13,566.65

#### Receipts:

Book & Video Sales	\$ 884.50
Book Fines	\$ 5,289.14
Copies & Fax	\$ 2,315.72
Donations	\$ 3,340.90
DVD & Video Fines	\$ 4,842.36
Lost Books & Card	\$ 216.87
Misc. (\$160/\$31.30)	\$ 191.30
Non-Resident Cards	\$ 266.00
Other	\$ 1,287.78
Reimbursements	\$67.94
Ruth Campbell Fund	\$ 1,267.57
Interest	\$ 166.64
Coffee Income	\$ 175.00
Reimbursement Town Portion of Expenses	\$ 3,694.88
Transfer to #2594 Debit Reimbursement	\$ 731.23
Lebosquet fund Interest	<u>\$ 1,786.28</u>

**Total Receipts: \$26,524.11**

#### Expenditures:

Books	\$ 2,118.63
Conference Fees	\$ 540.42
Dues	\$ 360.00
DVD's	\$ 8,620.35
Programs	\$ 795.45
Materials & Equipment	\$ 4,658.41
UBM (copier service contract)	\$ 250.00
Museum Passes	\$ 555.00
Supplies	\$ 2,332.92
Misc. Electronic Payments	\$ 12.94
Coffee Supplies	\$ 255.50
Other	<u>\$ 1,659.20</u>

**Total Expenditures: \$22,158.82**

**Ending Balance – December 31, 2010 \$17,931.94**

## 2010 ELDERLY AFFAIRS

During 2010 we provided over 2,484 transports to doctor's offices, food shopping, non-emergency hospital visits and local rehab/health centers. At times we are having a challenge in filling all of the requests we have for transports. I am very fortunate to have a great staff working for the Elderly Affairs program. So far we have been able to fill all requests but we appreciate at least two (2) days notice and that way we can make the proper arrangements.

At the Police Station, we have many medical supplies available to our seniors, such as wheelchairs, walkers, shower chairs, crutches, hospital beds, lift chairs, battery operated scooters and many other medical appliances. If you should find yourself in need of any of these medical aids, please give us a call. We will be more than willing to assist you and will, if necessary, deliver the appliance directly to your home.

This year, we hope to expand our services to our seniors. We provided many services besides transportation to our seniors such as: we can help you with some Medicare problems, do minor repairs around your home, help you find a reliable contractor, and mediate with contractors who have not fulfilled their obligation to you. We also sponsor the senior Wellness Programs at the Community Center. Last year we installed a wheelchair ramp, a stair lift, and installed several mail boxes. Our Community Service Officers, Assistant Director Ted Houlihan, Roger Culliford, Charlie McCarthy, Richard Magoon, Robert Neill, Sam Novello, Lynne Cunningham and Jody Consentino have helped us make our Senior Program one of the best in the area.

Last year we sponsored our twelfth Senior Citizen Flu Clinic, and we also included a drug drop of program. This was helpful to many seniors that needed to dispose some out-dated or no longer needed prescriptions. The Derry Visiting Nurses Association provides extra nurses to help accelerate the process. They advised us that out of all the clinics they provide the one in Atkinson is always their largest.

The Atkinson Elderly Affairs program is able to provide many means of assistance to our seniors, some of these ways are able to help our seniors is with oil deliveries, pharmaceutical prescriptions and for special medical appliances. We sincerely thank the folks who have helped us by enabling us to provide these services to our seniors. It can be very embarrassing for our seniors to be asked to fill out page after page of personal questions to obtain some assistance with their household bills. The Elderly Affairs Department can quietly help them over a financial hurdle while maintaining their privacy.

Our Community Service officers are greatly rewarded in seeing the expressions on the faces of our seniors when they know that getting to their doctor's appointments or to a nursing home to visit a loved one will not be a problem. I also try to visit our seniors in nursing homes as often as possible. On one visit, I noticed one senior just sitting in a chair looking especially depressed. When I asked her what was wrong, she said she was bored, there was nothing happy going on. On my next visit, I brought her a portable CD player with the "Sound of Music" CD. When I put the earphones on her and she started to sing along with the music, I knew, thanks to our program she was going to have a great day.

Since we began the wheelchair van services, we have been able to assist many seniors (in non-emergency situations) who otherwise would have had to call a wheelchair transportation company at a cost of approximately Three Hundred dollars (\$300.00). This wheelchair service is only available to Atkinson residents.

All seniors should feel free to contact me at any time, either at the Police Station at 362-4001, or at my home at 362-5627. Your Elderly Affairs Department is here to provide individual service to all of our seniors, so please do not hesitate to give us a call. All calls are kept in the strictest of confidence.

I hope you have a safe and healthy New Year, and respectfully request the opportunity to continue to serve the seniors of Atkinson as your Director of Elderly Affairs.

Respectfully submitted,

Philip Consentino

Director of Elderly Affairs

# Report of the Planning Board

## Zoning and Ordinances

Items voted and passed at Town Meeting 2010 include:

Zoning Amendment to amend Article IV Section 410:10, designating Prime Wetlands

Zoning Amendment to add new Section : Small Wind Energy Systems ordinance

Zoning Amendment to Add Section 410:11

Zoning Amendment to amend Section 410:10

## Projects

Commercial:

Site Plan approved on Map 13 Lot 14 for Professional Office

Site Plan Minor Change for Palmer Gas, Hall Farm Rd

Site Plan amendment for 12 Main St Map 5 Lot 45

Residential:

One new lot by subdivision of Map 18 Lot 71

## Master Plan

Natural Resources Inventory chapter drafted for 2011 adoption (by CTAP funds through Conservation Commission)

Chapter updates underway, Community Facilities and Existing Land Use for 2011 adoption

## Future:

For the 2011 Legislative season the Planning Board has proposed

Zoning Article to amend permitted uses re: trucking

And Amendments to site Plan regulations re: trucking

**Other:** Sue Killam and Barbara Snicer of the Selectmen's Office have continued efforts to close out old Performance Bonds

**Thank you** to the Volunteers and interested Citizens who help this process work

The Planning board meets on First and third Wednesdays, and all are welcome.

Respectfully Submitted,

Susan Killam, Chairman

# Report of the Technology Committee

In the March elections, the residents voted to create a permanent Technology Committee for the Town. We would like to thank the residents for their vote of confidence in the Technology Committee. As part of the change in moving from an ad-hoc committee to a permanent committee, we now have greater oversight over the Town's Information Technology (IT) assets and we are effectively filling the role of IT Director for Atkinson.

One of the major focuses for the Technology Committee was to create a proper management strategy of IT. Doing so included getting a full inventory of hardware and software assets, creating and managing the existing computer budget, and bringing in a solid IT support vendor.

An RFP process was initiated at the end of 2009 for an IT support vendor and the Technology Committee recommended that the Board of Selectmen select First Choice Networks as that vendor. First Choice Networks has done an admirable job in stabilizing the environment and helping us to achieve our goal of server consolidation within Town Hall. This ultimately saves the Town money as we now have fewer servers to maintain and replace. Also, in retiring the Novell server and moving the Clerk Works application over to a Windows server, the Clerk's office reported that the performance of that application was about ten times faster leading to increased productivity.

The management of data is always of the utmost importance in an IT environment. The Town's servers are now backed up to a remote location in an encrypted format. This protects the Town against any data loss. We have also implemented email archiving so that all emails that come into the Town's email system are automatically archived to a remote location. This helps ensure that email will be RSA91-A compliant.

In 2011, we will be rolling out a new website for the Town. This website will include many new features and will provide the residents with much more information than the existing site. We are excited for the rollout and hope that the residents find the new site useful. I would be remiss, however, not to speak to the existing site. Don Roberts has been volunteering his time over the years building and managing the existing site and we would like to recognize and thank Don for his efforts.

In the March elections the Town voted to create a proper server room environment for the IT and ACTV equipment. The Technology Committee continues to work with the Board of Selectmen to get this warrant article completed.

We look forward to continue serving the Town in 2011.

Respectfully submitted,

Todd Barbera – Chair

Technology Committee members: Wendy Barker, Tom Cannon, Bill Innes, Karl Athanasiou

# The Report of the Atkinson Energy Committee (AEC)

The Atkinson Energy Committee's focus has been to encourage energy conservation, energy efficiency and recycling at both the local government and residential level. (Recycling saves tremendous amounts of energy and lowers our town's waste handling fees!) Our goal is to save residents money at home and on their tax bills, and to reduce our carbon footprint.

The AEC is looking for citizens interested in sharing ideas on energy efficiency and ways to get more people involved at home, at school and at work. We currently have four members, but would love to have residents with an interest in renewable energy or energy efficiency to come on-board in any capacity!

The Committee had a very productive year. We applied for and were awarded a grant from the New Hampshire Office of Energy and Planning to have in-depth energy audits conducted on all municipal buildings. The award also allowed us to have an audit completed for the Atkinson Academy. The goal of these audits is to provide a road map for improving energy efficiency in all town buildings, with the result being lower energy costs to taxpayers. We are not asking the town to invest millions of dollars for renewable energy projects with long payback periods. Many of the Energy Conservation Measures identified in the early draft report were very low or no-cost and paid for in the first year, with ongoing savings for many years after. We are now reviewing the final draft of the report and will present it to the Selectmen and residents in early February. We are excited to share the possibilities for saving energy dollars!

The committee also held two fairs for people interested in lowering their energy expenses at home. Last February, we hosted a Button-Up NH workshop, which shared easy ideas for tightening up your home. The Kimball Library now has a DVD from the creators of this program in Vermont which shows you how to look for and make these changes through a hands-on approach. The Lions Club will also help elderly residents make these changes.

Last fall, we held an Energy Fair which highlighted a new online program in New Hampshire, [www.myenergyplan.net](http://www.myenergyplan.net). We encourage residents to use this tool. It gives you concise ideas for saving money and also identifies professional resources for your selected projects, if a contractor is needed.

Reducing our waste, reusing items and recycling also reduce our energy needs. Atkinson residents have shown their concern for the environment through conservation support; we can further our support by saving our natural resources and reduce our energy use by considering the three R's daily.

The Energy Committee would love your ideas and feedback. We need YOUR energy to save the town's energy! Please contact the Selectmen's Office, or attend one of our meetings, which are typically held on the second Monday of the month in Town Hall, if you are interested in learning more.

Respectfully submitted,

## Report of the Atkinson Fire Department - 2010

This year the 36 members of the Fire / Rescue Department responded to 559 incidents (an increase of over 7% from 2009) and logged over 6000 hours in responses, training and continuing education in both the fire and medical fields. Several new and current members have completed or are currently enrolled in state certified classes. These classes are taken on their own time along with additional volunteer hours for work details, equipment maintenance, and Firefighter's Association fund raising events throughout the year totaling more than 2900 volunteered hours. Over the past year the Firefighter's Association through their fund raising events like the Turkey Raffle have purchased over Fifteen Thousand Dollars worth of life saving equipment for the Department and are planning to expend additional funds in the near future. I thank them for their donations and the commitment to spending all raised funds within the fire department.

All members have unselfishly taken time from their busy schedules and families to continue to train and educate themselves to be completely prepared and qualified to respond to various types of emergencies throughout the year. Due to this dedication we are not at this time recommending that we move in the direction of full time personnel. However, we continue to monitor the response of our members and call volume to determine when it may become necessary to move in that direction. I commend the dedication of all the members of the Fire Department and feel honored to be a part of the origination.

In 1995 a house numbering ordinance was passed. Many of you have followed these regulations and properly numbered your homes. However, some residences remain un-numbered. It is very important to all emergency responders that we find you as quickly as possible in the event of an emergency. So please find the time to properly number your home where responders can plainly see it. Your life or the lives of your loved ones may depend on it.

In closing, all of us at the Fire Department thank all of the residents for their continued support.

We stand ready to serve you

Michael E. Murphy  
Fire Chief

### Fire Department Response to 559 Emergency Calls - 2010

Medical Calls	380	Smoke Investigations	8
Motor Vehicle Accidents	25	Power Lines down	9
Building Fires	5	Water Problems	7
Vehicle Fires	1	Grass/Woods Fire	5
Chimney Fires	5	Illegal Burns & Misc	4
Alarm Activations	81	Hazardous Materials	5
C/O Activations	8	Mutual Aid	17

### Emergency Medical Services Details

Medical Emergency Incidents	408	Patients Treated	414
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# Report of the Recreation Commission

Phase 2 of our East Road Recreation project is nearly complete. New wells were drilled and irrigation was installed for the fields. As part of his Eagle Scout project, Timberlane High student Zack Ryan installed post-and-rail fencing, plants and pathways completing this year's work. The walking path around the fields will be installed next spring.

Atkinson Recreation sponsored the 2nd annual town tree lighting at Dow Common. and had a wonderful gathering of young and old for the event. The community sang carols as we awaited Santa's arrival. All then enjoyed refreshments, made crafts, decorated cookies, and enjoyed each other's company at the Fire Station.

The Memorial Day Parade and ceremony was a wonderful event for all who came. Thanks to the Veterans Club and Girl Scouts for making sure that the standards and flags were properly placed on the veteran's graves at the cemetery.

The Sun 'N Fun program had another successful year. The children enjoyed field trips, games, arts and crafts, exercise, and sports. The Farmer's Market, sponsored by the Atkinson Women's Civic Club, and supported by Atkinson Recreation was a great success. Our other annual events, the Easter Egg Hunt, Fishing Derby, Town Wide Clean-up, Ice Cream Social/Community Band Concert, and Make a Difference Day were all well attended and will return in 2011.

Please see our recreation website, [www.atkinsonrecreation.org](http://www.atkinsonrecreation.org) for the latest recreation information and photos from town events throughout the year.

Respectfully submitted,

Patricia Mangini   Del Dooling   Joan Fettes   Bill Innes  
Susan Ober   Cathy Thompson   Noriko Yoshida-Travers

## **Report of the Supervisors of the Checklist**

The Atkinson Supervisors of the Checklist had a very light election schedule to prepare for in calendar year 2009, the only one being the Town Meeting/Election. Several registration sessions were held as prescribed by the Secretary of State, and numerous meetings were posted and convened to perform the necessary work for the statewide Election-Net system. As of December 1, 2009, Atkinson had 5,664 registered voters.

Respectfully submitted,

Martha E. MacDonald

Patricia Mangini

Virginia Busby

## Report of the Conservation Commission

2010 saw continued work on the town forests. The early thaw in February caused us to reschedule the maintenance cut on the 140 acre Sawyer town forest until end of summer. That cut is now complete, the storm damage is cleaned up, and we should not need to do any cutting there for another fifteen years. The forester did identify a number of areas of invasive species we need to deal with, primarily bitter-sweet orange on the edges of the fields. The next largest town forest is the Caroline Orr land behind the community center. This has not had any forestry maintenance in at least 40 years and does need some work due to storm damage. In addition to its role as a town forest, this parcel provides a significant noise buffer for the town from the railroad tracks and any potential train layover. Any forestry work we do here will have preservation and enhancement of the noise buffer as a major goal.

At last year's town meeting, you voted to add three new prime wetlands, Hovey Meadow Wetland, East Sawmill Swamp, and West Sawmill Swamp, to Atkinson's four prime wetlands. These have now been mapped and approved by DES. If you are considering a building project near one of the seven prime wetlands, please consult with the planning office, where the maps are available for review. Building is still off due to the economy, but we did consult this year with a number of landowners, the ZBA, and DES on wetlands and shoreline setback issues.

For several years now the NH Department of Transportation has been offering planning grants under the CTAP program to communities impacted by the Route 93 widening project. Early this year the conservation commission applied for and received a grant to have the Rockingham Planning Commission update the Natural Resources Inventory section of the town's master plan. That work is nearing completion and adoption by the planning board, and provides a lot of great information, which we didn't have before.

We have looked at a number of land purchase possibilities this year but have not come to any agreements, although negotiations continue on a few small parcels. We have asked the selectmen for a warrant article to restore the current use land change tax proceeds to the conservation fund, and they have placed this on the ballot. Current use is a tax break for landowners of large parcels who keep them undeveloped. When the land is taken out of current use by development, a land change tax is assessed and paid by the developer. New Hampshire law allows towns to put this tax into the conservation fund to be used to buy conservation land as replacement open space. Our neighbors Plaistow and Salem currently dedicate 100% of their land use change tax to their conservation fund. We hope you will support us by voting for this warrant article.

Respectfully submitted,  
Tim Dziechowski, Chairman, Atkinson Conservation Commission

## **Report of the Conflict of Interest Committee**

**In March 2010, the Committee received a petition from a resident and scheduled its first meeting of the year.**

**On April 2<sup>nd</sup>, the Committee held its first meeting and elected officers as follows: James Hazlett – Chairman, Jack Sapia – Vice Chairman, and Joyce LaFrance – Secretary. The Committee scheduled a meeting for April 6<sup>th</sup>.**

**On April 6<sup>th</sup>, the Committee voted to return the petition to the resident, without a jurisdictional ruling. James Hazlett submitted his resignation to the Committee.**

**On April 7<sup>th</sup>, Jack Sapia submitted his resignation to the Committee.**

**Respectfully submitted,**

**Joyce LaFrance, Secretary**

## Atkinson Community Television (ACTV-20)

2010 was a year of ups and downs for ACTV-20. We started on a high note, broadcasting our first Deliberative Session with the Tricaster equipment purchased via a 2009 warrant article. A low point of sorts occurred later when we retired the last major piece of original (circa 1989) station equipment: the Jerrold Commander IV modulator (our backup/remote-broadcast modulator since 2005 when it was decommissioned from day-to-day use). The Conservation Commission was added to our program schedule by one warrant article, and the promise of a more appropriate, climate-controlled space for our playback system was added by another warrant, but an opportunity to stream our programs over the Internet was lost by a handful of votes.

2010's biggest achievement happened with the help of the Town's new IT Service Provider. Though ACTV-20 equipment had been capable of delivering an automated online program schedule for years, we couldn't provide such due to the complexity of Town Hall's network security. Thanks to Mike Ebbett and his team at First Choice Networks, we finally broke the impasse and got our program schedule onto the Town's Website. Anytime you need to know what's on Channel 20, check out our up-to-date online schedule 24 hours a day at [www.town-atkinsonnh.com](http://www.town-atkinsonnh.com) under the Cable TV section.

Though we don't have a regularly-scheduled, non-government-related show produced here yet (one of my goals for ACTV-20), 2010 saw more citizens producing shows for ACTV-20. This brings up an important point I want to emphasize to everyone in 2011, as a sort of New Year's Resolution: Though I often use the Royal "We" and "Our" when referring to ACTV-20, please remember this is **YOUR** station. My staff and I want to provide you the best possible Public and Government Cable Access Channel, but that only happens when you, the residents of Atkinson, use ACTV-20 to express your thoughts, ideas, and sense of community. I have my own ideas of how to make Atkinson Community Television better in 2011. What I want to hear now are **YOUR** ideas.

Respectfully submitted,

David A. Williams

PEG Access Studio Coordinator

603-362-4549

stationmgr@atkinson-nh.gov

## Vendor List

WT.COX SUBSCRIPTIONS	2,029.47	<u>BONNIE JORDAN</u>	607.76
1ST RESPONDER NEWSPAPER	80.00	BOOK PAGE	270.00
A BRIAND	180.00	BORACZEK	150.00
A SAFE PLACE	1,000.00	BORDER AREA MUTUAL AID ASSOC	25.00
A&B UPHOLSTERY	285.00	BOSTON DUCK TOURS	1,483.50
A&C TIRE INC	7,018.48	BOSTON GLOBE	685.36
ACCESS A/V	3,300.76	Name Of Vendor (Order)	Non POs
ACS	137.50	BOSTON RED SOX	3,740.00
ADAMSON INDUSTRIES CORP	4,050.72	BOUND TREE MEDICAL LLC	1,042.63
ADELE DILLON	345.36	BRETT S PURVIS & ASSOC INC	2,980.00
ADMIRAL FIRE & SAFETY INC	863.80	BRIAN KLIMASZEWSKI	200.52
AFLAC	8,782.12	BROADWAY ACROSS AMERICA	2,062.50
AIR CLEANING SPEC OF NE LLC	338.00	BRODART CO	98.95
AIRGAS EAST	100.43	BROWN'S RIVER MAROTTI CO	1,052.00
ALAN JUDKINS	10.00	BROX INDUSTRIES INC	207,615.48
ALLIANCE FOR COMMUNITY MEDIA	225.00	BRUCE ANDREWS	75.00
ALPHA LOCKSMITH	196.50	BRUSHWOOD VETERINARY CLINIC	2,199.00
ALTAFF	40.00	BUDCO ENTERPRISES	3,087.30
AMANDA WILLIAMS	472.50	BULLDOG FIRE APPARATUS INC	965.30
AMAZON	2,198.80	BUNTINGS'S AUTO BODY LLC	500.00
AMERICAN RED CROSS	1,000.00	BUSBY CONSTRUCTION CO INC	6,138.00
ANCO INC	88.30	BUSBY, VIRGINIA A	100.00
ANDREW SCHAFFER	1,537.43	BUSINESS MACHINE SERVICES	710.35
ANTCZAK BUILDING & REMODELING	3,206.89	C&D AUTO CLINIC	2,393.00
ANTHONY HICKEY	25.00	C&M CLEANING	2,040.20
APPLE BOOKS	1,153.09	CANTONE LANDSCAPING LLC	4,550.00
ARROW PAPER CORP	289.18	CAPE COD CENTRAL RAILROAD	250.00
AT&T	492.20	CAROL DAVIS	159.78
ATCO INTERNATIONAL	552.50	CAROL STAFFORD	44.20
ATKINSON COUNTRY CLUB	100.00	CAROLYN AUGER	200.00
ATKINSON FIREFIGHTER'S ASSOC	27.74	CAROLYN BIRR	255.17
ATKINSON GARDEN CLUB	2,000.00	CASS SHUMSKY DOOR CORP	2,575.00
ATKINSON GRAPHICS	3,390.14	CATERING BY DESIGN	16.00
ATKINSON ROAD RACE	200.00	CCR DATA SYSTEMS INC	472.33
ATKINSON TAX COLLECTOR	204,023.11	CEN-COM	4,405.25
ATKINSON VILLAGE STORE	1,891.13	CENTER FOR LIFE MGMT	7,500.00
ATKINSON WOMEN'S CIVIC CLUB	150.00	CENTER POINT LARGE PRINT	124.88
ATKINSON YOUTH BASEBALL	2,060.00	CENTURION HOLDINGS LLC	68.20
ATLANTIC BROOM SERVICE INC	585.00	CENTURY COPIER SPECIALISTS	1,133.95
AVICORE	301.30	CHAFF VENDING SERVICE INC	544.00
AVITAR ASSOC OF NE INC	11,570.62	CHARLES DICHARA	100.00
BAC TAX SERVICES CORP	3,044.00	CHARLES MCCARTHY	478.77
BAKER & TAYLOR INC	17,267.59	CHARLES STERN	18.00
BALANCE PROFESSIONAL	8,685.78	CHARLOTTE WORMALD	408.40
BARBARA MARICIC	247.00	CHILD ADVOCACY CENTER	1,500.00
BARBARA SNICER	553.53	CHILIS	35.00
BARCO PROD CO	2,018.50	CHRIS RYAN	491.83
BAUEN CORP	3,000.00	CHRIS VAN HIRTUM	280.65
BAYRING COMMUNICATIONS	20,874.09	CHRISTIAN & AMY PATRISSI	29.60
BEACON ELECTRICAL SALES INC	435.38	CHRISTOPHER M RYAN	4,070.65
BELLEMORE CATCH BASIN MAINT	2,265.00	COLE INFORMATION SYSTEMS	263.95
BEN'S UNIFORMS	3,725.95	COLONIAL PEST CONTROL INC	848.50
BENEVENTO BITUMINOUS PROD	2,802.55	COMCAST	3,842.77
BERGERON PROTECTIVE CLOTHING LLC	5,435.47	COMMUNITY HEALTH SERVICES(CHS)	3,000.00
BETTER BUSINESS BUREAU	275.00	COMSTAR	182.08
BISCO	1,290.00	CONSENTINO P	2,072.29
BJ'S WHOLESALE CLUB	45.00	CONTINENTAL PAVING INC	1,288.35
BLUE BOOK	82.90	CONVERGE DIAGNOSTIC SERVICE	275.00

CREDIT COLLECTION SERVICES	54.00	FIRE TECH & SAFETY OF NE	7,753.89
CRIMESTAR CORP	2,200.00	FIREHOUSE MAGAZINE	29.95
CYGNUS BUSINESS MEDIA	40.00	FIRST AMER <del>R.E. TAX SER</del>	5,022.00
CYN ENVIRONMENTAL SERVICES	3,960.38	FIRST CHOICE NETWORKS	43,769.91
CYNTHIA SHUMSKY	288.09	FLAG & GIFT CONN LTD	945.48
DANI CARVILLE	500.00	FLEET SERVICES (2)	15,280.30
DARRELL HOLLENBECK	200.00	FLEET SERVICES (1)	26,204.61
DAVE'S SPORTING GOODS	416.00	FOCAL POINT INVESTIGATIONS	945.00
DAVID & JULIE HAMMOND	4,699.78	FOLLETT SOFTWARE CO	495.00
DAVID WILLLIAMS	551.59	FORD MOTOR CREDIT CO	10,590.09
DAVID WITLEY	84.00	FOSTER MATERIALS INC	126.20
DAVIDS & COHEN	4,793.55	FREDA MULDOON	23.83
DEBRA DESIMONE	37.44	FREEDOM TIRE INC	1,645.28
DEBRA MCNULTY	259.76	FRESHWATER FARMS INC	1,424.73
DELL	132.99	FUTURE SUPPLY CORP	698.02
DELUXE	158.78	G.S. COMPANIES/TOPTURF IRRIGATION	595.00
DEMCO INC	1,214.90	GALLOWAY TRUCKING INC	11,935.40
DEMOULAS SUPER MARKETS INC	49.70	GALLS	1,239.13
DENNIS & ANNA WINSETT	828.02	GARY WITLEY	3.50
DENNIS & JILL LEAHY	199.39	GAYLORD BROS INC	101.18
DEUTSCHE BANK	1,009.84	GEORGE CUNNINGHAM	1,085.00
DH&DH AUTO /TRUCK REPAIR LLC	10,988.88	GEORGE MERRILL & SON INC	2,134.00
DIANE CORYEA	154.86	GILLES GAGNON	22.90
DIANE HEER	882.02	GK&K PUSHCARTS & CONCESSIONS	1,000.00
DIFEO OIL & PROPANE	26,396.50	GLACIAL ENERGY OF NEW ENGLAND	37,982.64
DODGE'S FARM & GARDEN INC	802.24	GLORIA DODGE	23.83
DODGE'S GRAIN CO INC	552.27	GLORIA DZIECHOWSKI	300.00
DOMENIC LAROSA	49.00	GOV CONNECTION INC	52.58
DON MURPHY	720.17	GRANITE STATE MINERALS INC	37,023.30
DON ROBERTS	1,006.92	GREATER HAMPSTEAD FAM. MEDICINE	3,035.30
DONALD J MINOR SR	952.55	GREATER SALEM CAREGIVERS	2,000.00
DONOVAN EQUIP CO INC	208.89	GREEN TREE FARM C/O GARY WITLEY	345.00
DOR/WAGE REPORTING UNIT	4,796.63	GREEN WORLD	10,487.00
DRIVERS LICENSE GUIDE COM-	42.90	GROVELAND FENCE INC	1,200.00
DUGDALE J	175.38	GSA DOTGOV DOMAIN	125.00
DUNN'S EQUIP INC	2,275.00	GSG SUPPLY INC	504.48
E.J. RIEMITIS CO	258.80	GWENDOLYN DOUGHTY	38.13
EAGLE TRIBUNE	5,579.06	H. WAYNE ARTUS	2,304.00
EAST COAST LUMBER CO INC	11,248.66	HAMPSTEAD AREA WATER CO	19,970.75
ELIZABETH PALARDY	9.88	HAMPSTEAD PRINT & COPY	87.60
EMERGENCY EDUCATORS GROUP NH	3,873.00	HAMPSTEAD TROPHY	85.57
EMS- EMERGENCY MEDICAL SERVICES	40.00	HAROLDS LOCKSMITH	140.00
EQUITY NATIONAL CO	145.80	HASAGO LLC	1,490.00
ERNEST & MARY JANE FUSI	31.25	HAVERHILL STEEL	84.00
ESCO AWARDS	36.50	HEARTFELT MUSIC	250.00
EXETER FLOWER SHOP	730.00	HELEN GALLOWAY	61.95
FAIRPOINT COMMUNICATIONS INC	1,979.37	HOME DEPOT	1,366.20
FAMILY MEDIATION PROGRAM	8,425.00	HOP SALES & SERVICE	19.50
FAXON PUMP CO	7,040.00	HORIZON TOURS	200.00
FAXON'S ARTESIAN WELLS &	11,700.00	HOWARD P FAIRFIELD INC	1,501.38
FERGUSON WATERWORKS	371.43	ICC	291.00
FEUER LUMBER CO INC	112.50	INGRAM LIBRARY SERVICES	1,650.55
FINGERPRINTS EMBROIDERY	443.00	INSURANCE SOLUTIONS CORP	3,713.70
FIRE & EMERGENCY MAINT. CO	3,682.05	INTER ASSOC OF FIRE CHIEFS	209.00
FIRE ENGINEERING	50.95	INTER BROTHERHOOD OF POLICE	3,922.00
FIRE PROGRAMS	695.00	INTER CONF OF POLICE CHAP-	125.00
FIRE RESCUE MAGAZINE	41.95	LAINS	
		INTERNATIONAL SALT	12,519.37
		INTERSTATE EMERGENCY UNIT	150.00
		INTERWARE DEVELOPMENT CO	6,127.40
		INC	
		IRWIN MOTORS INC	23,250.00
		J G UNIFORMS INC	119.30

J R ROSENCRANTZ INC	147.00	LAW ENFORCEMENTS SYS INC	415.00
J.P. COOKE CO	258.44	LEANN MOCCIA	176.31
JACK SAPIA	2.30	LEE WAYNE	1,136.81
JACQUELINE A ABRAHAM	145.33	LEMAR HVAC INC	2,765.00
JAMES PORTER	2,474.07	LEWIS BUILDERS INC	1,430.00
JAMES & CATHERINE ALLEN	110.57	LEXISNEXIS	505.20
JAMES GARRITY	50.00	LEXISNEXIS/ACCURINT	250.00
JAMES KATSEFF	346.07	LGC HEALTHTRUST	187,133.12
JAMES LAVELLE ASSOC	124.00	LHS ASSOC INC	10,828.73
JAMES M. LAVELLE ASSOC LLC	60.00	LIBRARY INSIGHT	1,969.00
JAMESON'S EXCAVATION INC	16,215.59	LINDA JETTE	111.99
JASON MAZZA	125.00	LINDSAY ROSE CATERING	3,240.00
JEAN KREEGER	98.14	LINDSAY WATER COND INC	368.00
JEMS	44.00	LIZABETH BUSBY	14.30
JENNIFER TAPPER	100.00	LOCAL GOV CENTER	778.00
JESSICA APITZ	600.00	LOGIN/IACP NET	250.00
JITTERBUG	68.77	LORAL PRESS INC	8,578.27
JO-ANN DIBURRO REVOCABLE TRUST	102.78	LYNN CUNNINGHAM	188.66
JOAN LANNON	80.00	M&K LAWN SPRINKLERS INC	14,200.00
JODY CONSENTINO	293.26	MAGNUM ELECTRONICS INC	226.56
JOHN DEERE LANDSCAPES/	406.75	MAINE OXY/SPEC AIR	640.00
JOHN GUY/CHRISTINE GUY	434.48	MANAGINI, PATRICIA A	1,245.40
JOHN O'DONNELL PLUMBING & HEATING	2,125.00	MARK CYRULIK	455.00
JONES & BARTLETT LEARNING	495.37	MARTHA MACDONALD	987.50
JORDAN EQUIP-	1,321.29	MASON & RICH PROF ASSOC	15,497.00
JUDD NATHAN	60.00	MATHEW BROWN	350.00
JUDY WAINWRIGHT	25.00	MATTHEW BENDER & CO INC	1,632.14
JUNIOR LIBRARY GUILD	1,339.20	MAURA LANDRY	200.00
JUREK BROTHERS INC	4,884.00	MAYER TREE SERVICE INC	5,920.00
JUSTIN PELLETIER / VICTORIA BONANNO	42.37	MCCARTHY C	2,511.18
K.J. PATENAUDE	1,800.00	MCKEEN ELECTRIC LLC	191.00
KALIOPE ADAMS	18.88	MERRI- HILL-ROCK COOP	35.00
KALIOPE G ADAMS	517.17	MERRIMACK RECYCLERS CORP	2,284.10
KATHY WATSON	605.35	MERRIMACK VALLEY MAGAZINE	27.90
KEACH-NORDSTROM ASSOC INC	738.03	MICHAEL CASTRICONE	201.00
KEANE FIRE & SAFETY	317.80	MICHAEL DAME	1,004.00
KEITH HART	525.00	MIKE MURPHY	1,269.38
KELLYGRAPHICS	1,200.00	MIKE MURPHY & SONS INC	89.85
KEVIN & LORI MORAN	416.99	MOORE MEDICAL	99.95
KEVIN & LORI-ANN MORAN	56.16	MOTOROLA	2,961.40
KEVIN DONNELLY	750.00	MPH INDUSTRIES INC	397.32
KEVIN JENCKES	675.00	MPLC	60.00
KIMBALL LIBRARY	3,502.18	MUNICIPAL PEST MGMT SERVICES INC	12,000.00
KING GRAPHICS	1,437.00	MUSIC FACTORY INC	1,198.00
KINGSTON MATERIALS	1,578.73	NANCY GRIFFIN	200.00
KRAIG HUME	310.00	NAT'L FIRE PROTECTION ASSOC	300.00
KRISTEN LEBLANC	345.09	NAT. FIRE SPRINKLER ASSOC	85.00
LABELS	6.95	NATIONWIDE RETIREMENT SOLUTION	26,109.21
LAIDLAW TRANSIT INC	1,204.80	NE ASSOC CHIEFS OF POLICE	60.00
LAMARRE ARCHITECTS LLC	500.00	NE DOCUMENTS SYSTEMS	125.00
LAMBERT ROOFING CO	1,287.20	NE-SAN INC	7,200.00
LAMPREY HEALTH CARE	1,800.00	NEACTC	40.00
LAND & BOUNDARY CON. INC	1,940.00	NEIL MCELENEY/MAUREEN MCAULEY	20.05
LAURA LIPFERT	838.60	NEMCI&A	945.00
LAUREN BERG	360.00	NEPTUNE INC	5,559.54
		NESPIN	50.00
		NETIXCHANGE	229.23

NEW ENGLAND BARRICADE CO	1,736.98	POLICY WELL & PUMP	150.95
NEW ENGLAND CONCRETE PROD	265.00	POSTMASTER-ATKINSON	3,467.00
NEW ENGLAND LIBRARY ASSOC	208.50	POWER SOLVE INC	999.95
NEW ENGLAND POSITIONING SYSTEMS	145.00	PREGNANCY CARE CENTER	500.00
NEW ENGLAND SECURITY SHREDDERS	254.40	PRICE DIGESTS	142.00
NEXTEL COMMUNICATIONS	1,554.17	PRIMEX	116,761.00
NH ASSOC OF ASSESSING OFFICIAL	20.00	PRINCIPAL FINANCIAL GROUP	1,796.88
NH ASSOC OF CHIEFS OF POLICE	100.00	PRINTGRAPHICS	432.41
NH ASSOC OF CONSER COMMISSIONS	275.00	PRIORITY 1 LIFE SAFETY	356.35
NH ASSOC OF FIRE CHIEFS	75.00	PRO BARK INC	2,500.00
NH ASSOC OF SENIOR CENTERS	30.00	PRO CONTROLS INC	4,164.50
NH BLDG OFFICIALS ASSOC	50.00	PROFESSIONAL INSTALLATION CO LLC	85.00
NH LABOR LAW POSTER SERVICE	67.25	PUBLIC SERVICE OF NH	470.91
NH LIBRARY ASSOC	160.00	PULSAR ALARM SYSTEMS LTD	2,638.00
NH PUBLIC WORKS MUTUAL AID	25.00	QBI	406.11
NH RETIREMENT SYSTEM	77,275.09	QUALIFICATION TARGETS INC	766.88
NH ROAD AGENTS ASSOC	20.00	QUALITY FIRE PROTECTION INC	1,772.95
NH STATE FIREMENS ASSOC	680.00	QUEST DIAGNOSTICS INC	678.64
NH TO DO MAGAZINE	21.95	R F PLEKAVICH	90.00
NHBR	32.00	R.B.WOOD & ASSOC. LLC	32,184.00
NHCCM	100.00	RADKIDS INC	450.00
NHCTCA	210.00	RAM PRINTING	1,142.95
NHGFOA	25.00	RANDALL BISHOP	1,800.00
NHLA-CHILIS	35.00	RANDY FAXON	1,757.00
NHMA	5,219.73	RANSMEIER & SPELLMAN P.C.	3,731.12
NHPWSTC	150.00	RAYMOND MORELLI	1,972.53
NHTCA	273.48	READS PROGRAM	10.00
NHTCA/NHCTCA JOINT CERTIFICATION	490.00	RECORDED BOOKS LLC	1,500.00
NICHOLAS & CAROL RUFFUS	833.64	RED JACKET MTN VIEW	386.00
NINA GRAY	133.43	REGAN FORD	1,646.04
NORMAN FREEMAN JR	1,105.00	REGISTRY OF DEEDS	698.57
NORTHEAST COMMUNITY CU VISA	2,220.65	REINHOLD SECURITY LLC	288.00
NORTHEAST RESOURCE REC ASSOC	483.40	RICHARD HAMEL	850.00
NORTHERN BUSINESS MACHINES	133.15	RICHARD MAGOON	50.00
OFFICE DEPOT	1,293.00	ROBERT & ERIN GEORGE	222.44
ONE STOP BUSINESS CENTERS	556.40	ROBERT & SHARON BELL	4,293.29
OVERDRIVE INC	1,793.44	ROBERT BIRDSALL	727.90
PALLARIA ELECTRIC INC	3,202.33	ROBERT C NEILL	265.65
PALMER GAS	4,334.60	ROBERT JONES	200.00
PAM MURPHY	335.90	ROBERT MCNULTY	60.00
PARAGON GROUP INC	795.00	ROBERT P PATUTO	7.69
PARK VIEW INN	69.17	ROBERT WILE	100.00
PAT BENNETT REALTY	4.80	ROBIN HERNANDEZ	81.01
PAT MACOMBER	500.00	ROCKINGHAM COMMUNITY AC-	1,662.00
PAUL & JENNIFER SEAMANS	68.74	ROCKINGHAM COUNTY TREAS-	895,947.00
PAULA HOLIGAN	464.00	ROCKINGHAM CTY ATTORNEY	15,287.00
PAULA POLITO	162.02	ROCKINGHAM CTY SHERIFF'S	30.40
PEOPLE'S UNITED BANK	161,387.50	ROCKINGHAM NUTRITION/MEALS ON	2,395.00
PERRY JOHNSON	38.13	ROCKINGHAM PLANNING COMMISSION	13,411.00
PETE'S SEWER SERVICE	920.00	ROCKINGHAM VNA & HOSPICE	7,038.00
PETER TOROSIAN	10.00	ROCKWELL, JOHN	522.85
PETRA PAVING INC	6,088.00	ROGER & CAROL TRAVIS	744.40
PHIL FARRAR	150.34		
PHILIP & CAROL SANFILIPPO	244.89		
PHILIPS HEALTHCARE	558.00		
PHYSIO CONTROL INC	1,521.00		
PITNEY BOWES INC	1,565.73		
POLAND SPRING WATER CO	1,326.79		

RONALD SPURR/ELAINE SPURR	245.54	TAURUS LANDSCAPING	6,250.00
ROONEY'S WELDING INC	100.00	TD BANKNORTH	631,289.05
ROSE CAVALEAR	507.29	TEE'S PLUS	1,250.80
RSVP	125.00	TELEPHONE NETWORK TECH	690.00
RUSSELL WOLFF	60.00	THE COACH COMPANY	12,480.00
S&S WORLDWIDE	505.34	THE GOLF SCRAMBLE	100.00
SAD CAFE	5,000.00	THE HALL AT PATRIOT PLACE	192.50
SALEM COUNCIL ON AGING	1,988.00	THE LIBRARY STORE INC	200.67
SALEM OCCUPATIONAL CARE	1,112.00	THE SHOPPER INC	91.65
SALEM RADIOLOGY	135.00	THE TRAILER PLACE	4,895.00
SAMSON FASTENER CO INC	377.99	THERESA ASHFORD/TRUSTEE	1,950.48
SCHOOL-TECH INC	151.67	THERESA H ENOS	238.25
SCHWAAB INC	374.28	THOMAS DESMET	2,033.10
SCITUATE CONCRETE PIPE	1,197.76	THOMAS HARTE	32.75
SCOTT RINGLAND	15,925.00	THOMAS MARINO	658.00
SEACARE HEALTH SERVICES	528.00	THOMSON WEST	105.29
SEAL-TEC ASPHALT COATINGS INC	7,908.78	THRESHOLD TECHNOLOGIES	450.00
SEALCOATING INC	11,998.56	TIM DZIECHOWSKI	293.89
SENHHMMAD	213.75	TIMBERLANE COMMUNITY BAND	600.00
SENER AUTO SUPPLY	1,808.26	TIMBERLANE FASTBREAK	300.00
SERVICE MASTER	715.00	TIMBERLANE SCHOOL DIST	11,713,797.00
SETTLERS RIDGE LTD	235.00	TMDE CALIBRATION LAB INC	1,183.98
SEXUAL ASSAULT SUPPORT SERVICE	525.00	TOM O'DONNELL	2,500.00
SHARON BOYLE	61.95	TOOLS PLUS IND	309.68
SHARON E TAYLOR	54.00	TOTAL ASSET SOLUTIONS INC	311.25
SHEA CONCRETE PROD INC	255.00	TOTAL HIGHWAY SERVICES INC	1,350.00
SHERATON HARBORSIDE HOTEL	398.00	TOUR OF DISTINCTION	400.00
SHIRLEY DAYNARD	9.26		
SIEGEL DISPLAY PRODUCTS	397.47	TOWER PUBLISHING	256.00
SIMMONS COLLEGE	750.00	TOWN OF DANVILLE	1,280.76
SINGER SUBARU	19,116.00	TOWN OF HAMPSTEAD	2,258.29
SIRCHIE PRINT LABS INC	34.46	TOWN OF PLAISTOW	39,881.10
SIROIS FOOD PRODUCTS	2,215.10	TOWN OF SALEM	285.00
SKELLEY MOTOR CO	2,354.74	TOYS R US	301.43
SKILLINGS & SONS INC	79.00	TRANS MEDIC	350.02
SONICWALL	280.00	TRAYNOR GLASS CO INC	1,306.30
SPNHF	50.00	TREASURER, STATE OF NH	7,702.61
STAN JR	200.00	TRHS PTSA	200.00
STANLEY ELEVATOR CO INC	1,650.00	TRUSTEES OF THE TRUST FUND	121,460.00
STANTEC CONSULTING INC	15,331.50	TUCKER LIBRARY INTERIORS	1,791.00
STAPLES	1,473.93	TUMBLEWEED PRESS	199.50
STAPLES BUSINESS ADVANTAGE	1,475.38		
STATE LINE PET SUPPLY	156.96	TWO WAY COMMUNICATIONS SERVICE	2,824.36
STATE OF NH/TREASURER	150.00	UNH COOPERATIVE EXT.	40.00
STATELINE GUNS,AMMO & ARCHERY	1,152.00	UNIFUND, LLC	7,735.00
STEWART E	46,629.83	UNION LEADER CORP	2,686.54
STILLS POWER EQUIPMENT	543.61	UNITED BUSINESS MACHINES	165.00
SUE OBER	618.07	UNITED COMPRESSOR & PUMP	704.00
SULLIVAN TIRE CO	1,868.84		
SUMMIT SIGNS	1,950.00	UNITED DIVERS INC	962.73
SUMNER BROOK FISH FARM	400.00	UNITIL	44,716.41
SUMNER KALMAN	28,529.38	UNIVERSITY OF NH	370.00
SUSAN GARRANT	317.90	UPSTART	57.85
SUSAN KILLAM	168.97	UPTACK	1,886.78
SUSAN MCGINLEY	6.00	US POSTAL SERVICE	10,000.00
SUSAN MINER	120.00	USA MOBILITY WIRELESS INC	235.65
SUSAN OBER	38.25	V GAROFALO	23,509.00
SWAMP INC	34,496.00	VELLANO BROS INC	234.50
SYDNI GARRITY	57.18	VENMILL IND INC	59.99
TAPE SERVICES INC	125.60		

VERIZON	273.56	WEST PAYMENT CENTER	189.50
VERIZON WIRE-	4,178.99	WESTVILLE GRAND RENTAL	4,081.91
VERMONT TENNIS CT SURFACING	3,767.00	WESTVILLE SUPPLY INC	3,579.88
VIC GEARY CEN-	5,450.00	WEYMOUTH DAVE	2,163.01
VICTORY FUEL INC	419.00	WICKSON CORPORATION LTD	19.80
VOSS SIGNS LLC	203.55	WILLIAM BALDWIN	1,175.28
W B MASON INC	9,547.81	WILLIAM BENNETT	89.99
WALZ POSTAL SOLUTIONS	358.36	WINCO IDENTIFICATION	184.48
WASTE MANAGEMENT	550,549.20	WOOD GRINDING UNLIMITED	170.00
WATCHGUARD SERVICES	320.00	WOODLAND POWER PRODUCTS	2,186.69
WEB WISE SEN-	146.75	YOSHIDA N	13,959.72
WELLS FARGO	2,577.00	ZEP MANUFACTURING CO	192.41

## Employee List

ALBRIGHT , LAUREL	972.00	HANTZIS, NIKOLAOS K	2,396.90	NOVELLO, SALVATORE N	5,816.93
APITZ, ALBERT E	2,390.51	HATTON, MICHAEL C	1,533.75	O'MEARA, GERARD M	1,768.41
ASHFORD, WILLIAM K	5,460.00	HEER, DIANE M	54,995.20	OBER, CHARLES J	1,346.25
BALDWIN, WILLIAM M	20,078.80	HOLIGAN, DAVID J	3,419.64	ORIO, NICK D	1,089.15
BECKWITH, DANIEL P	4,156.50	HOLIGAN, PAULA M	3,224.42	OUELLETTE, LUKE D	1,541.25
BECKWITH, FREDERICK JR	8,208.01	HOLLENBECK, DARRELL A	6,444.07	PALARDY, ELIZABETH J	10,318.84
BENNETT, WILLIAM M	3,250.20	HORGAN, ALEX J	1,522.50	PALLARIA, DAVID A	7,080.00
BIRR, CAROLYN	34,403.20	HOULE, JOAN	19,422.81	PAQUETTE, JUSTIN I	61,014.39
BLACKADAR, KELLY J	184.62	HOULIHAN, EDWARD M	6,693.25	PARONICH, SARAH J	1,541.25
BOURASSA, LINDA E	17,429.55	HUNKELE, KERRI L	1,432.50	PARRILLO, LORI A	1,250.00
BOYLE, KEVIN	27.38	JONES, ROBERT	20,095.00	PICARD, TERESE B	2,291.88
BUCO, RICHARD A JR	3,960.78	JORDAN, BONNIE L	21,791.89	RAY, CARROLL B	946.59
BUTLER, WILLIAM F	49,025.88	KEANE, THOMAS J	1,556.25	ROBERTS, DONALD	1,408.68
CAMMILLERI, ANDREW T	22,650.25	KILLAM, SUSAN M	10,985.70	ROCKWELL, JOHN F	11,910.39
CARDONE, PAUL E	4,620.00	KIRSCH, JAMES H	4,108.20	ROLON, EFRAIN	1,496.25
CARVILLE, DANI C	123.50	KLIMASZEWSKI, BRIAN J	10,558.45	RUSSO, REBECCA A	2,075.00
CAVALEAR, ROSE M	43,014.40	KOLODZIEJCZAK, ERIC W	2,990.00	RYAN, CHRISTOPHER M	6,711.54
CAVANAUGH, DANIEL J	1,305.00	KULIK, MATTHEW F	783.75	SCARVAGLIERI, VINCENT	3,352.15
CHILDS, FRED JR	3,385.57	LAMARRE, KATHLEEN	4,436.43	SCHAFFER, CHARLES A	3,179.88
CONSENTINO, JOANNE	25,855.83	LANDRY, JASON D	3,062.94	SCHERER, CAROL A	2,127.79
CONSENTINO, PHILIP	22,558.08	LANDRY, KEVIN J	7,876.44	SCOTT, BRENNAN T	1,204.62
COPPETA, SUSAN B	2,000.00	LAURENCE, ABIGAIL E	1,158.76	SIEMERING, JACOB M	1,541.25
COTE, ROGER L	2,460.00	LEBLANC, KRISTEN J	14,029.85	SLAVIT, CHRISTOPHER	1,935.50
CULLIFORD, ROGER W	4,624.73	LEPPALA, THERESA E	1,950.00	SMITH, PHILIP A	72,623.80
CUNNINGHAM, LYNNE A	20,014.75	LEVALLEE, SANDRA M	53,289.60	SNICER, BARBARA	34,630.29
DAME, RYAN H	1,973.63	LOPEZ, ANTHONY L SR	44.49	STAFFORD, CAROL J	14,922.67
DESIMONE, DEBRA	25,490.40	LYNCH, RYAN J	1,492.50	STEWART, EDWARD	36,450.18
DESJARDINS, ROBERT	8,798.12	MAGOON, RICHARD A	5,585.36	SULLIVAN, DONNA J	935.88
DILLON, ADELE H	390.00	MAKIN, HAROLD J	390.00	SURETTE, NICOLE P	1,984.00
DONNELLY, KEVIN M	35,469.93	MAZZA, JASON T	12,029.91	VALVANIS, WILLIAM J	1,556.25
DORMAN, PAUL M	5,370.00	MCCARTHY, CHARLES	13,943.73	VAN HIRTUM, CHRISTO- PHER	54,970.32
DUGDALE, JOSHUA A	35,274.34	MCKEEN, SHANE E	3,170.00	WATSON, KATHLEEN J	24,328.50
DURKEE, JENNIFER L	1,541.25	MESSURI, RACHELLE M	1,575.00	WEYMOUTH, DAVID M	25,360.03
EARLEY, CHARLES	6,528.78	MILLER, SHANNON A	1,556.25	WILLIAMS, DAVID A	20,584.32
FARRAR, PHILIP G	60,804.81	MORELLI, RAYMOND	17,081.87	WITLEY, DAVID E	19,832.44
FARRIS, SUSAN E	169.19	MORELLI, VIRGINIA	7,923.50	WOOSTER, STEPHEN J	1,488.25
FOURNIER, ANDREW J	1,221.50	MULLIN, DOUGLAS P	4,973.64	YOSHIDA, NORIKO	23,586.33
FRANCIS, LEE A	1,500.00	MURPHY, ANDREW J	3,165.19		
FRIEL, WILLIAM G	3,764.62	MURPHY, DONALD L JR	7,992.00		
GALE, RONALD W	2,156.28	MURPHY, JEFFREY M	4,591.20		
GARRANT, SUSAN J	2,864.85	MURPHY, MICHAEL E	8,603.86		
GIUFFRE, LINDA M	8,102.90	MURPHY, SHANE P	1,013.21		
GOLDSTEIN, ABRAHAM	918.46	MURPHY, TIMOTHY R	150.00		
GRAY, JAMES C	1,533.75	MURREY, JOHN R SR	463.50		
GREEN, AMY E	1,897.50	NEILL, ROBERT C	4,681.43		
HALE, LINDA J	1,376.00	NOLAN, KEVIN C	16,465.96		

## 2010 Birth Report

Child's Name	Date of Birth	Father	Mother
BARCZA,ALEXANDER ERIK	06/06/10	BARCZA,ERIK	BARCZA,JENNIFER
CANTONE,ROCCO INNOCENZIO	03/04/10	CANTONE,ANTHONY	GENTILE CANTONE,AMY
DEMIR,DOMINIK NAZAR	10/18/10	DEMIR,NAZAR	DEMIR,GINA
GEORGE,NAYSA LEE	08/29/10	GEORGE III,ROBERT	GEORGE,ERIN
HALCHAK,AUTUMN SKY	09/22/10	HALCHAK,JOSEPH	HALCHAK,AMANDA
O'CONNER,MICHAEL RYAN	03/02/10	O'CONNER,RYAN	O'CONNER,KATHERINE
OWENS,TEEGAN HAROLD	05/28/10	OWENS,BRETT	OWENS,KEELY
ZIMINSKI,KIPTYN ANTHONY	09/18/10	ZIMINSKI,SCOTT	ZIMINSKI,DEANNA
<b>2009 BIRTHS</b>			
LEBEL,KENDALL M	11/23/09	LEBEL,RICK	LEBEL,TONYA

## 2010 Marriage Report

NAME	RESIDENCE	NAME	RESIDENCE	DATE
BURKE,RYAN P	ATKINSON,NH	SANDERS,ELIZABETH C	ATKINSON,NH	08/13/10
CIRAS III,JOSEPH C	HAVERHILL,MA	RUBY,NICOLE K	HAVERHILL,MA	04/10/10
COLEMAN,BRENDAN S	QUINCY,MA	CLARKE,LAURA J	QUINCY,MA	03/06/10
COLLINS,ERIC D	BROOKLYN,NY	BUSHONG,ELIZABETH K	BROOKLYN,NY	05/15/10
DANAIS,GREGORY M	ORLANDO,FL	OLIVERIO,MELISSA A	ORLANDO,FL	04/24/10
DYMEK,MICHAEL J	DANVILLE,NH	VENNOCHI,MICHELE C	DANVILLE,NH	02/13/10
HERRERA,STEVEN M	ATKINSON,NH	COLE,PETER W	ATKINSON,NH	10/15/10
HUSSEY,SHAWN P	ATKINSON,NH	HEALEY,KELLY M	PLAISTOW,NH	11/13/10
IUELE,ANTHONY J	ATKINSON,NH	WOODBURY,SHILO A	ATKINSON,NH	07/24/10
LASCHER,ANDREW L	HAVERHILL,MA	MURRAY,JULIE A	HAVERHILL,MA	07/24/10
LEVASSEUR,PAUL L	BROOKLYN,NY	LI,SHARON S	BROOKLYN,NY	09/17/10
LEMBO,PAUL P	ATKINSON,NH	BANVILLE,SARAH B	ATKINSON,NH	05/29/10
MAGGIO,NICHOLAS J	ATKINSON,NH	KINNEY,LILLIAN J	SALEM,NH	04/26/10
MORRIS,JAMES J	WATERTOWN, MA	SANDERS,LINDA G	WATERTOWN,MA	10/17/10
MURREY,JONATHAN J	ATKINSON,NH	BEAUDETTE,REBECCA M	WEARE,NH	01/16/10
PADDEN,JOHN J	SANDOWN,NH	PUGLIA,DANA M	ATKINSON,NH	09/04/10
PAQUIN,MATTHEW R	ATKINSON,NH	MARTINEAU,ROBIN K	ATKINSON,NH	08/27/10
PHILLIPS,KEVIN	ATKINSON,NH	SERRATORE,JENNIFER L	ATKINSON,NH	08/21/10
PITERAK,FLORA L	ATKINSON,NH	WARD,SUZANNE M	ATKINSON,NH	10/03/10
PLUMMER,DAVID K	EAST AURORA,NY	LEIDER,JESSICA D	ANDOVER,MA	01/02/10
PRATT,JACOB H	ATKINSON,NH	BERGQUIST,ANNALEE M	BURLINGTON,MA	06/05/10
ROY,CHRISTOPHER P	SALEM,NH	CARVER,ELIZABETH V	ATKINSON,NH	03/14/10
SAYER,JONATHAN P	SPIXWORTH,UK	STANLEY,MEGHAN L	ATKINSON,NH	06/13/10
SCULLY,PETER M	QUINCY,MA	HARRINGTON,LINDSEY E	MEDFORD,MA	05/08/10
SHETENHELM,RUSSELL E	ATKINSON,NH	FOSS,ELEANOR I	ATKINSON,NH	08/07/10
SILK,CHRISTOPHER A	HOOKSETT,NH	BIGGART,LEAH N	ATKINSON,NH	09/24/10
SMITH,DANIEL S	BURLINGTON,MA	SPRANGERS,JESSICA G	BURLINGTON,MA	09/18/10
TREMBLAY,DEREK M	SPRINGFIELD,NH	HILL,TESSA M	HAVERHILL,MA	05/29/10
TUCKER,BARTOW C	MALDEN,MA	WESTCOTT,HEATHER J	MALDEN,MA	05/08/10
WILEY,DANA L	HAVERHILL,MA	MAZZAGLIA,LYNNE M	HAVERHILL,MA	07/09/10
WILLIAMS,SCOTT J	ATKINSON,NH	HERLIHY,JOYCE J	ATKINSON,NH	12/05/10
WINSOR,STEPHEN D	ATKINSON,NH	BARCELOS,JENNIFER B	ATKINSON,NH	06/26/10

## 2010 Death Record

NAME OF DECEASED	DATE OF DEATH	NAME OF PARENTS
ABATE,SHAWN	03/06/10	ABATE,GEORGE / FRIEDRICH,ALICE
APKARIAN,RAYMOND	09/22/10	APKARIAN,CHARLES / MERANIAN,ANNA
APRIL,ROSE	07/06/10	LAROSE,HERMOND / DAWES,FRANCES
BERNARD,JOHN	10/20/10	NO INFORMATION
BARROW,GILBERT	05/17/10	BARROW,CHARLES / EBELL,CHRISTINE
BINGHAM,WILLIAM	09/17/10	BINGHAM,SYLVESTER / SAVACOOOL,VIVIAN
BROWN,GORDON	11/30/10	BROWN,HAYDN / PAGE,MARY
CORNWELL,BETTY	10/02/10	CORNWELL SR.,EDWARD / RICHARDSON,FANNIE
DECESARE,DONALD	06/16/10	DECESARE,NICHANDRO / MOULTON,ADA
DECOITO,MARY	03/21/10	SILVA,MARTIN / SIMAS,MARIE
DIBURRO,HENRY	04/24/10	DIBURRO,VINCENT / MINICHELLO,ANTOINETTE
DODGE,DOUGLAS	12/07/10	DODGE,ALMON / MCNAMERA,ELIZABETH
DUBE,JOSEPHINE	07/05/10	POULL,JOSEPH / SAKOWIZK,MARY
ESPOSITO,WILLIAM	09/25/10	ESPOSITO,WILLIAM / CICCICO,MARY
GALLAGHER,CONSTANCE	08/05/10	MERRILL,CARL / SLOAT,LULA
GUILMETTE,MARY	02/24/10	SARCIONE,ANGELO / LANZAFAME,SADIE
HERLIHY,DONALD	12/24/10	HERLIHY,JOHN / CASEY,MARGARET
HOLLAND,NEVILLE	11/07/10	HOLLAND,JOHN / HOLLAND,HOPE
HORNING,LOIS	04/18/10	WEST,HERBERT / HUBLEY,ALICE
JACQUES,HENRY	07/09/10	JACQUES,HENRY / CASIER,JEANNE
LAVALLEY,DENISE M.	02/26/10	PARADIS,JOHN / CLEMENT,AGNES
LABELLE,VERA	07/07/10	MACCABE,TURNER / CLARK,ELIZABETH
LICATA,SALVATORE	11/12/10	NO INFORMATION
L'ITALIEN,RAYMOND	05/08/10	L'ITALIEN,JOSEPH / BERNIER,ADRIENNE
LYNCH,MARY	12/01/10	ROCHE,MICHAEL / DAIGLE,ARLENE
MALONE,MILES	10/13/10	MALONE,ANDREW / COLE,ROBIN
MCLELLEN,JAMES	05/25/10	MCLELLEN,SAMUEL / CARTIER,GRACE
MCMAHON,JOHN	08/03/10	MCMAHON,WILLIAM / HARPER,GERTRUDE
MIEROP,PATRICIA	01/17/10	SHOPPY,CLARENCE / HUNT,CATHERINE
NORRIS,EDNA	08/16/10	NO INFORMATION
PAOLANTONIO,ALBERT	01/31/10	PAOLANTONIO,PETER / DIBELLA,ROSE
RICHARDSON,KELSEY	07/17/10	RICHARDSON,DONALD / WALLACE,DONNA
ROBERGE,BERNADETTE	10/14/10	QUINN,ALBERT / DENEALT,MARIE
ROBERTS,ALICE	07/24/10	SMITH,ARTHUR / STOWE,FANNIE
ROSENTRATER,ROBERT	11/13/10	ROSENTRATER,ROBERT / LEONARD,LILLIAN
RUSSELL,CATHERINE	07/04/10	BUTTRICK JR.,HAROLD / HARTNETT,MARGARET
SALVI,IRENE	09/20/10	BONELLI,PAUL / BOIARDI,MARY
SINGH,GURCHARAN	02/02/10	SINGH,NARANJAN / KAUR,NARAIN
SMITH,ELIZABETH	03/01/10	SMITH,ERWIN / HART,SARA
VENTRILLO,RALPH	03/04/10	VENTRILLO,ANTHONY / VENTI,ELENA
WADE SR.,GEORGE	08/03/10	WADE,JOHN / OTTS,HELEN
WELCH,RAMONA	10/18/10	QUEROL,JOSE / SALVADOR,VINCENTA
WELCH,WALTER	12/22/10	WELCH,CARROLL / WELCH,ELIZABETH
WOODLOCK,HELEN	06/01/10	MACDONALD,FRANK / CALLAHAN,AGNES



## Town of Atkinson Application for Committee Appointment

One of the advantages of living in a small town is the ability to participate in and contribute to the activities and programs, which are offered by the Town to its residents. Atkinson is fortunate to have a history of strong volunteerism and offers the opportunity to all residents of the Town to continue this tradition.

Boards, commissions, and committee are made up of volunteers. Community Center and recreation programs, public access TV, parades, celebrations, and beautification projects are successful due to the efforts of the Atkinson residents. If you are a registered voter of Atkinson and would like to serve as a member on one of the following, please note your area of interest and return this form to the Selectmen's Office. Thank you.

- |                                   |                                |
|-----------------------------------|--------------------------------|
| --- _____ Board of Adjustment     | _____ Building Needs Committee |
| _____ Cable TV Advisory Committee | _____ Conservation Commission  |
| _____ Highway Safety Committee    | _____ Planning Board           |
| _____ Recreation Commission       | _____ Recycling Committee      |
| _____ Other _____                 |                                |

Qualifications: \_\_\_\_\_

\_\_\_\_\_

Questions/Suggestions: \_\_\_\_\_

\_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_